

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting at The Manor Rooms, The Street, Trowse on: **Monday 9th December at 7.15pm**
Members of the press and public are invited to attend

Ted Leggett

Ted Leggett
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the last Parish Council Meeting held on 25th November 2019.

4. PUBLIC FORUM

4.1 To receive reports from County Councillor – Vic James Thomson, South Norfolk District Councillor – Trevor Spruce and Police if present.

4.2 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.

5.1 White Horse Lane Hedging – confirm that hedging has been cut

5.2 Streetlight marking. Labels with Cllr J Smerdon for attachment

5.3 Risk Assessments – next meeting. Clerk.

5.4 Village Sign – to confirm that advice and any necessary quotations are being sought. Clerk

5.5 Tree T60, Churchyard. To confirm that this work has been ordered. CGM seeking planning permission.

5.6 Bus Shelter - to confirm that contractor has been appointed for cleaning

5.7 Playground inspection has been ordered to take place in January 2020

5.8 Maintenance Schedule. Awaiting meeting with Paul Tong

5.9 Fencing at Dell allotments- ongoing

5.10 Allotment numbering has been ordered, awaiting start date

5.11 Water survey at Dell Allotments ongoing

5.12 Defibrillator movement to phone box ongoing

Trowse with Newton Parish Council, The Manor Rooms, The Street, Trowse, NR14 8ST
Locum Clerk: Mrs Sarah Hunt Telephone: 07899798853 Email: trowsepc@outlook.com

- 5.13 Zip wire works have been ordered (£4600).
- 5.14 Awaiting LED conversion prices for non-LED streetlights
- 5.15 Awaiting quotation for Cemetery and Compound Gates
- 5.16 Cemetery Brick Rotunda – quotation to be obtained
- 5.17 Skip at Block Hill allotments outstanding
- 5.18 Asbestos works at Block Hill outstanding

6. PLANNING

6.1 Applications for discussion and comment.

No applications pending prior to publication of agenda

6.2 Decisions for information

No decisions made prior to publication of agenda

7. ADMINISTRATIVE MATTERS.

7.1 To agree future meeting dates for all committees and full council for 2020

8. FINANCIAL MATTERS

8.1 To agree payments as circulated

8.2 To note Balances at bank:	Santander A/C No. 43699240 (02.11.19)	£ 9,055.81
	Lloyds A/C No. 04058297 (31.10.19)	£167,720.94
	Lloyds A/C No.06378221 (9.5.19)	£ 15,224.57
	Nationwide	£ 0.00
		£192,001.32

8.3 To review budget and agree precept for 2020/21

8.4 To note that indemnity insurance has increased from £50,000 to £100,000

9. ALLOTMENTS.

9.1 Tenancy agreements 2020 – To confirm that all plot holders have been contacted and advised of extension and increased fees.

9.2 To confirm that a skip was provided at The Dell on Friday 22nd November 2019.

9.3 To consider the provision of a skip at Block Hill for plot holders.

9.4 To receive the Asbestos survey and recommendations.

9.5 To receive an update on waiting list/vacancies. Clerk.

9.6 To consider membership of the National Allotment Society - £55.00 +VAT per year.

10. PLAYGROUND

10.1 To receive quotations for playground equipment repairs

10.2 To consider location and installation of adult fitness equipment

11. NEIGHBOURHOOD PLAN.

11.1 To confirm South Norfolk are attending Friday 13th December at 2pm to give a short presentation, followed by Mark Thompson

11.2 To confirm steering group membership

12. CEMETERY/CHURCHYARD.

12.1 Review of charges and regulations ongoing

13. OPERATION LONDON BRIDGE – Cllr H Smith.

- 13.1 To consider a Condolence Book – to set budget.
- 13.2 To agree Location for Book.
- 13.3 To agree access times, supervision and setting.
- 13.4 To consider flowers – to set budget.
- 13.5 To agree Location/allow public flowers.
- 13.6 To consider purchasing a Picture and black ribbon and agree location for display.
- 13.7 To consider a proclamation.
- 13.8 To agree where template should be publicised – Website/Facebook/Noticeboard.

14. 75th Anniversary of end of WWII

- 14.1 To discuss Councils intended actions to commemorate end of World War Two and discuss grant funding