

TROWSE with NEWTON PARISH COUNCIL
The Manor Rooms, The Street, Trowse, Norwich NR14 8ST
E-mail: trowsepc@yahoo.co.uk Tel: 07899798853

**Minutes of the meeting of Trowse with Newton Parish Council
held on Monday, 26 February 2018 at 7.15pm
in the Manor Rooms, The Street, Trowse**

Present:

	Cllr K Prentice – presiding	
Cllr A Greenizan	Cllr J Smerdon	Cllr A Brown
Cllr D Benterman	Cllr R Herring	
Gina Lopes – Clerk to Trowse with Newton Parish Council – in attendance		
	SNC Cllr T Lewis	
	NCC Cllr V Thomson	
	1 x public	

2017/098) Election of Chairman for remainder of the municipal year 2017/18

Members received and accepted the resignation of Chairman, Cllr Lyn Fabre, and expressed thanks for her contribution to the Council.

On the motion of Cllr Brown, seconded by Cllr Smerdon, it was

RESOLVED to elect Cllr Kerry Prentice as Chairman for the remainder of the municipal year 2017/18

2017/099) Apologies for absence

Apologies for absence were received and accepted as below:

Cllr S Cattee

2017/100) Declarations of interest

Cllr Prentice declared an interest in item 2017/106(c)ii – Residents letter

2017/101) Minutes of the meeting held 22 January 2018

RESOLVED to approve the minutes of the meeting held on 22 January 2018 as a true and accurate record of the meeting; the minutes were duly signed by the Chairman

2017/102) Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak –
None received

2017/103) Councillors Reports

a) Brief verbal reports were received as below:–

Cllr Greenizan – had visited the cemetery and spoke to a visitor who expressed his wish that the grass was cut more often and that the travellers were, he believed, depositing human waste in the road drains

Cllr Prentice – looked at admission numbers and spoke to Developers regarding the school but seem to be no further forward and no dates known. Noted that the school building has already been changed in the plans – NCC Cllr Thomson offered to investigate

Cllr Prentice – had received a request from Friends of Trowse School for the parish council to have a stall at the fete – request that this be an agenda item for next meeting

Cllr Smerdon – Issue around bus-gate, enforcement undertaken and 48 people reported initially and then 113 the next day. The Police state it is not realistic for them to be there on a regular basis and have written to Norfolk County Council requesting consideration of a camera at this location – the Clerk asked that the email was forwarded to her to enable the Council to send a letter of support if agreed at next meeting. Matt Goodyear had previously discussed consideration of wording of the TRO and possible change

Cllr Herring – followed a lorry through village which could not go back; HGVs seem to be coming via Lakenham “Cock” and then getting lost; he suggested improving signage. He had called in to see UK Power, John Fox, about the condition and position of heging on their site and the need to trim. Now spoken to Area Manager, Russell Hunter, they will trim back hedges along their boundary. Has attempted to trace the owner of Scotchees Meadow, was owned by Chapman family but have been unable to find out any more.

Norfolk Homes are attending to the neglected drain at the west end of Russell Terrace through to outfall next to Trowse bypass. They have cleared ditches and are in process of blasting through blocked pipework along route to allow surface water to discharge.

Cllr Herring – attended the UK Power Network meeting and provided written report which included the following:

Much information re the endeavour to increase capacity and speed of response to demand from renewable and traditional sources and transmission around country Power failures were discussed and use of methods, emails, texts, website and the ability to quickly mobilise to help on the “at risk” register (Priority Service Register) Cllr Herring suggested making power bank back-ups at a cessionary price through their supplier and highlighted possible weakness in the system because of computer availability, literacy – Dyslexia, closure of helpdesks and weakening of community links leading to isolation

The cable laid between Thorpe and Trowse has a capacity of 1.22KV and bored through the longest lateral cable drill of 1.1k

b) Clerk’s Report – reported that Punch Inns were to meet with Mr Hodge, Chairman of the Manor Rooms Management Committee, and suggested a councillor should attend – Cllr Smerdon agreed to attend on 6 March 2018.

Confirmed a letter of resignation had been received from Cllr Colin Steward.

Members expressed their thanks to Cllr Steward for his many years of service and suggested that he and Cllr Fabre be sent a “thank you” card and gift and to be invited to attend the Annual meeting. Members thanks to be included in next Villager

ACTION: CLERK/KP/JS

2017/104) District Councillor

A brief verbal report was received as below:

Parking – when specific issues arose last year, although South Norfolk Council are responsible for enforcement, there is nowhere to report on the website. However, Cllr Lewis has chased this issue which is now being addressed and should eventually be possible to report on SNC website. He has been assured that enforcement in Trowse is undertaken regularly

2017/105) County Councillor

A written report was received as below:

Grit bins

<https://www.norfolk.gov.uk/roads-and-transport/roads/gritting>

Your bins can be seen if you look at the link to gritting routes (bins represented by Triangles)

Could you please let me know if the map is correct?

Road works

Map for checking road works

www.roadworks.org

Hover over a symbol and gives detail

Fire Safety

An increase in the number of kitchen fires across Norfolk has prompted the county's fire and rescue service to warn residents to take care when cooking at home.

Since April last year, around **three quarters of all house fires attended by Norfolk Fire and Rescue Service in the Eastern region started in the kitchen**. This amounts to more than 60 fires and many quickly spread to cause extensive damage to other rooms. The statistics are like the national picture, which also shows three quarters of accidental house fires start in the kitchen.

"The majority of kitchen fires are easily preventable. There are two main issues, one is making sure that the kitchen is kept tidy and that flammable items such as tea towels are kept well away from hobs and ovens. The other is distractions, where people are trying to multi-task and are not paying full attention," said Garry Collins, Head of Protection and Prevention at Norfolk Fire and Rescue Service.

Mobile heaters have similar problems

A Vision for Norfolk in 2021 which was approved by Norfolk County Council on 12 February 2018. This sets out the direction of the Council in the next three years, and what it would like to achieve.

We care about Norfolk, its people, and are ambitious for them. We want to help make Norfolk to be the best it can, where people can live productive, independent lives, safely and in good health, for as long as they can.

The Council will play a leading role in:

Building communities, we can be proud of

Installing infrastructure first

Building new homes to help young people get on the housing ladder

Developing the skills of our people through training and apprenticeships

Nurturing our growing digital economy

Making the most of our heritage, culture and environment

The vision is supported by Norfolk Futures: The Council's Strategy for 2018-2021, which

The vision is supported by Norfolk Futures: The Council's Strategy for 2018-2021, which shows how transformation of Norfolk County Council's services will help to deliver our ideas. Four principles guide how we will work:

Offering our help early to reduce demand

Joining up our work so services are accessible, done well and done once

Being business like and making the best use of technology

Targeting our work where it can make the most difference

Budget

After the consultation 2 areas were removed from the County "savings" list.

Bus subsidies



Gritting routes

It is becoming more and more difficult to get a balanced budget and retain services with less and less money coming from Central Government

Lots of authorities, notably Northampton, are experiencing major difficulties

Band D Council Tax per Year

<i>Precepting Body</i>	<i>2017/18</i>	<i>2018/19</i>	<i>Increase</i>	<i>Increase %</i>
<i>South Norfolk Council</i>	<i>140.00</i>	<i>145.00</i>	<i>£5.00</i>	<i>3.57%</i>
<i>Norfolk County Council</i>	<i>1,247.94</i>	<i>1,322.73</i>	<i>£74.79</i>	<i>5.99%</i>
<i>PCC</i>	<i>217.17</i>	<i>229.14</i>	<i>£11.97</i>	<i>5.51%</i>

2017/106) Planning matters

a) Applications received to date -

After consideration of the following applications it was

RESOLVED to recommend as below:

BA/2018/0029/FUL – Whitlingham Broad Campsite – Play area - Approve

BA/2018/0066/FUL – Whitlingham Broad Visitor Centre – Install a green roof open sided cycle shelter - Approve

b) Decision Notices received to-date – Noted for information

2017/2817 – 1 The Street – Works to TPO Trees – Approved with conditions

2017/2915 – 2 Devon Way – Works to Trees – no objections

BA/2017/0482/FUL – Carrow Point, The Street – Replace 150m quayheading – Approved with conditions

2018/0013 – 7 Charolais Close – Demolition of existing conservatory and erection of single storey rear extension – Approved with conditions

c) Planning correspondence -

i) Greater Norwich Local Plan Reg 18 consultation 08/1/18 – 15/03/18 – Cllr

Prentice will review

ii) Norfolk Homes –

Play equipment –

On the motion of Cllr Prentice, seconded by Cllr Brown, it was

RESOLVED to accept the suggested play equipment from Norfolk Homes with wet-pour surfacing

Adoption of open spaces –

There was some discussion, particularly around drainage tanks associated with the open space on the development. The commuted sum of £3,210 p/a for maintenance was noted and preference was to use an alternative contractor.

On the motion of Cllr Prentice, seconded by Cllr Smerdon, it was

RESOLVED to accept the open spaces from Norfolk Homes subject to satisfactory clarification of drainage system and advice from NflkALC regarding the transfer

Residents letter of concern – Residents letter raising concerns regarding damage to properties was briefly discussed and noted.

RESOLVED to forward to SNC Planning and NCC Highways in support of residents. (Cllr Prentice left the room for this item and Cllr Brown took the Chair until her return)

iii) Norwich Western Link –

RESOLVED to support

iv) Arminghall Settlement application response from SNC Cllr Lewis – Noted for information

v) Play Equipment, Hudson Avenue – reported that the play equipment had been removed and SNC Cllr Lewis agreed to investigate

ACTION: CLERK

2017/107) Finance matters

a) Summary of receipts and payments – Deferred

b) Statement of accounts – Deferred

c) Receipt of Parish Partnership grant £1,575.00 – Noted for information

d) Request for donation S137 - NARS – There was some debate.

On the motion of Cllr Prentice, seconded by Cllr Smerdon, it was

RESOLVED to donate £100 to NARS and to include within next Villager

e) Plaque for wooden train – Cllr Benterman confirmed he had obtained two quotes for the plaque and there was much discussion; noted the plaque to be child-friendly.

RESOLVED that Cllr Benterman will circulate quotes to members and proceed with installation of the plaque asap

ACTION: CLERK/DB

2017/108) Police & Highways

a) SAMS2 update – Cllr Benterman and Cllr Smerdon provided a written report on the SAMS data recording. Brief debate re enforcement of the 20mph limit

b) Trowse parking scheme, use of enforcement and new web pages –

Cllr Smerdon reported that the parking scheme was now “live” on the Trowse website and explained how it worked. The posts are anonymous, posts are edited if required and the February blog is 7 pages long. Generally residents are agreeable to the proposal of Whitlingham Lane being a “clearway” and should address the issue of overnight parking and also push cars to use Whitlingham Country Park car park. Only asking for opinion at this time and there does not seem to be much support for permit parking. Unsure how to ensure enforcement at this time. Cllr Greenizan reported her findings when she undertook an informal sample survey of cars displaying the new parking discs. Additional parking was discussed, in particular, possible use of the existing school playground once the school moves – the Clerk to ask NCC Thomson to investigate.

Special thanks were expressed to the Police Cadets for distributing the flyers.

To be included in next Villager.

c) Village grit bins - Cllr Smerdon confirmed he had looked at all village grit bins and they were filled, however, the bin sited in the Church may be more beneficial if moved to the other side of the road – the Clerk will investigate relocation of bin

d) Police newsletter – Noted for information

ACTION: CLERK/JS

2017/109) Correspondence

a) Six Strategic Group Community Emergency Plan Update – To be updated when the current councillor vacancies are filled

b) Whitlingham Charitable Trust Management Framework Results 2017 – Noted for information

c) GDPR Update from LCPAS - Noted for information and councillor training on GDPR to be arranged for 26 March 2018 at 6.15pm

d) Councillor request to attend Spring Conference –

RESOLVED that Cllr Herring will attend the NflkALC Spring Conference

ACTION: CLERK/ALL CLLRS

2017/110) Chairman's urgent business

None received

Meeting closed at 9.35pm



TROWSE WITH NEWTON PARISH COUNCIL**Bank Reconciliation at 31/01/2018**

Cash in Hand 01/04/2017

73,475.00

ADD

Receipts 01/04/2017 - 31/13/2018

82,521.95

155,996.95

SUBTRACT

Payments 01/04/2017 - 31/01/2018

50,296.87

A Cash in Hand 31/01/2018
(per Cash Book)

105,700.08

Cash in hand per Bank Statements

Cash	31/01/2018	0.00
Lloyds Treasurers 04058297	31/01/2018	85,109.85
Lloyds Business 06378221	31/01/2018	15,213.84
Santander Bus Reserve	31/01/2018	9,011.14

109,334.83

Less unrepresented cheques
As attached

3,634.75

105,700.08

Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance**105,700.08****A = B Checks out OK**