

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Thursday 18th April 2024 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: • Your wellbeing or financial position. • That of your family or close friends. • That of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 14th March 2024.

4. MATTERS ARISING

Decisions	Actions
Tree trimming on Cemetery	Clerk (actioned)
Kirby Road bin	Groundsman
Streetlight repair	Clerk (actioned)
Rolling of Common	Clerk (actioned)
Purchase of mower	Clerk and Groundsman (actioned)
Compost bin	Groundsman (actioned)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting list.

6.2 – To discuss and approve the trimming of a Silver Birch on the Dell allotments.

6.3 – To discuss and review the policy regarding bonfires on the allotments

6.4 – Allotment break in. Information from the Clerk.

7. CEMETERY AND CHURCHYARD.

7.1 – Cemetery driveway. To discuss and approve sum for the gravel on the cemetery driveway.

7.2 - Memorial repairs. Update from Clerk.

8. COMMON.

8.1 - To note the flood levels.

8.2 – Five aside goal posts. To discuss and approve expenditure for small five aside goal posts for the common.

8.3 – Roundabout repair. To discuss and approve expenditure for playground roundabout repair. Information provided by the Clerk.

9. HIGHWAYS & OPEN SPACES

9.1 – Update on Biodiversity Action Plan progress.

9.2 – Bus Shelter seating. To discuss and approve action relating to the seating in the bus shelter.

9.3 - Streetlight repair. To discuss and approve the repair of an asset on Whitlingham Lane.

10. EVENTS

10.1 – Summer Event. Update from working group regarding this event.

11. POLICY AND PROCEDURES.

None for this meeting

12. GROUNDSMAN'S TASK LIST

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Thursday 16th May 2024 @ 7.15pm in the Manor Rooms.