

TROWSE with NEWTON PARISH COUNCIL
The Manor Rooms, The Street, Trowse, Norwich NR14 8ST
E-mail: trowsepc@yahoo.co.uk Tel: 07899798853

**You are summoned to the Annual meeting of
Trowse with Newton Parish Council
to be held on Wednesday, 30 May 2017 at 7.15pm
in the Manor Rooms, The Street, Trowse
for the purpose of transacting the following business**

Gina Lopes
26.05.18

Clerk to Trowse with Newton Parish Council

AGENDA

1) Election of Chairman

To nominate Chairman & sign the Declaration of Acceptance of office

2) Election of Vice-Chairman

To nominate Vice-Chairman (x2) & sign the Declaration of Acceptance of office

3) Apologies for absence

4) Declarations of interest

Members should declare personal or prejudicial interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared, the member must disclose the interest and withdraw from the meeting when the item is discussed.

5) Suspension of meeting for Public Participation

10 MINS

Resolution to suspend the meeting to invite members of the public to speak

6a) Minutes of the meeting held 23 April 2018 – for acceptance

5 MINS

6b) Minutes of the Annual Parish meeting held 23 April 2018 – for accuracy only

7) County Councillor's Report – to receive a written or verbal report

5 MINS

8) District Councillor's Report – to receive a written or verbal report

5 MINS

9) Planning matters

15 MINS

a) Applications received to date - for consideration

2018/0770 - Gothic Cottage, The Street - Repair, restoration and extension of existing property and associated demolitions to provide accommodation

2018/1133 - 2 Blockhill Cottages Kirby Road - Single storey kitchen/bathroom extension

2018/1055 – 4 Vulcan Cottages – Works to trees in conservation area

2018/0837 – Land North of Kirby Road – Scoping opinion for commercial glasshouse and packing facility

2018/0956 – Carrow Point, The Street – Replace 150m quayheading – to be decided by BA

b) Decision notices received to date – for information

BA/2018/0019/ADV – Whitlingham Country Park – 5 no. signs – Approved with conditions

2018/0688 – The Bungalow, The Street–Replace brick wall with close board fence - Approved with conditions

c) Planning correspondence – for consideration

i) Norfolk Homes – Play equipment – Cllr Prentice to report

ii) SNC Planning policy consultation – Open Space – for consideration

iii) SNC Planning Workshop – 18 June 2018 – for information

d) Highways issues – for consideration

i) SNC residents parking scheme ltr – for consideration

ii) Application for Parking restriction for Norwich Triathlon - Cllr Prentice to report

10) Finance matters

15 MINS

a) Annual review of effectiveness of internal audit – for consideration

b) Annual review of financial risks – for consideration

c) Annual review of asset register – for consideration

d) Annual review of insurance – for resolution

e) Cheque signatories – for resolution

f) GDPR/DPO service – for resolution

g) Request for donation (S137) – Norfolk Age UK – for consideration

11) Standing Orders And Financial Regulations

5 MINS

Review of Standing Orders and Financial Regulations

12) Allotments, Common, Cemetery & Churchyard

5 MINS

a) Play equipment inspection report – for consideration

b) Report of theft and damage at Dell allotments – for consideration

c) Request to trim vacant allotments – Cllr Herring to report

d) Note of thanks from St Andrew's Church – for information

13) Correspondence received to-date

5 MINS

a) Damaged wall to rear of Block hill cottages – for consideration

b) Distribution of wheelie bin stickers – response from Villager – for consideration

c) EA River maintenance & flood provision Spring 2018 – available on request

14) Chairman's urgent business – if any