

TROWSE with NEWTON PARISH COUNCIL
The Manor Rooms, The Street, Trowse, Norwich NR14 8ST
E-mail: trowsepc@yahoo.co.uk Tel: 07899798853

You are summoned to the meeting of
Trowse with Newton Parish Council
to be held on Monday, 22 July 2019 at 7.15pm
in the Manor Rooms, The Street, Trowse
for the purpose of transacting the following business

Gina Lopes

12 July 2019

Clerk to Trowse with Newton Parish Council

AGENDA

1) Apologies for absence

2) Declarations of interest

Members should declare personal or prejudicial interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3) Suspension of meeting for Public Participation **10 MINS**

Resolution to suspend the meeting to invite members of the public to speak

4) Minutes of the meeting held 24 June 2019 – for acceptance **5 MINS**

5) Councillors' Reports – to receive brief reports not on the agenda **10 MINS**

a) School Fete – Cllr Smerdon to report

b) SLCC training conference – Cllr Peart and Cllr Smith to report

c) CLT workshop - Cllr Peart to report

6) County Councillor's Report – to receive a written or verbal report **5 MINS**

7) District Councillor's Report – to receive a written or verbal report **5 MINS**

8) Planning matters **10 MINS**

a) Applications received to date - for consideration

FUL/2019/0018 - Land off White Horse Lane - Variation of condition 6
(contractors parking) of planning permission Y/7/2018/7011

b) Decision notices received to date – for information

2019/1098 - St Andrews Church Hall, The Street - Works to trees in Conservation
Area - No objections

2019/1111 - Trowse Common - Works to trees in Conservation Area - No
objections

c) Planning correspondence –

i) TRO White Horse Lane, 13 July 2019 – for information

ii) Arminghall Trust site - for consideration

9) Finance matters

10 MINS

- a) **Management of bank account** – update from Cllr Hewer and the Clerk – for information
- b) **Interim financial agreement with South Norfolk Council** - update from the Clerk – for information
- c) **PKF Littlejohn Receipt of Documents – AGAR Part 3, 2019** – for information
- d) **Request for support - High Ash Farm** – for consideration

10) Allotments, Common, Cemetery & Churchyard

10 MINS

- a) **Allotment tenancy agreement** – Cllrs Price, Smerdon & Peart to report
- b) **Proposal to purchase the services of company to place marker posts and numbers on all allotments on the Dell and Block Hill** – Cllr Price to report
- c) **Proposal to purchase the services of company to clear out all plant waste in the common areas on both sites and to clear the unused and overgrown allotment sites and prepare the ground for new tenants** – Cllr Price to report
- c) **Water pressure** – Cllr Haynes to report
- d) **Play equipment report** – for consideration

11) Website provision, communication & GDPR

10MINS

- a) **Website** - To consider costs and management of website
- b) **Councillor emails, correspondence and information** – for consideration
- c) **GDPR requirements and training** – for consideration
- d) **Council mobile phones** – Cllr Smerdon to report

12) Police and Highways

10 MINS

- a) **Parking update** – Cllr Smerdon & Cllr Smith to report
- b) **Vans in Whitlingham Lane update** – Cllr Smerdon & Cllr Smith to report
- c) **Request from Trowse Primary School re bus gate/access** – for consideration

13) BT consultation of proposed removal of 18 public payphones across South Norfolk

5 MINS

Removal of Trowse phone box – for consideration

14) Correspondence received to-date

5 MINS

MAXIMUM MEETING TIME IS TWO HOURS