

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting via virtual meeting method (zoom) on: **Monday 20^h April 2020 at 7.15pm**

Members of the press and public are invited to attend, and should contact the clerk at trowsepc@outlook.com with any questions they may have, and to arrange access to the meeting if required.

Ted Leggett

Ted Leggett
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the last Parish Council Meeting held on 17th February 2020.

4. PUBLIC FORUM

4.1 To receive reports from County Councillor – Vic James Thomson, South Norfolk District Councillor – Trevor Spruce and Police if present.

4.2 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.

5.1 Crown Point have agreed to design and fabricate cemetery gates. The design will be submitted to Councillors for approval before fabrication

5.2 Electrician cancelled visit to quote for moving defib to phonebox. Further discussion in meeting required

6. PLANNING

6.1 Applications for discussion and comment.

Attached for review

6.2 Decisions for information

Attached for review

Trowse with Newton Parish Council, The Manor Rooms, The Street, Trowse, NR14 8ST
Locum Clerk: Mr Ted Leggett Telephone: 07899798853 Email: trowsepc@outlook.com

7. NEIGHBOURHOOD PLAN.

- 7.1** Kate Leggett to provide update on progress of Neighbourhood plan and formation of steering group

8. FINANCIAL MATTERS

- 8.1** To agree payments as circulated
8.2 To discuss way forward for payments to be made by clerk during lockdown period
8.3 To note live bank balances via scribe report as of 23/03/2020:

Lloyds Treasurers 04058297	£38,219.63
Lloyds Business 06378221	£15,223.34
Santander Bus Reserve 43699240	£9,087.57
Nationwide 90158225	£80,000.00
Total	£142,5302.54

9. ALLOTMENTS.

- 9.1** To confirm that all allotments available have been taken on by tenants, with further waiting list growing. Discuss future works.
9.2 To confirm method for removal of all spoil on 'spare' plot
9.3 To further discuss quote from Esoteric regarding major asbestos removal project at Block Hill allotments and required way forward, and response from allotment landlord

10. PLAYGROUND/MEADOW

- 10.1** To confirm that all play equipment has been taped off and discuss ways of ensuring protection

11. PUBLIC HEALTH DISCUSSION.

- 11.1** To discuss latest advice from various government levels and Parish Council commitments and actions in relation to Corona Virus
11.2 **CLERK TL** to provide update on works taking place to ensure resilience for residents during ongoing corona virus situation
11.3 To discuss whether Parish Council would like to offer further support to vulnerable residents, such as shopping or food package assistance
11.4 To discuss any changes required to delegation of powers etc
11.5 To discuss the placement of a welfare facility for rough sleepers on Whitlingham Lane and confirm any desired actions.

12. BUS SHELTER CLEANING SERVICE

- 12.1** To confirm that notice has been given to current contractor and confirm new process

The Chairman may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature.

13. OFFICE ADMINISTRATION PLANNING

- 16.1** To discuss need for some locum support and reasons for requirement

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