

TROWSE with NEWTON PARISH COUNCIL
The Manor Rooms, The Street, Trowse, Norwich NR14 8ST
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**Minutes of the meeting of Trowse with Newton Parish Council
held on Wednesday, 20 September 2017 at 7.30pm
in the Manor Rooms, The Street, Trowse**

Present:

	Cllr K Prentice – presiding	
Cllr A Greenizan	Cllr R Herring	Cllr A Brown
Cllr S Cattee	Cllr C Steward	
Gina Lopes – Clerk to Trowse with Newton Parish Council – in attendance		
	NCC Cllr V Thomson	
	SNC Cllr T Lewis	
	10 x public	

2017/042) Apologies for absence

Apologies for absence were received and accepted as below:

Cllr L Fabre - unwell
Cllr D Benterman - other commitment

Members expressed their best wishes for the Chairman's recovery from recent illness.

2017/043) Declarations of interest

Cllr Prentice - Norfolk Homes

2017/044) Suspension of meeting for Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak – see "Public Participation Notes" attached

2017/045) Minutes of the meeting held 24 July 2017

RESOLVED to approve the minutes of the meeting held on 24 July 2017 as a true and accurate record of the meeting; the minutes were duly signed by the Chairman

2017/046) Councillors Report

a) Councillors powers and protocol – The Chairman reminded members that they can only act on behalf of the Council if this has been agreed at a Council meeting. The Clerk reminded members of their duty under the Code of Conduct and Standing Orders and requested that all correspondence was sent by the Clerk to avoid any confusion.

b) Verbal reports were received as follows:

Cllr Prentice made a complaint to Anglian Buses because of a near miss in her car
Cllr Greenizan has planted shrubs on the village sign but notes cars are parking on this area and wondered if a fence could be installed. Youngsters on bikes were witnessed doing "wheelies" along the road. There is a long natural hedge within the

Norfolk Homes site and it should be requested that if this is to be removed this is done outside of the breeding season

Cllr Brown attended the Six Strategic Group meeting with Cllr Greenizan and there was a lot of discussion about the parish review. Lots of planning going through particularly in Poringland and concerns that the area is not being considered as a whole; there are issues with flooding and drainage. Both the County and District Councillors will raise this concern. To be a member of the Six Strategic Group will now require an annual payment of £85 to cover admin. Concerns raised about roadworks and lack of consultation. The next Six Strategic meeting will be 4 December 2017 and both councillors will attend

Cllr Brown confirmed that the Manor Rooms has been painted and the carpets cleaned and lots of work completed

Cllr Cattee reported that several residents were concerned at the number of lorries coming through the village from the site and will raise at the Norfolk Homes meeting Cllr Herring suggested that if the edges of White Horse Lane were cut back and kept clear it would help with visibility and width when lorries are using the Lane. He had trimmed back the tree obscuring the speed sign to help. After his request the bridge had also been tidied and swept. Other overhanging trees have also been reported and also those overhanging the street lights at Block Hill; the steps to woods need attention. Queried the progress of the plaque for the wooden train.

ACTION: CLERK/ALL CLLRS

2017/047) District Councillor's Report

SNC Cllr Lewis gave a brief verbal update which included the following:

Help Hub – will aim to reach troubled families before any issues become serious; Officers called “Community Connectors” already in some areas and now extended across all SNC for “social prescribing” which will solve social issues and free up doctors time – will include information in next “Villager” and leaflets are available

Parking restrictions – email response from Debbie Lorimer was read to members and will be circulated; noted that restrictions will be installed by Norfolk County Council yet any enforcement must be done by SNC. Public Spaces Protection Order may be considered but parking prohibition may be more suitable. Any scheme would need support and be expensive, approximately £50,000 to bring in a scheme Broadland and SNC amalgamation – consideration is being given to an amalgamation between the two councils of staff only, councillors would remain the same and there could be a potential saving of £3million per annum

Boundary Review – there seems to be no change for Trowse

2017/048) County Councillor's Report

NCC Cllr Thomson presented his written report as below:

Recycling leaflet - As distributed by post

NDR Update:

<https://www.norfolk.gov.uk/roads-and-transport/major-projects-and-improvement-plans/norwich/northern-distributor-road>

A47: improvements

Main ones that affect us Thickthorn roundabout, Tuddenham and Blofield. Start 2019/2020

<http://roads.highways.gov.uk/projects/a47-corridor-improvement-programme/>

Friend Against Scams

Norfolk is taking a stance against scams, they cause not only a loss of money but considerable stress. www.norfolk.gov.uk/friendsagainstscams
You can do online training, attend a session or request training for a group or organisation.

If you come across a scam you can report it to <http://www.actionfraud.police.uk/> or to Norfolk Trading Standards. You can also sign up to the Trading Standards alerts about fraud at <https://www.norfolk.gov.uk/business/trading-standards/scams/consumer-alerts>

Broadband

To find the structure your property is served from:

<https://www.btwholesale.com/includes/adsl/adsl.htm>

Search using the Address Checker option, then enter your postcode, press submit and select your address from the list

Once a fibre solution is available a "VDSL" option will be shown

To find an Internet Service Provider:

<https://www.ofcom.org.uk/phones-telecoms-and-internet/advice-for-consumers/costs-and-billing/price-comparison>

Hornsea Project 3

Latest consultation has just finished and we should now see their plans coming forward. NCC and SNDC are only consultees

See map for nearest point

Schools

I will be meeting the Head Teachers of all the schools in Henstead Division this term. One of our councillors has raised concern that no action seems to have been taken on the drains previously reported and

I have also reported the following overgrown areas on the NCC web form
footway beside woods BlockHill

footway Whitlingham Lane and also be Village sign

Bridleway by Julian Drive

2017/049) Planning matters

a) Applications received to date –

After consideration of the following application, it was

RESOLVED to recommend as below:

2017/2000 - Land North Of A146 And East Of White Horse Lane - Variation of condition 8 of planning consent 2016/0805/F (Erection of 13 affordable houses and associated works) - to amend trigger for condition – no comments

2017/1995 - Land North Of A146 And East Of White Horse Lane – Discharge of conditions 12 and 13 from planning consent 2016/0805 deed of variation to the existing S106 legal agreement and sample area of flint work – noted as already Approved

b) Decision notices received to date – Noted for information

2017/1168 – Land North Of A146 And East Of White Horse Lane – Removal of condition 9 (requiring TRO for school clearway) of Application 2016/0803 - Approved with conditions

2017/1169 – Land North Of A146 And East Of White Horse Lane – Removal of condition 14 (requiring TRO for White Horse Lane) of Application 2013/0463 - Approved with conditions

2017/0963 – Land North Of A146 And East Of White Horse Lane – Discharge of condition 6 –external flintwork from 2013/0463/O – appearance, scale, landscaping and layout; 85 dwellings and associated works – Approved

2017/1173 – Land North Of A146 And East Of White Horse Lane – Discharge of condition 13a (off-site highway improvements) -30mph option of application – Approved

2013/0463 – Land North Of A146 And East Of White Horse Lane - proposed development of up to 99 dwellings including a 1ha site for new primary school (revised application) – Approved

2017/1858 – 1 Vulcan Cottage – works to trees – no objections

2017/1785 – 10 Russell Terrace - works to trees – no objections

2017/1341 – 11 Russell Terrace – replacement windows and front door – Approved with conditions

2017/1409 – 22 Newton Close – two storey extension and internal alterations - Approved with conditions

c) Planning correspondence –

Notice of Withdrawal - 2017/1170 - Land North Of A146 And East Of White Horse Lane - Discharge of Condition 13A (off-site highway improvements) -20mph option - of Application 2013/0463 - Proposed development of up to 99 dwellings including a 1ha site for new primary school (revised application) - Noted for information

Norfolk Homes –

i) sewer construction – The meeting with Norfolk Homes will take place on Friday, 22 September 2017 and Cllr Cattee, Cllr Herring and Cllr Bentermen will attend

ii) Play equipment - There was a brief discussion on the proposed play equipment to be supplied by Norfolk Homes including:-

- the inclusive roundabout was a valuable piece of equipment
- consideration of play equipment for older children
- suggestion that the children be involved in the choice of equipment
- query if a commuted sum was offered for ongoing maintenance of equipment
- Trowse School and Baby and Toddler group are being consulted

Cllr Prentice will speak to all parties and report at next meeting

Hornsea Project Three Offshore Wind Farm consultation – Noted for information

CPRE Norfolk Alliance Pledge - Noted for information

Norfolk Strategic Framework Consultation - for consideration at next meeting

SNC Tree Preservation Order no. 05: Tree at allotment gardens to the rear of 34 Devon Way – Noted for information

ACTION: CLERK/SC/RH/DB/KP

2017/050) Highways

a) NCC Response re Permit Parking – Noted that NCC did not have funds for a scheme, however, there had been a request from residents and suggested public support should be considered.

RESOLVED that Cllr Prentice and the Clerk create a simple survey form for the “Villager” to gauge public opinion

b) Drainage – NCC Highways response– Noted that NCC Cllr Thomson was attending the parish with Gary Overland (Highways) to consider drainage issues

c) Parish Partnership Scheme – for consideration at next meeting

d) Bus Service concerns – Several concerns raised regarding the poor service particularly affecting school children often stranded at Poringland trying to catch the

no. 40. NCC Cllr Thomson offered to investigate and welcomed both members and residents correspondence on this matter

ACTION: CLERK/KP

2017/051) Finance matters

a&b) Summary of receipts and payments for July and August and Statement of accounts for July and August –

On the motion of Cllr Cattee, seconded by Cllr Herring, it was

RESOLVED to approve and accept Summary of receipts and payments and Statement of accounts for July (Total £96,688.37) and August (Total £91,312.25)

c) Request for remedial works re White Horse Inn/Manor Rooms – The request was briefly discussed and the Clerk confirmed she had emailed Mr Hodge for clarification of any previous works undertaken and awaited his response. Once this is received the Clerk will circulate to members for consideration

d) Request for donation S137– Norfolk Citizens Advice – No donation at this time as not a Trowse based charity

e) Completion of Audit 2016-17 and External Auditor's Report –

On the motion of Cllr Brown and seconded by Cllr Steward, it was

RESOLVED to accept the external auditor's report and completion of audit for 2016-17; noted that the annual return is in accordance with proper practices and no matters of concern were raised.

f) Renewal of Play Inspection Company contract -

On the motion of Cllr Brown and seconded by Cllr Steward, it was

RESOLVED to renew the contract for quarterly play equipment inspections with the Play Inspection Company

ACTION: CLERK

2017/052) Allotments, Churchyard, Common and Cemetery

a) Cemetery improvement work – The Clerk was thanked for arranging the casual grounds work to the Cemetery and members were pleased with the considerable improvement. The Clerk advised that several cemetery users had commented to the grounds staff on the current state of the cemetery and how pleased they were to see work being done. Cllr Prentice confirmed she had been in touch with Stuart Markbrook at Norse and stressed the members' disappointment at the poor service. Assurance was given that grass cutting would commence within the week and the finance department contacted for a credit. There was a brief discussion regarding future contractors – to be further considered at next meeting

c) Public Space Protection Orders – for consideration at next meeting

ACTION: CLERK/KP

2017/053) Correspondence received to-date

a) Norfolk Constabulary Public meeting – 28 September 2017 – Cllr Brown and Cllr Greenizan will attend

ACTION: AG/AB

2017/054) Chairman's urgent business

Cllr Prentice confirmed the "Trowsefest" music festival will be held on 1 October 2017 as a joint venture with the School/FOTs. Plaque for the wooden train to be considered at next meeting

The meeting closed at 9.45pm

Public Participation Notes

The Chairman invited members of the public to speak and points raised included the following:

Allotments: Several tenants were present and the following was discussed:-

- The allotment site meeting between Councillors and Norfolk Homes had been postponed until later in the week
- Anglian Water operative had asked an allotment tenant when building would happen on the allotments – The Chairman confirmed the allotments site will not be built on
- Queried if there was to be a highway into the allotments which may connect to the blocked off road at Block Hill – The Chairman advised the new gateway would be locked and only provide access for skip lorries etc to avoid using the Loke which was difficult to access
- Tenants did not want a skip for green waste in future
- Sewer drain may have a protected 8m strip and there was concern how this might be used – members will query this at their meeting with Norfolk Homes
- Tenants of Dell 1, 2 and 49 were concerned if their plots would be affected – members will advise as soon as they have any information

Tree by Manor Rooms:- resident thanked the members for the tree work done but wished to know when the footpath would be reinstated – ownership to be checked

TROWSE WITH NEWTON PARISH COUNCIL**Bank Reconciliation at 31/08/2017**

Cash in Hand 01/04/2017

73,475.00

ADD

Receipts 01/04/2017 - 31/08/2017

45,647.08

119,122.08

SUBTRACT

Payments 01/04/2017 - 31/08/2017

27,809.83

A Cash in Hand 31/08/2017
(per Cash Book)**91,312.25**

Cash in hand per Bank Statements

Cash	31/08/2017	0.00
Lloyds Treasurers 04058297	31/08/2017	72,742.82
Lloyds Business 06378221	31/08/2017	15,209.97
Santander Bus Reserve	31/08/2017	9,011.14

96,963.93Less unrepresented cheques
As attached

5,651.68

Plus unrepresented receipts
As attached

91,312.25

0.00

B Adjusted Bank Balance**91,312.25****A = B Checks out OK**


5