

TROWSE with NEWTON PARISH COUNCIL
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**Minutes of the meeting of Trowse with Newton Parish Council
held on Monday, 23 July 2018 at 7.15pm
in the Manor Rooms, The Street, Trowse**

Present:

Cllr K Prentice – presiding
Cllr A Greenizan Cllr J Smerdon Cllr R Herring
Cllr S Cattee Cllr A Brown
Gina Lopes – Clerk to Trowse with Newton Parish Council – in attendance
7 x public
NCC Cllr V Thomson
Susanne Anderson, Community Action Norfolk

2018/029) Apologies for absence

Apologies noted from SNC Cllr T Lewis

2018/030) Declarations of interest

Declarations of interest were received as below:

Cllr J Smerdon	-	2018/1541 – 5 Newton Close
Cllr D Benterman	-	2018/1541 – 5 Newton Close
Cllr A Greenizan	-	Block Hill allotments

2018/031) Community and Voluntary Services Report

Susanne Anderson, Community and Voluntary Coordinator, Community Action Norfolk, presented the following report:-

The Supported Care Service (SCS)

The Voluntary and Community Development aspect of the Supported Care Service in North and South Norfolk is an initiative by Community Action Norfolk (CAN) and the Clinical Commissioning Groups (CCGs).

CAN works closely with hundreds organisations and partners to build the positive relationships needed to collaboratively develop strategy, policy and services and provide practical support to Voluntary, Community and Social Enterprise (VCSE) organisations. The service encourages and supports community initiatives such as Good Neighbour Schemes, structured group of volunteers who offer to do simple tasks for those most in need in their community.

The Supported Care Service's patients in North and South Norfolk are generally referred by GPs (people cannot self-refer) and are: Permanently, or temporarily, registered with a North Norfolk/South Norfolk GP, 18 years or over, living independently in their own home, not receiving end-of-life care, not presenting with an unmanaged mental health need and not requiring social care only, whilst awaiting a social care assessment or care package.

The majority of patients referred to the Supported Care Service's VCS co-ordinators are, typically: elderly or very elderly, frail, may have chronic health or mobility issues and may be geographically and/or socially isolated. The Coordinators find bespoke

voluntary or community solutions to help patients, when they have completed the 7 days of SCS medical care.

Example 1:

Patient admitted to hospital with a fractured hip following a fall. Referred to the Supported Care Service on discharge for personal care, medication prompting, and meal preparation. When SCS service was completed he needed short-term general support at home, including shopping. VCSE coordinators have good links with Brundall and Blofield Good Neighbour Scheme, who were able to offer short-term support & shopping.

Example 2:

Patient was ex -military in need of a recliner chair as confined to one room in the house due to lack of mobility. Coordinators made links with SAFFA (Military charity) and passed details of their service to the patient.

More examples include:

Aylsham	Female patient needed one-off basic shopping
Beeston Regis	Befriending for male aged 58 with Parkinson's - socially isolated
Brundall	Old/worn carpet causing falls for 86 year old. Support needed to help with process of getting a new one or alternative
Derbyshire	Patient has sister in Derby need bereavement counselling services
Diss	Commercial cleaning companies for elderly patient unable to do housework
East Runton	Befriending
Dereham	lunch club, meet ups, day care facilities.
Horstead	Contact for Independent Living Centre in Gorleston
North Walsham	Help with shopping, lady in her 80s
Taverham	Carer needed support for husband with Parkinsons and Dementia
North Walsham	Information on Carers Allowance and eligibility for SCS to provide free care
Taverham	Sitting services for carer. Emotional support for carer. Help for Stroke
Drayton	Sitting services for carer. Help with dementia for patient & carer
Chedgrave	Source of refurbished/low cost CD/Tape player for end-of-life patient
Beeston Regis	Patient with Parkinsons, alternative provision for medication prompt and administration

The SCS VCS Coordinators are forging links with local communities, particularly parish councils, to share local intelligence about services on offer, identify needs and gaps in local support, and work, as part of CAN, with local communities and colleagues in health and social care, to find solutions that can make a real difference to the independence and quality of life for local people. SCS's Community and Voluntary Coordinators are: Susanne.Anderson@communityactionnorfolk.org.uk & Tonya.Winsley@communityactionnorfolk.org.uk Tel: 01362 698 216

2018/032) Suspension of meeting for Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak – No comments received

2018/033) Minutes of the meeting held 25 June 2018

RESOLVED to approve the minutes of the meeting held on 25 June 2018 as a true and accurate record of the meeting; subject to minor amendment below, the minutes were duly signed by the Chairman

Min 2018/025 – ~~delete~~ “now trained” - **add “cleared and awaiting training”**

2018/034) County Councillor's Report

NCC Cllr Thomson presented a written report as follows:–

Warnings in heat wave

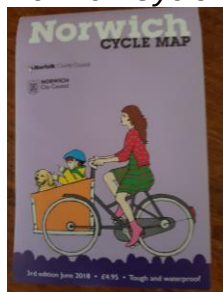
Children in cars

Dogs in cars

Fires

New maps

Norwich Cycle Map: Central Norwich Routes and Leisure Routes



Norfolk Trails tube map in underground style



Using mobiles whilst driving

Norfolk County Council's Road Safety team have been working in partnership with Westcotec, a local company, to develop and deploy a new mobile phone detection system for use on the county's roads. The new system will be used to identify mobile phone use from within a vehicle. It will be the first system of its kind to be used on the roads in the UK and is to be launched in Norfolk on July 10th.

Margaret Dewsbury Chairman of Communities Committee said "Using a mobile phone whilst driving is an enormous distraction and apart from being illegal puts the lives of the driver, passengers and pedestrians at risk. We are delighted to have been able to partner with Westcotec to trial the new technology across Norfolk."

Using the latest technology, the unit is able to identify what type of signal is being transmitted or received by the handset and whether it is being used via the vehicle's Bluetooth system. When the relevant signal is detected indicating that a mobile phone is being used within the vehicle, the road sign is activated as the vehicle passes, giving a specific flashing visual message that will prompt a driver to stop using their phone.

Diane Steiner Deputy Director of Public Health said: "Our priority in Public Health is to make Norfolk a healthy and safe place to live and the new technology enables us

to provide a reminder to drivers who may be using their handset whilst driving. Whilst this is still not a perfect science, the new generation of sign is significantly more accurate and reliable than the first."

Chris Spinks, Specialist Product Sales, Westcotec "being a local company we're delighted to be able to trial this technology first within Norfolk, we've worked very closely with the road safety team at Norfolk County Council to get to this position and are glad that we're able to assist them in promoting awareness about the dangers of mobile phone use in the car".

There is no facility to record specific number plates at this time, although this is likely to be a future development. Norfolk County Council road safety team will be working closely with the roads policing team to share statistics provided by the detection system. The initial identified locations of the detection units are

Holt Road, Norwich

Cromer Road, Holt

Shipdham Road, Toftwood

Norwich Road, Attleborough

It is planned to keep the detection units on site for a month before being moved to a new location. Roads policing will then use the intelligence provided by the units to enforce at the same location.

Inspector Jonathan Chapman from Norfolk Roads Policing unit said: "This scheme is a good example of how we can work with local authorities to make using a mobile phone whilst driving as socially unacceptable as drink or drug-driving. Any scheme which prevents this kind of behaviour is welcomed. Using a mobile phone at the wheel is one of the fatal four road offences which can have devastating consequences if it causes a fatal or serious collision.

"We will be using the information provided by Norfolk County Council's road safety team to help us target drivers in the future, but the message is simple – leave your phone alone whilst you're behind the wheel."

The Westcotec Mobile Phone Detection System is a dual unit system, comprising a separate detector unit sited in advance of the sign.

Using a directional antenna, the detector picks up radio waves emitted from a phone handset and measures the signal strength and length of activation. Short, low strength detections are ignored, as are high strength, very short duration signals.

These parameters reduce spurious activations caused by background data transfer on an inactive phone, such as logging into the network, or receiving an email.

When a signal is detected of a duration and signal strength sufficient to activate the system, the detector triggers the sign via a paired link Radio Transceiver. A user definable hold on time can be set within the detector unit, as road speed and distance to the sign will need to be considered for how long the sign face is activated.

The detector is also able to distinguish Bluetooth connections which, when discovered, will inhibit the trigger activation. This is intended to reduce activations from people using their phone legally, whilst connected via Bluetooth to their car. This function can be toggled on/off by the user, via the menu function on the detector display.

 **Norfolk** County Council

Free Child Seat Checks in Norfolk - the 2018 Tour!

Monday 30 July	Norwich Sprowston Tesco
Tuesday 31 July	Sheringham Tesco
Wednesday 1 August	Cromer Morrisons
Thursday 2 August	Stalham Tesco
Friday 3 August	North Walsham Sainsburys
Monday 6 August	Dereham Tesco
Tuesday 7 August	Swaffham Tesco
Wednesday 8 August	Downham Market Tesco (2pm - 6pm)
Thursday 9 August	Kings Lynn Sainsbury's
Friday 10 August	Hunstanton Tesco
Monday 13 August	Thetford Tesco
Tuesday 14 August	Harleston Co-op
Wednesday 15 August	Wymondham Waitrose
Thursday 16 August	Great Yarmouth Asda
Friday 17 August	Disa Morrisons
Monday 20 August	Norwich Harford Bridge, Tesco
Tuesday 21 August	Holt Budgens
Wednesday 22 August	Norwich Longwater Sainsburys
Thursday, August 23	Aylsham Tesco

In Norfolk over 40% of child seats have a fitting issue, but most of these can be fixed immediately. During the summer Norfolk County Council's Road Safety and Fire & Rescue Teams will once again be working together to offer **free child seat checks and advice** at the above locations between 10:00 and 14:00 (apart from 8 August).

If you have any questions or concerns please pop along and see us. Five minutes of your time will ensure that your children are as safe as they can be when travelling in the car. Remember, more Norfolk children are injured or killed in a car than as pedestrians or cyclists. We are here to help (and we are lovely!). 😊

Latest Consumer Alerts and Trading Standards news

We're highlighting the following consumer news and scams:

[Information Alert – Friends against Scams pop-up advice shops open in Norwich and Kings Lynn on Norfolk Day](#)

[Cold Calling Alert – Doorstep cold-caller offering for their 'insulation expert' to 'assess their property'](#)

[Rogue Trader Alert – Doorstep cold-caller offering beds](#)

[Rogue Trader Alert – Doorstep cold-caller offering garden furniture](#)

[Food Alert – Schweppes recall a number of their 1783 tonic waters in 600ml glass bottles due to a manufacturing fault which may cause the bottle cap to pop off](#)

Email scams and phishing alerts

Look out for the following email scams which are circulating:

[Phishing emails claiming to be from Apple stating your 'account accessed in another location'](#)

2018/035) District Councillor's Report

No report at this time

2018/036) Councillors' Reports

Brief verbal reports were received as follows:

Cllr Greenizan - advised that the tap at Block Hill allotments may have a slight leak and several wasps were present, unsure if a wasp nest is there. The gate has also dropped and needs attention. Cllr Greenizan volunteered to garden around the Village Sign with a fellow resident that had offered to help

Cllr Prentice – at the School Governors' meeting was asked when the new school was being built. Received a call from the Project Lead, NPS, has his number for information. Probably be on site February next year, do not have to give over the land until the first house is built, potentially 2020 so probably September 2020.

Saw a resident and her son and dog on the Norfolk Homes site and asked them to leave

Cllr Cattee – reported that the bus times had changed and this was badly affecting the pupils at Framingham Earl High School making them either 45 minutes early or late for school depending on which bus they used. NCC Cllr Thomson confirmed he has already sent this concern to the Passenger Manager and awaits his response.

Cllr Smerdon – Arranging training for Community Speed Watch volunteers. SAMs machine is popular in current location by Common so will leave in place for the time being. Average speed of 19mph although a couple of incidents of high speed.

Reported that all vehicles did move for the Triathlon except the sited structure in Whitlingham Lane

Cllr Benterman – sent email regarding the issues with drainage/ditches. Matt Philpot has done what he can but some not within his jurisdiction, however, will tell the Land owner. Matt will come back at the end of the year to clear what he can. The Clerk to request CGM to clear back the shrubbery from the edge of the ditch on the Common. Had been approached by a resident wanting to paint the Village Sign – members asked the Clerk to obtain costs

Cllr Herring – reported gate catch on Common as broken, he will get a new one and fix. He has received a thank you card from the Church for the work he has done in the Churchyard. A parapet wall has been knocked over and the owner does not know by whom but will rebuild and has placed notices on the wall asking for no parking there. Attended a meeting at Broadland Council on Neighbourhood Planning and feels this should be considered by members. Cllr Prentice advised she had spoken to the Trainer of the session and will enquire further on this. Cllr Herring tried to report youths that were on the Tarmac site to the Police but got no answer. A lorry left debris on the highway and again he could not get any reply from NCC Highways.

ACTION: CLERK/ RH/AG/KP

2018/036) Planning matters

a) Applications received to date –

After consideration of the following applications it was

RESOLVED to recommend as below:

2018/1541 – 5 Newton Close – single storey rear extension, increased width driveway and raised patio to rear – Approve subject to no neighbour objections

2018/1381 – 13 Russell Terrace – replacement of two windows at front of property– Approve subject to no neighbour objections

RESOLVED that any planning applications that are received during the summer break can be considered via email and the Clerk to make the response

b) Decision notices received to date – Noted for information

2018/1255 – Easter Cottage, The Street – Works to trees in conservation area – no objections

c) Planning correspondence –

i) Norfolk Homes – Play equipment – Cllr Prentice reported that following further discussions with Sutcliffe Play on alternative surfacing, Enviromulch was considered. This surface was acceptable to SNC and Norfolk Homes and does not contravene the Commons Act nor require planning permission therefore installation can go ahead asap. Cllr Prentice has already informed the School on this matter.

ii) Additional potential sites – Greater Norwich Local Plan – Noted no sites allocated in Trowse

iii) SNC Recreation Open Space SPD – Maintenance Contribution update –

Noted for information

ACTION; CLERK

2018/037) Finance matters

a&b) Summary of receipts and payments & Statement of accounts –

RESOLVED to accept and approve Summary of receipts and payments & Statement of accounts for April 2018 to a total of £127,946.17

2018/039) Allotments, Common, Cemetery & Churchyard

a) Allotments – bonfires and hedge –

Resident had reported bonfires being lit at the Dell allotments and also requested the boundary hedge is cut. Members discussed these matters and considered the terms of the tenancy agreement. The Clerk confirmed that bonfire notices were already on the allotment noticeboards however new signs have now been made.

RESOLVED that no bonfire clause must be added to the tenancy agreement for October 2018 and also clarify that tenants are responsible for cutting their boundary hedges and will not fund hedge work for resident

Concern was raised that the new fence erected by tenant of Block Hill plot 11 had encroached on the access road – to be checked.

b) Common - Play equipment/matting repairs –

Cllr Prentice raised concern regarding the matting under the aerial runway and the Clerk advised that Fenland had already been asked to inspect and advise on this and other works identified in the recent play inspection report. Fenland had inspected the play train and it was in good order and the rotten timbers were identified on the decking/ramp at the entrance to the Common by the bus shelter Cllr Prentice confirmed that Cllr Benterman and his wife had arranged for the name plaque to be fitted to the wooden train and she expressed her thanks to them along with the members. Kai Baisley, Trowse school pupil, had been invited to unveil the plaque and Cllr Prentice will write a report for the Villager.

c) Circus visit – Noted for information

d) Planting – The Clerk confirmed that the letter had been written and the invoice paid for the planting of the horse trough. The Clerk had asked CGM to quote for planting of the areas - quotes were awaited and will be circulated

Cllr Greenizan and Debbie Galanti will plant around the Village Sign.

e) Trees – The Clerk had asked CGM to quote for tree work that was required, including the dead tree reported on the Common – quotes were awaited and will be circulated

ACTION: CLERK/AG/KP

2018/040) Highways

a) Van dwellers in Whitlingham Lane Update –

PC Sansbury gave a brief update which included the following:

A Common Law Notice was issued to occupier of wooden structure camped in Whitlingham Lane and has until the next day to move

Has tried to move and has spoken to a lady that may allow him to move onto her land

Has someone interested in buying his boat

A dwelling but more of a trailer, not a vehicle as no motor, like an old Gypsy caravan but is a “very pleasant chap, very amenable”

PC Sansbury is available to speak to the occupier

The occupier is upset he has to leave, however, decision has been made

A minor eyesore but more of a health and safety concern as wooden structure, fire risk

Need to discuss what can be done to avoid this happening again in future

Other vans have been inspected and no enforcement can be taken

NCC Cllr Thomson reiterated the points made by PC Sansbury.

Members noted when they had spoken to residents most were not unhappy with the other vans but this was different. Query regarding MOT on one vehicle which PC Sansbury will check. Concern that new position on corner was causing an obstruction.

Suggested a meeting with PC Sansbury, NCC Cllr Thomson, Cllr Smerdon and Cllr Prentice and Highways Officer. Graeme Hewitt, Whitlingham Country Park also expressed his interest in attending. PC Sansbury considered a meeting with the Traveller Officer, SNC, may also be beneficial

ACTION: KP/JS

b) NCC Parish Partnership – The Clerk to enquire if refurbishment of the Village Sign will be an acceptable project

c) Residents Parking Scheme Meeting – Cllr Smerdon reported on the meeting he attended along with representatives from Cringleford, Diss and Wymondham Councils. Need a 50% buy in to the permit scheme, costs are £50 - £70 per annum but can be much higher as no cap and in London up to £400 per year. The parish council would have to sign up and pay increments but all money goes to the scheme not the councils. None in attendance were happy to progress the residents parking scheme as did not think this would fit their needs. Will go back to their members and consider bespoke parking for their villages. The partnership understood that they would have to enforce. Pay machines may be considered.

d) Police & Crime Commissioner Consultation – Noted - members to respond direct if they wish

e) SNC Bin collection – Cllr Prentice reported on discussions regarding bin collection. The bins used to be collected from the back of the houses (Russell Terrace) but now have to be placed in blocks in areas that are owned by residents. Cllr Prentice met with a resident that owned the land and many do not collect their bins after emptying and are storing bins on the resident's property. SNC had stated that bins must be brought to the front of properties and left on the road. Cllr Prentice is waiting for SNC to provide a new solution.

ACTION: KP

2018/041) Correspondence received to-date

a) SNC & Broadland Collaboration – Noted for information

b) Six Strategic Group Minutes & date of next meeting – 10 September 2018 – Cllr Brown will attend the next meeting

c) “Kickstart” update – Noted for information

ACTION: AB

2018/042) Chairman's urgent business – None

Meeting closed at 9.00pm