

TROWSE with NEWTON PARISH COUNCIL
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**Minutes of the meeting of Trowse with Newton Parish Council
held on Monday, 23 October 2017 at 7.15pm
in the Manor Rooms, The Street, Trowse**

Present:

	Cllr K Prentice – presiding	
Cllr R Herring	Cllr D Benterman	Cllr A Brown
Cllr S Cattee	Cllr C Steward	Cllr A Greenizan
Cllr J Smerdon (upon election)		
Gina Lopes – Clerk to Trowse with Newton Parish Council – in attendance		
	SNC Cllr T Lewis	
	NCC Cllr V Thomson	
	7 x public	

2017/055) Apologies for absence

Apologies for absence were received and accepted as below:

Cllr L Fabre - unwell

2017/056) Councillor Vacancy

Four applications for the vacancy of Parish Councillor were considered.

On the motion of Cllr Brown, seconded by Cllr Greenizan, it was

RESOLVED to vote by paper ballot and Mr James Smerdon was duly elected to fill the vacancy of Parish Councillor.

Cllr Smerdon signed his Declaration of Acceptance of Office form in the presence of the members and took his seat at the table for the remainder of the meeting.

Cllr Greenizan left the meeting

2017/057) Declarations of interest

Cllr Prentice - Norfolk Homes and Solar Farm application

2017/058) Suspension of meeting for Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak – see “Public Participation Notes” attached

2017/059) Minutes of the meeting held 20 September 2017

RESOLVED to approve the minutes of the meeting held on 20 September 2017 as a true and accurate record of the meeting; the minutes were duly signed by the Chairman

2017/060) Councillors Reports

Brief verbal reports were received as follows:-

Cllr Brown had attended a training course on Data Protection and advised there were many changes to consider. Cllr Brown offered to represent the Council at the Remembrance Service and the Clerk confirmed she would order the poppy wreath. Cllr Prentice reported that someone had recently been knocked over by a child on a bicycle in the Village and the issue of traffic calming has been raised. Cllr Prentice will raise at the next School Governors meeting. Noted that the SAM2 machine was on order. Cllr Prentice advised that the plans for the new school building were coming forward and that the developer would attend the November meeting. Cllr Herring confirmed that the area at the back of Crown Point had now been tidied and brambles removed. The dead tree by the Village sign had also been removed, however, there was a dead tree-top in the woods by Crown Point. Reported that there were new posts with glass frames and recycled plastic posts in the woods but unsure of their purpose; Cllr Thomson offered to ask Whitlingham Park and advise. Some street lights had not been painted in the recent repainting undertaken by K&M Lighting. The Clerk confirmed that the parish council did not own all the lights in the Village, however all parish council owned lights had now been repainted and the work completed.

ACTION: CLERK/KP

2017/061) County Councillor's Report

NCC Cllr Thomson gave a brief verbal report which included the following:-

- The DONG Buildings planned by the A140 were very large 150 x 30 x 25m and one converts AC to DC current
- Will soon hear regarding the opening of the NDR
- Norfolk Composters now have 246 trained volunteers
- Still working with the Transport Manager regarding the recent bus issues
- The bus timetables go out to tender and Cllr Thomson could not change the complexity of the timetables
- Had met with Gary Overland, Highways Officer, regarding the concerns previously raised and believes all now completed, they also located a drain under the horse trough during their visit
- Will find out what percentage of support is needed for the proposed permit parking scheme

2017/062) District Councillor's Report

SNC Cllr Lewis gave a brief verbal report which included the following:-

- Following up on the support required for the permit parking, unsure if there is a specific figure just need to show local support
- The investigation to merge South Norfolk Council with Broadland Council has started and the feasibility study will be available next year

2017/063) Planning matters

a) Applications received to date –

After consideration of the following applications it was

RESOLVED to recommend as below:

2017/2246 - 1 Vulcan Cottages, The Street - Replacement windows – Approve subject to no neighbour objections

2017/2305 - The Manor House, The Street - Replacement of 3 windows to front of dwelling – Approve subject to no neighbour objections

2017/2234 - Solar Farm White Horse Lane - Variation of Conditions 1 and 2 of planning consent 2014/2380 (Development of a ground mounted solar farm including associated infrastructure which includes inverters and transformers and a substation) to allow extension of operational lifetime of the solar farm from 25 years to 30 years – Approve

2017/2000 - Land North Of A146 And East Of White Horse Lane - Variation of condition 8 of planning consent 2016/0805/F (Erection of 13 affordable houses and associated works) - to amend trigger for condition 8 relating to surface water – Approve with concerns that the surface water/drainage calculations do not allow for the proposed Arminghall Trust Settlement site

b) Decision notices received to date – None received

c) Planning correspondence –

i) Norfolk Homes –

Sewer construction – Cllrs Cattee, Benterman and Herring reported that they had met with all parties and Arminghall were not happy with current route and Mr Thorpe considered alternatives and came up with three options. Option 1 is not viable as agreed at the meeting. The preferred option is to follow the current roadway through the allotments but Arminghall prefers to go around the edge. Mr Makepeace, MD of Norfolk Homes, preferred the roadway option. It was a productive meeting and Mr Thorpe wrote out the pros and cons and are waiting for Arminghall to respond. The final decision will be with Anglian Water. If the route that goes around the edge is used it will affect about nine allotment plots but the roadway option will only affect two tenants. Correspondence from an allotment tenant was also noted and the Clerk to advise the tenant that the negotiations are ongoing.

On the motion of Cllr Benterman, seconded by Cllr Cattee, it was

RESOLVED that Route 3 (1031/DRA/30-FWS03) is the preferred route

Play equipment – Cllr Prentice is waiting for feedback from the other parties involved

Street names – After some consideration the following names were to be submitted:

Barleyfields (historic use)

Tillett (previous Vicar of the parish)

Danvers (previous Police Constable)

Jeremiah Way (Colman family)

Suggest numbering is odds/evens on either side of roads

ii) DONG Energy notice of name change to Orsted – Noted for information

iii) Arminghall – Sports Hall – noted issues with access, developers need to come to an agreement. Separate S106 agreement refers to the refurbishment of the sports hall but members were unsure who currently managed the hall

2017/064) Police & Highways

a) Permit Parking correspondence – noted and suggested that the survey in the “Villager” needed to be publicised to avoid a poor response, suggested a leaflet drop should be done and posters. There was a suggestion to consider use of the Kier car park and County Cllr Thomson offered to investigate.

On the motion of Cllr Prentice, seconded by Cllr Brown, it was

RESOLVED that the planning group will organise the leaflets and advertise on the website via Martin Kentish

b) Parish Partnership Scheme – deferred

c) Norfolk Constabulary Public meeting held on 28 September 2017 – Cllr

Brown reported that not many had attended the meeting. The Police wanted to hold

a surgery at Whitlingham Country Park but felt this was not a good venue and suggested the Manor Rooms or Trowse School at 3.00 – 3.15pm. Request that the bus gate is enforced and suggest a camera – email to be sent

RESOLVED that Cllr Herring and Cllr Smerdon will attend the meeting on 31 October 2017

RESOLVED that Cllr Benterman and Cllr Smerdon are the volunteers for the SAM 2 training and management of the machine

d) Police Structure Review 2020- noted

ACTION: CLERK/ALL CLLRS

2017/065) Finance matters

a) Summary of receipts and payments - deferred

b) Statement of accounts– deferred

c) Councillors training session – 22 January 2018 - £150 –

On the motion of Cllr Prentice, seconded by Cllr Cattee, it was

RESOLVED to accept and approve training session at a total cost of £150

d) SNC Pest Control contract renewal £323.18 +VAT –

On the motion of Cllr Prentice, seconded by Cllr Cattee, it was

RESOLVED to accept and approve renewal of SNC pest control contract at a total cost of £323.18 + VAT

ACTION: CLERK

2017/066) Allotments, Churchyard, Common and Cemetery

a) Grounds maintenance (Norse) – The Clerk had received a call from Norse accounts department and explained that payment was being withheld because of poor service. Noted that the churchyard had still not been cut and that the Clerk will chase on this and advise the previous wildlife area should be included in the cut

b) Public Space Protection Orders – Noted for information

c) Allotments – request for a skip was considered and the Clerk to arrange for skips but must also place notice advising tenants must only use for green waste

ACTION: CLERK

2017/067) Correspondence received to-date

a) SSG Minutes and Date of next meeting – 4 December 2017 at 7.30pm – noted for information and Cllr Prentice and Cllr Cattee will attend the next meeting. The traffic working party meeting will be attended by Cllr Prentice and Cllr Greenizan

b) Broads Briefing and Dates of future meetings – 21 March & 19 September 2018 – Noted for information

c) St Andrew's invitation to dedication of restored painting – Noted for information

d) Consultation on Councillor disqualification criteria – Noted for information

ACTION: KP/SC/AG

2017/068) Chairman's urgent business

Mattressman – More traffic had been observed (Old Stoke Road) and the Company must ask their drivers to watch the speed limit or they will be reported

ACTION: CLERK

Meeting closed at 9.40pm

Public Participation Notes

The Chairman invited members of the public to speak and points raised included the following:

- A resident that had previously requested support for a permit parking scheme confirmed he had not yet received a response from Norfolk County Council. He will proceed with a formal complaint to them, however, he has received a response from South Norfolk Council and will attend the Parking Committee. The need for evidence was noted and also previous attempts to implement a parking scheme without success. Generally felt there was now an urgent need for a scheme and that the Lakenham scheme had brought the matter "to a head"
- District Cllr Lewis and County Cllr Thomson both confirmed their support for such a scheme and advised that setting up a scheme would take significant funds. Permits would have to be bought by residents for the scheme to be successful but in other areas residents had not bought the permits and schemes had failed. Enforcement would be needed and currently the Parking Partnership employs Enforcement Officers from King's Lynn or Great Yarmouth.
- It was confirmed that the parish council had placed a survey form into the latest "Villager" to gauge residents support for a permit parking scheme and all were encouraged to complete and return same