

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting at The Manor Rooms, The Street, Trowse on: **Monday 17th February 2020 at 7.15pm**
Members of the press and public are invited to attend

Ted Leggett

Ted Leggett
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the last Parish Council Meeting held on 20th January 2020.

4. PUBLIC FORUM

4.1 To receive reports from County Councillor – Vic James Thomson, South Norfolk District Councillor – Trevor Spruce and Police if present.

4.2 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.

5.1 White Horse Lane Hedging – confirm that issue has been passed to Norfolk County Council, along with fallen vegetation on Bracondale (enquiry numbers: ENQ900158132 & ENQ900158133)

5.2 Risk Assessments – next meeting. Clerk progressing

5.3 Tree T60, Churchyard. To confirm that this work has been ordered. CGM received planning approval. Works on order

5.4 Playground inspection has taken place and findings passed to Open Spaces Committee

5.5 Community payback scheme meeting has taken place. Open Spaces Committee will decide on necessary jobs

5.6 Fencing at Dell allotments has been removed and will be taken away with bedstead shortly

5.7 Allotment numbering posts have been installed, awaiting numbering to be installed

5.8 Defibrillator movement to phone box ongoing

Trowse with Newton Parish Council, The Manor Rooms, The Street, Trowse, NR14 8ST
Locum Clerk: Mr Ted Leggett Telephone: 07899798853 Email: trowsepc@outlook.com

- 5.9 Zip wire works have taken place, works not to a satisfactory standard, **Clerk TL & Cllr JS** to meet with Fenland on 13/02 to discuss remedial works, to be reported at this meeting
- 5.10 Awaiting LED conversion prices for non-LED streetlights. Maintenance required on Streetlight 9002, K & M have responded after little contact, awaiting specialist part. Advise on progress with new contractor
- 5.11 Awaiting quotation for Cemetery and Compound Gates, meeting taking place with Luke Green early February
- 5.12 Cemetery Brick Rotunda – quotation to be obtained. Further discussion required at open spaces committee

6. PLANNING

6.1 Applications for discussion and comment.

Attached for review

6.2 Decisions for information

Attached for review

7. NEIGHBOURHOOD PLAN.

- 7.1 Kate Leggett to provide update on progress of Neighbourhood plan and formation of steering group

8. FINANCIAL MATTERS

- 8.1 To agree payments as circulated
- 8.2 To note live bank balances via scribe report as of 28/01/2020:

Lloyds Treasurers 04058297	£44,941.86
Lloyds Business 06378221	£15,223.34
Santander Bus Reserve 43699240	£9,026.13
Nationwide 90158225	£80,000.00
Total	£149,191.33

9. ALLOTMENTS.

- 9.1 To confirm that renewal of tenancies has closed, with those not renewing informed
- 9.2 To confirm that Asbestos removal works have been requested from EOS
- 9.3 To discuss and agree to move forward with works quoted by Luke Green to renovate Dell Allotments as per quotation
- 9.4 To confirm that plots 24-26 at Dell Hill are to be redefined into 4 separate smaller plots with a pathway provision and an area for topsoil storage
- 9.5 To place on record the Parish Council thanks to allotment holders Chris Ender and Tony Brooks for their efforts to provide a 'heritage allotment' for VE days, and for their ongoing commitment to the allotment site in general to remove unwanted detritus and maintain the overall appearance

10. PLAYGROUND

- 10.1 To discuss offered 'free' play equipment and suitable location
- 10.2 To confirm renovation works have taken place on zip wire and final invoice awaited

11. CEMETERY/CHURCHYARD.

- 11.1 Review of charges and regulations ongoing

- 11.2** To discuss situation with regards to the ownership and maintenance of the Churchyard and Church Hall grounds, including action taken to remove dangerous trees

12. PARKING CONSULTATION.

- 12.1** To confirm initial public consultation will close today 17th February 2020. Clerk to collate any late responses and submit to Tim Youngs at Norfolk County Council

13. OPERATION LONDON BRIDGE

- 13.1** To confirm Clerk has requested funds for Condolence book
13.2 To confirm acceptance and implementation of policy as circulated by **Clerk TL**

14. BERYL BIKES OFFER FROM NORFOLK COUNTY COUNCIL

- 14.1** Clerk to provide information regarding offer from Norfolk County Council to install Beryl Bike shared bike scheme stands, along with permanent location of existing bike stands within the Common area currently used for bike stands only. To discuss, if required, contribution from Trowse Parish Council towards scheme

15. UPDATE FROM CLLR P GREENIZAN REGARDING MANOR ROOMS

- 15.1** Cllr Grrenizan to provide update following recent meeting of Manor Rooms trustees

16. FUTURE COMMITTEE MEETING DATES

- 15.1** To discuss and confirm future meeting dates for Personnel/Comms and Finance Committees