

TROWSE with NEWTON PARISH COUNCIL
The Manor Rooms, The Street, Trowse, Norwich NR14 8ST
E-mail: trowsepc@yahoo.co.uk Tel: 07899798853

**Minutes of the meeting of Trowse with Newton Parish Council
held on Monday, 24 April 2017 at 6.15pm
at the Manor Rooms, The Street, Trowse**

Present:

Cllr L Fabre – presiding
Cllr A Greenizan Cllr R Herring Cllr D Benterman
Cllr H Smith Cllr C Steward Cllr S Cattee
Gina Lopes – Clerk to Trowse with Newton Parish Council – in attendance
SNC Cllr T Lewis
4 x public

2016/130) Apologies for absence

Apologies for absence were received and accepted from Cllr Brown and Cllr Prentice

2016/131) Declarations of interest

Declarations of interest received as follows:

Cllr D Benterman - 2017/0813 -19 Newton Close

2016/132) Suspension of meeting for Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak – No comments received

2016/133) Minutes of the meeting held 27 March 2017

RESOLVED to approve the minutes of the meeting held on 27 March 2017 as a true and accurate record of the meeting; the minutes were duly signed by the Chairman

2016/134) Councillors reports

Cllr Benterman – reported that he found a swing dumped on the Common and will take this to the local tip

Cllr Herring – raised concern that trees are overhanging Kirby Road and had taken the vent off his friend's van. White Horse Lane also needs trimming back – the Clerk will contact the Whitlingham Country Park and NCC Highways to ask for the trees to be trimmed back. Cllr Herring had reported the poor condition of the bridge by the Lakenham Cock and this has now been repaired

Cllr Fabre – attended the meeting at Stoke Holy Cross to discuss boundary changes; no parishes wanted to join together other than Bixley would consider and felt that Trowse was not under any risk of having any effect on the parish, all prefer to stay as they are as members of the Strategic Six Group.

The Clerk updated members on the progress of the new defibrillator and asked them to confirm if they wished to have a locked or unlocked cabinet – all agreed to install an unlocked cabinet

ACTION: CLERK/DB

2016/035) District Councillor report

SNC Cllr Lewis gave a brief verbal report which included below: –



There is a grant from SNC to underwrite support services for people in sheltered housing includes travelling ward system but it is not going to be continued. All housing associations in Norfolk are having to decide what to do about this. This helps people to live independently in sheltered accommodation and sees this as a retrograde step. Cllr Fabre confirmed that the Board for older people are taking this up themselves. Cllr Lewis will try to get a motion before SNC, express regret this is happening and asking Norfolk County Council to change their mind. Noted the Police were carrying out a check on the bus gate in White Horse Lane and being active. Correspondence with PC Sansbury says the Police cannot enforce 20mph restriction but has asked why not

2016/036) Planning matters

a) Applications received to date -

After consideration of the following applications, members

RESOLVED to recommend as below:

2017/0854 – The Manor Rooms, The Street - works to trees in conservation area – no comment

2017/0460 - 56 Whitlingham Hall – Construction of an L shaped garden wall – Approve subject to no neighbour objections

2017/0813 – 19 Newton Close – Front porch – Approve subject to no neighbour objections

2017/0505 - The Barn, Barn Meadow – Installation of gate and railings – Approve subject to no neighbour objections

b) Decision notices received to date – Noted for information

2017/0288 – Land North of A146 & East of White Horse Lane – Discharge of conditions 2 – ecological mitigation, 3 – water consumption rate, 4 – landscape management plan, 10 – materials management plan from pp 2016/0803 – Approved

2017/0555 – 15 Devon Way - works to trees in conservation area – No objections

2017/0177 – Rear to 34 Devon Way - works to trees in conservation area – Refuse

c) Planning correspondence –

Norfolk Homes – update

Traffic and speed cushions – there was a brief discussion relating to correspondence from Norfolk Homes and the members were not in favour of the proposed speed cushions. The Clerk to write to James Nicholls, Norfolk Homes and advise of members opposition and also invite him to the next meeting.

Street lights – Members discussed a letter from Norfolk County Council advising that street lights were not considered necessary for the development, however, the parish council could fund same if it wished – Members felt this was not acceptable particularly as primary school children would be walking home in the dark and felt to be unsafe and children are being encouraged to walk to school. It was also noted that this road will be the main access to the Arminghall development – to be further discussed with Norfolk Homes and the Clerk to respond to NCC advising of that the parish council is against this proposal and highlighting the need for lights because of the school

ACTION: CLERK

2016/037) Finance matters

a&b) Summary of receipts and payments & Statement of accounts –

On the motion of Cllr Herring, seconded by Cllr Greenizan, it was



RESOLVED to approve and accept the Summary of receipts and payments and Statement of accounts for March to a total of £73,475.00

c) Appointment of internal auditor –

On the motion of Cllr Cattee, seconded by Cllr Smith, it was

RESOLVED to appoint the internal auditor to carry out the audit for the financial year 2016/17

d) NorfolkALC subscription renewal –

On the motion of Cllr Herring, seconded by Cllr Cattee, it was

RESOLVED to approve the NorfolkALC subscription renewal to a total of £168.10

ACTION: CLERK

2016/038) Allotments, Churchyard, Common and Cemetery

a) Cemetery – Cllr Greenizan and Cllr Smith gave a brief verbal report below:-

- They felt the cemetery looked in a poor state
- Witnessed someone taking a large can of water from the cemetery tap and when questioned stated they had permission to do so
- Questioned if the visitor was also using the rubbish bin but stated he was not
- There was a large quantity of rubbish around the bins and it was considered there may be other users of the bins
- Felt that cemetery visitors should be encouraged to place the green waste in the spoil area and that permanent signs should be erected
- Lots of plastic containers around the tap which are unsightly
- Reference was made to wording on a sign in another cemetery – Cllr Smith will supply to the Clerk and Cllr Herring offered to have the signs made up at Builders Equipment and he would fit
- The new gardening contractor had not yet met with the councillors to discuss planting or carried out any work – the Clerk will chase and confirm if he is to go ahead or not
- Suggested that the cemetery should not be subject to formal gardening and may be better suited to a more natural style – Cllr Smith and Cllr Greenizan will discuss planting with gardener

b) Grounds maintenance –

The Clerk advised that she had approached other grounds contractors but whilst stating their interest had not received any quotes. Norse had been in contact and the Clerk raised concern that no cutting was currently being carried out and areas would soon become unsightly and noted the churchyard already had very long grass and there was some discussion.

RESOLVED to instruct Norse to carry out the grass cutting for all areas for this season

c) Information Sign – there was a brief discussion regarding the proposed modification of the signage –

RESOLVED to ask Fenland Leisure to fit both the cross bar and the edging to signs

ACTION: CLERK/HZ/AG/RH

2016/039) Chairman's urgent business – None

2016/040) Date of next meeting

22 May 2017 (Annual Council Meeting)

Meeting closed at 7.25pm

