

TROWSE with NEWTON PARISH COUNCIL
The Manor Rooms, The Street, Trowse, Norwich NR14 8ST
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Minutes of the meeting of Trowse with Newton Parish Council
held on Monday, 27 March 2017 at 7.15pm
at the Manor Rooms, The Street, Trowse

Present:

	Cllr L Fabre – presiding	
Cllr A Greenizan	Cllr R Herring	Cllr D Benterman
Cllr K Prentice	Cllr H Smith	Cllr A Brown
	Cllr C Steward	
Gina Lopes – Clerk to Trowse with Newton Parish Council – in attendance		
	NCC Cllr R Smith	SNC Cllr T Lewis
	Mr D Stephens, Norfolk County Council	
	1 x public	

2016/116) Apologies for absence

Apologies for absence were received and accepted from Cllr Cattee

2016/117) Declarations of interest

Declarations of interest were received as below:

Cllr Greenizan	-	2017/0605 – 5 Blockhill Cottages
Cllr Herring	-	2017/0605 – 5 Blockhill Cottages
Cllr Prentice	-	Norfolk Homes correspondence
Cllr Fabre	-	Norfolk Homes correspondence

2016/118) Highway and Parking issues

Permit parking - Mr Dave Stephens, Norfolk County Council gave a brief verbal report which was discussed and included the following:-

- Part of the central office function and his role includes helping support the Norfolk Parking Partnership which includes South Norfolk Council and they provide a service of parking enforcement which was launched in 2011 when they took over from the Police enforcing parking offences
- The District Council carries out the enforcement and City Council have their own system and are bringing forward parking restrictions for Lakenham, currently out to consultation
- Initially had funds to roll out new schemes but now these funds have been used, new schemes may have to be funded by the parish council, possibly may be some funds if City Council has a surplus and scheme is identified
- Usually present a set of proposals that will have the majority supporting and would probably be down to the local member whether a new scheme would be taken forward
- Parking issues in the village were discussed, particularly in Whitlingham Lane which is worsened by the people living in vans. County Hall and match day

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parking was also highlighted and also the requirement of local residents to have availability to park themselves

- Confirmed that everyone had the right to park on the Highway and would need to see that it had reached a point where parking was effecting local residents and businesses – members confirmed this is the case
- Reported that Trowse Woods is also popular and this is increasing parking
- Suggestion to change the layout of parking bays to “herringbone” to enable better use of the available space, emergency vehicle access would be needed; also suggestion to use the School playground once the new school is built
- Suggestion that yellow lines by Church be modified to allow for parking by church users but this is a lengthy legal process – no funding for TROs
- Request to extend the restriction of the bus gate and to also place another bus gate by May Gurney
- Suggestion that the parish council make a plan identifying the real issues which the community will support and can then be considered, felt this could be included in the “Villager”
- Mr Stephens offered to forward his comments and ideas for consideration by the parish council and for inclusion in the “Villager” for residents’ response

ACTION: CLERK/ALL CLLRS

2016/119) Suspension of meeting for Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak – No comments received

2016/120) Minutes of the meeting held 27 February 2017

RESOLVED to approve the minutes of the meeting held on 27 February 2017, subject to the following minor amendment, as a true and accurate record of the meeting; the minutes were duly signed by the Chairman

Min 2016/111 - ~~delete~~ “leak” ~~add~~ “leaks”

2016/121) County Councillor’s Report

County Cllr Smith presented a written report which included the following:-

- *Norfolk County Council has responded to recent media coverage relating to Children's Services. This reporting has painted an unfair and misleading picture of children's services in Norfolk. The Eastern Daily Press has based a campaign which claims to have concern for the future of our children on the results of a trawl through historic issues, most of which date back to before 2013. These are matters that have been widely reported previously – not least by the EDP – and belong to a time when we know there were failures in our services. The true picture of children's services today is very different. Our social work teams have changed what they do; they have embraced new ways of working and our practice has improved.*
- *County Council elections take place every 4 years with the next election taking place on 4 May 2017. There are 84 Norfolk County Councillors who represent their communities in Norfolk; in South Norfolk there are 12 County Councillors. For more information on county council elections visit Norfolk County Council. You may also wish to view a map of our county divisions.*

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- *South Norfolk Community Governance Review 2017/18 – Parish Councils are currently being consulted by South Norfolk Council on their boundaries and possible future adjustments to their land areas and possibly amalgamation. Draft proposals will be published 31st August 2017.*
- *Volunteers needed at Whitlingham Country Park who can spare a couple of hours a week to look after the Park. Contact the Park or email volunteers@broads-authority.gov.uk*
- *New Roundabout on A146 at Hales programmed for Spring 2018. Norfolk County Council is to invest £1.63 million to replace a junction which has the worst accident record for a main road in the county. The T-junction of the A146 and B1136 at Hales will be replaced by a roundabout, with construction set to get underway early next year and be completed in spring 2018. The A146 is the main route between Norwich and Lowestoft and increasing levels of traffic along the road over recent years have contributed to there being a relatively high number of accidents at or near the junction. As a result, 50 people have been injured over the last 10 years and one person has lost their life.*
- *There is alarm in Arminghall that they will lose their 88 Anglian bus service from 18th April 2017. First Bus seem to be exploring (again) the provision of bus stops on the busy Bungay Road at the junction of Arminghall Lane, but this has been turned down in the past on road safety grounds! Inquiries continue.*
- *Trowse continues to be concerned about the lack of on street parking in the Village. Dave Stephens, a Team Manager from Norfolk County Council is attending Trowse Parish Council on 27th March to discuss options.*
- *The connecting waste water sewer from Poringland to Whitlingham Water Recycling Centre is currently being constructed, mostly across open country. Earth moving has started in readiness for pipe laying. Given the growth in housing numbers in the Poringland/Framingham Earl area, extra capacity away from the Howe facility is essential.*

Cllr Smith also reported that he would not be standing in the forthcoming elections as he would now retire and members thanked him for all his help and support.

2016/122) District Councillor's Report

Dist Cllr Lewis gave a brief verbal update which included the following:

- Has been forwarding correspondence via email which the Clerk has circulated to members
- The changes to the number 88 bus service will result in the reduction of buses to Trowse and is providing information on this
- No further information received on Norfolk Homes traffic management plan
- Considering a grant application from the Church for money to restore a painting of the Resurrection and asked if members would support

RESOLVED to support the grant application from the Church to restore the painting and agreed it was important for all the residents and part of Trowse

2016/123) Councillors reports

Six Strategic Group - Cllr Greenizan and Cllr Brown attended the Six Strategic Group meeting and gave a brief verbal update as below:-

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SNC Cllr Lewis attended and gave a presentation regarding the Community Governance Review

- The parish representatives considered the options and for Trowse it could be that the bypass could be the new boundary and lose the other side; end of Whitlingham Lane could be part of Trowse instead of Kirby Bedon, Trowse could join with another parish, Bixley had said they are prepared to join with another parish
- There is a suggestion for all to join and become Poringland Community Council
- Trowse's high precept was felt to be an issue by some of the other parishes
- The Clerk suggested that it may be prudent to offer to join with Bixley to show flexibility and that the new houses, plus the existing Bixley houses, it would help to spread the precept amount and thus reduce the tax bill
- It was felt all parishes involved should be invited to attend the next meeting even if they were not part of the Six Group
- There is an additional meeting on 3 April 2017 to discuss the review further – Cllr Fabre agreed to attend

PC Sainsbury was in attendance:-

- Advised him on the situation with the vans on Whitlingham Lane
- The use of the bus gate and parking issues
- New project "Church Watch" to try and reduce theft of church lead
- Recruiting new police cadets
- Generally seemed very proactive

Cllr Herring – reported that he had been liaising with the Clerk regarding the path at the back of Crown Point Villas. Has been reported to Highways and advise this is responsibility of the homeowners and suggest that a letter be sent to them – the Clerk to write the letter requesting trimming of overgrowth to nos. 3 and 4 Crown Point Villas

Cllr Greenizan – reported that bus gate sign is missing and the Clerk confirmed that she had already reported to Bob Edwards, Highways Officer, and he was investigating

Clerk's Holiday – The Clerk confirmed she will be away from 2-10 April 2017, urgent matters to be sent to the Chairman

ACTION: CLERK/LF

2016/124) Planning matters

a) Applications received to date -

After consideration of the following applications, members

RESOLVED to recommend as below:

2017/0555 – 15 Devon Way - works to trees in conservation area – Approve

2017/0467 – 10 Newton Close – Two-storey extension above the garage and single storey rear extension – Approve subject to no neighbour objections

2017/0605 – 5 Blockhill Cottages – Proposed conservatory - Approve subject to no neighbour objections

b) Decision notices received to date – Noted for information

2017/0289 – Land North of A146 & East of White Horse Lane – Discharge of conditions 4 – water consumption, 9 – landscape management plan, 10 – materials, 11 – materials management plan from pp 2016/0805 - Approved

c) Planning correspondence –

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Tree Preservation Order 2017 No. 05 Trees at Allotment Gardens, rear of 34 Devon Way – Noted for information

Electoral Review of South Norfolk: Final Recommendations – Noted for information

Norfolk Homes correspondence from SNC Cllr Lewis – Noted for information

Hornsea Project Three Offshore Wind Farm Consultation - response from SNC Cllr Lewis – Noted for information

SNC Street Naming and Numbering Policy and adoption of Section 64 and 65 of the Town Improvement Causes Act 1847 and Section 17 and a8 of the Public Health Act 1905 – Noted for information

Broad Authority Flood Risk Supplementary Planning Document - Noted for information

ACTION: CLERK

2016/125) Finance matters

a&b) Summary of receipts and payments & Statement of accounts –

On the motion of Cllr Prentice, seconded by Cllr Brown, it was

RESOLVED to approve and accept the Summary of receipts and payments and Statement of accounts for February to a total of £77,588.56

c) Norse grounds maintenance contract – The Clerk had confirmed with Norse that the Council was not tied into the existing contract and she was seeking alternative quotes for the grounds maintenance

d) Play equipment repairs quote – There was consideration of the quote from Fenland Leisure in relation to issues raised as “low risk” on the last inspection.

On the motion of Cllr Brown, seconded by Cllr Fabre, it was

RESOLVED to approve the Fenland quote for repairs to play equipment to a total of £2,779.54

e) Parish Partnership bid – The Clerk confirmed that her bid to the Parish Partnership had been successful and the Council would receive 50% of the funding for the new SAM 2 and she was in contact with the Highways Officer to complete the necessary agreement document

ACTION: CLERK

2016/126) Allotments, Churchyard, Common and Cemetery

a) Common –

School Fete – Cllr Prentice reported the School would like to hold their fete on the Common on 9 July 2017 and members were in support of this event. The Clerk asked for a copy of the School's event insurance and risk assessment prior to the event. The School had suggested that the Chairman could present the award for the best stall and Cllr Prentice also suggested that the Council have its own stall and man on a rota. Cllr Herring's previous suggestion to have a “name the train” competition for the new play train was discussed. Cllr Prentice will discuss with the School and to be discussed further at next meeting

Information Sign – Further to an incident reported via the Play equipment contractors, the placement of the sign was discussed and confirmed as satisfactory at this time but the Clerk to ask Fenland if they feel it could be modified

Resident's request to use Common – The request to use the Common for a private birthday party was not felt to be appropriate as formal events were usually for the Community, however, it was stressed that all residents could have access to the Common and use informally

b) Cemetery –

Gardening work – The Clerk confirmed that Mr Howard would contact Cllr Smith and Cllr Greenizan to arrange the meeting with the Plant Designer. Cllr Herring suggested alternative plant suppliers which could be considered once the planting design of the large bed has been agreed.

c) Community Clearance of Stream – The Clerk confirmed that she had expressed an interest in a community clearance but not had any further information at this time and to be considered at a later date.

ACTION: CLERK/AG/HS/KP

2016/127) Correspondence received to-date

a) Emergency Plan – ID badges – The offer of provision of ID badges from SNC was welcomed and the Clerk to arrange

b) Six Strategic Group Minutes and Date of next meeting – 12 June 2017 –
Noted for information

ACTION: CLERK

2016/128) Chairman's urgent business – None

2016/129) Date of next meeting

24 April 2017 at 6.15pm - Annual Parish Meeting to follow at 7.30pm

Meeting closed at 9.40pm

BA
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TROWSE WITH NEWTON PARISH COUNCIL**Bank Reconciliation at 28/02/2017**

Cash in Hand 01/04/2016

87,917.25

ADD

Receipts 01/04/2016 - 28/02/2017

74,005.51

161,922.76

SUBTRACT

Payments 01/04/2016 - 28/02/2017

84,334.20

A Cash in Hand 28/02/2017
(per Cash Book)

77,588.56

Cash in hand per Bank Statements

Cash	28/02/2017	0.00
Lloyds Treasurers 04058297	28/02/2017	81,415.39
Lloyds Business 06378221	28/02/2017	15,206.17
Santander Bus Reserve	28/02/2017	8,988.30

105,609.86

Less unrepresented cheques
As attached

28,021.30

77,588.56

Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance**77,588.56****A = B Checks out OK**
