

TROWSE with NEWTON PARISH COUNCIL
The Manor Rooms, The Street, Trowse, Norwich NR14 8ST
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**Minutes of the meeting of Trowse with Newton Parish Council
held on Monday, 27 November 2017 at 7.15pm
in the Manor Rooms, The Street, Trowse**

Present:

	Cllr K Prentice – presiding	
Cllr R Herring	Cllr D Benterman	Cllr A Brown
Cllr S Cattee	Cllr A Greenizan	Cllr J Smerdon
Gina Lopes – Clerk to Trowse with Newton Parish Council – in attendance		
	SNC Cllr T Lewis	
	NCC Cllr V Thomson	
	6x public	

2017/069) Apologies for absence

Apologies for absence were received and accepted from Cllr C Steward and Cllr L Fabre

2017/070) Declarations of interest

Declarations of interest were received as below:
Cllr K Prentice – Trowse Primary School

2017/071) Proposals for new Trowse Primary School

Mr Steve Hicks, Lead Project Officer and Mr Paul Kings, Architect, Norfolk County Council, outlined the proposals for the School which included the following:

- Developing for some time and held open events and considering feedback
- Latest version of plans and hoping to submit early next year
- One hectare site suitable for one form entry school
- The Arminghall development allows for 0.4 hectare and one and half hectares in all
- Will include a nursery block
- School field will be terraced and provide a pitch/MUGA hard play
- Hoping to link the footpath with Arminghall so children can come through rather than going through the village
- There will be trees and landscaping, some will be left for the School to have input and if other piece of land comes forward there will be open space and a wildlife area
- Entry will be through single storey into the school
- The nursery will be “stand alone” unit to avoid disturbance to rest of school and may be leased separately
- The dotted lines on the plan presented allows for expansion if required
- The start date is in the hands of the developer

- The S106 them to the site one year after occupation, expected to start early next year and hoping to access in Summer and anticipate one year build so potentially Autumn 2019
- There will be an access gate through to the development
- There is a "ransom strip"
- The existing school site has to be offered for pre-school use but because of limitations is unlikely to be used and will then be offered to other departments and then onto the property team for other opportunities
- Queries whether the listing included the playground and believed to be the whole site
- Confirmed the building belongs to Norfolk County Council not the Estate
- Concern that new school is close to the road and queried if safety precautions will be installed – felt the school is sufficient distance from road, leaving in tree line and has varying levels and will be a retaining wall
- The ownership of Dell Loke was queried and this will be checked
- There were concerns that the footpath would be used for parking to drop off pupils
- The catchment area will remain the same
- Noted that there is development for both the Kier site and Deal Ground
- A full set of plans was requested

The Chairman thanked Mr Hicks and Mr Kings and they left the meeting

2017/072) Suspension of meeting for Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak – see "Public Participation Notes" attached

2017/073) County Councillor's Report

NCC Cllr Thomson presented his written report as below:

Hornsea 3 have a new community newsletter for your information. In this newsletter, they provide an update on how our plans are progressing. This includes information on the final round of community consultation, information on how to get involved and next steps for the Project.

Hard copies of the newsletter will be available for members of the public to view at our Community Access Points, which are located across the Consultation Zone (for a full list please see attached). All our documentation can also be viewed/downloaded from our website (www.dongenergy.co.uk/hornseaproject3).

On a final note, DONG Energy is changing its company name to Ørsted. DONG Energy, short for Danish Oil and Natural Gas, no longer reflects who we are. DONG Energy will continue their work within the local area under the name of Ørsted from 6 November 2017.

For more information visit www.orsted.co.uk

Dong provided a maximum design scenario – The onshore HVDC converter/HVAC substation will consist of a range of equipment for delivery of power such as transformers, reactors etc. together with auxiliary and supporting equipment. The main equipment will either be housed in a single or multiple buildings in an open yard or a combination of that. If multiple buildings are used the length and width of these buildings would be reduced proportionally to the number of buildings e.g. if two buildings are used they would cover half of the area required for the single larger building.

For the purposes of the PEIR it is suggested that there are two options:

HVAC scenario would be max of 3 buildings:

Main building:- length 150m, width 30, height 25m

HVDC max of 2 buildings:

Main building:- length 150, width 75, height 25m.

There is also a 2nd public consultation mainly about access ending on 22nd December

www.hornseaproject3.co.uk/further-consultation

There is also a different company bringing offshore wind energy into Norfolk. Vettenhall will be bringing their electricity to Necton near Swaffham

Big Yellow Bikes come to Norwich

ofo are bringing bikes to hire into Norwich They have successful schemes in Cambridge and Oxford

www.ofo.com.

The bikes will be strategically placed around Norwich, initially in a very tight geographic area with the intention of increasing that area over time. County Hall, railway station and shopping centre will be likely places.

The bikes are simple, robust and bright yellow. A solar powered back light and a dynamo supported front light are fitted. Chain guard and mudguards are standard

You download a free app, you can see nearest bike and you can unlock the bike by a barcode. The use is free for the first 2 weeks after launch and then it will cost 50p for every half an hour up to a maximum of £5 for the day.

The bikes have GPS and to keep to their green ethos bikes are moved around the area by people not a man collecting with a van as in London. They do not have docking stations and can be left at any bike stand.

NDR

The NDR, between the A1067 Fakenham Road and the A140 Cromer Road, opened in the early hours of Saturday November 11.

The three and a half mile route includes roundabouts at Fir Covert Road, Reepham Road and Drayton Lane which are already in use.

Signs will be installed to warn drivers to expect traffic to be on the NDR.

A second stretch from to will probably be open before Christmas

'Get Ready for Winter' is a campaign run and implemented by the Met Office on behalf of the Cabinet Office.

<https://www.metoffice.gov.uk/barometer/advice/about-get-ready-for-winter>

Get Ready for Winter joins up messages from Government and voluntary sector partners to encourage individuals, families and communities to think about winter preparations they can make to help them stay warm, healthy and safe.

Members of the public visiting the Met Office website for the latest weather forecast can access up-to-date expert advice from carefully selected organisations to ensure they can prepare for and respond to the weather, to stay safe and protect their property.

2017/074) District Councillor's Report

SNC District Councillor Lewis gave a brief verbal report as follows:

- Progressing with consideration of staff merger with Broadland District Council
- There is a new director of communities and well-
- being and doing well at motivating the department
- SNC has updated its' website and it is now more user friendly
- Handyman has been refurbished and hardship fund enables more to access the service who really need it

2017/075) Minutes of the meeting held 25 October 2017

RESOLVED to approve the minutes of the meeting held on 25 October 2017 as a true and accurate record of the meeting; the minutes were duly signed by the Chairman

2017/076) Planning matters

a) Applications received to date -

The following applications were considered and

RESOLVED to recommend as below:

2017/2383 – Land south of Devon Way and Hudson Avenue – Discharge of condition 8 (Design Code) of permission 2014/0981 – outline pp for residential development associated ext - Response states there is no opportunity for the Arminghall Settlement to avoid making the primary (or indeed only) vehicular connection via the Norfolk Homes site. Cllr Prentice confirmed that Arminghall will be attending the next meeting. There is a query regarding the open space. Resident, Mr Wootton, has offered to do a leaflet drop and raise awareness of open space and access. Dist Cllr Lewis advised he expected the application to go to SNC Committee in March.

RESOLVED that Cllr Prentice will work with Cllr Cattee, Mr Roberts and Mr Wootton on a draft response

b) Decision notices received to date – Noted for information

2017/2246 - 1 Vulcan Cottages The Street - Replacement windows – Approved with conditions

2017/0964 – Land north of A146 and East of White Horse Lane – Discharge of condition 5 – foul water and sewage disposal, 6 – surface water drainage details and, 7 – roads, footways, cycleways, foul and water drainage of permission 2013/0463 (Proposed development of up to 99 Dwellings including 1ha site for a new primary school) – Approved

2017/0962 – surface water drainage from planning consent 2016/0805 (erection of 13 affordable houses and assoc work) – Approved

2017/2000 - Land North Of A146 And East Of White Horse Lane - Variation of condition 8 of planning consent 2016/0805/F (Erection of 13 affordable houses and associated works) - to amend trigger for condition 8 relating to surface water – Approved with conditions

2017/2305 - The Manor House, The Street - Replacement of 3 windows to front of dwelling - Approved with conditions

2017/2368 – 3 Newton Close – Discharge of condition 4 of planning permission 2014/0387/H – parking spaces – Approved

2017/2461 – 13 Highland Crescent – works to trees in conservation area – no objections

c) Planning correspondence –

ii) Norfolk Homes –

Sewer construction – Cllrs Cattee, Benterman and Herring reported that Route 3 had been confirmed for the new sewer. Dist Cllr Lewis thanked the parish council and particularly, Cllr Cattee, for the way they had dealt with this issue

Play equipment – Cllr Prentice advised that she would attend a meeting tomorrow to discuss the new equipment and then report to Norfolk Homes with the choices and will look at the equipment from the Arminghall development

iii) Broads Local Plan Consultation – noted for information

iv) Hornsea Project Consultation – noted for information

ACTION: CLERK/KP/SC

2017/077) Councillors Reports

a) Invitations to Christmas meeting reception – Noted for information

b) Brief verbal reports were received as follows:-

- Cllr Smerdon attended a training course and also had SAM2 training with Cllr Benterman
- Cllr Greenizan went to Whitlingham Annual Forum on 20 November and advised they were “financially even”. The campsite was doing well; there are now 8 volunteers involved in land management; the Swift tower suggests they

will breed in 2 to 3 years; railings are being repainted and new posts will monitor footfall and how to manage trees. The water sports has rebranded and is known as Wild Adventure and there are lots of activities.

- Cllr Herring went to NfklALC AGM where the emphasis seemed to be on loss of community in smaller parishes, up to 50% are second homes in some areas. Loss in council tax revenue and no continuous occupancy. He had suggested small quantities of social housing would allow the local community to expand.

2017/078) Finance matters

a&b) Summary of receipts and payments and Statement of accounts –

RESOLVED to accept and approve Summary of receipts and payments and Statement of accounts for September 2017 to a total of £118,466.73

c) Councillor Expenses – Clarification of expenses available to Councillors was noted for information

d) Appointment of External Auditor – noted for information

e) Budget items – The Clerk requested members advise her of any additional items for the forthcoming draft budget

ACTION: CLERK/ALL CLLRS

2017/079) Police & Highways

a) Permit Parking survey – Update from Cllr Smerdon and discussed as below:-
Suggestion for use of a logo by residents for display in their parked vehicles.

- Dist Cllr Lewis advised he had communicated with Mr Lee Hornby and expressed in his opinion, requirement for permit parking in The Street (by the shop) and White Horse Lane but there could be a knock on effect in the village and may have to extend to the whole village
- County Hall has a parking policy where staff cannot park and therefore park in Trowse; suggest they use Park and Ride
- Suggestion that 80% would be required to support the scheme but this was not confirmed
- Noted there was not enough spaces available in the Village
- Concerns that visitors would not have anywhere to park
- Need to look at school playground as will become available
- DVLA request had received no response
- Suggestion to take out some yellow lines but may be dangerous if removed by Church
- Noted there are double yellow lines by Long John Hill and queried if this had impacted on Trowse
- On football days any space will be filled and some take the risk of parking on yellow lines
- Suggest use of other car parks, eg May Gurney and also Whitlingham Country Park and Ski Club

RESOLVED Cllr Smerdon will produce leaflets for leaflet drop and meet with NCC Cllr Thomson

b) Parish Partnership Scheme – for future consideration

c) 6YC Traffic survey – Noted for information and Cllr Prentice reported that PC Jim Squires spoke about manning the SAM machine; Police Street Surgery planned at School on 8 December 2017 between 3 – 4pm.

d) Community Speed watch – reported that Trowse can now participate and Cllr Smerdon, Cllr Prentice and Cllr Greenizan volunteered. Cllr Prentice offered to contact PC Squires and place in next "Villager" and Cllr Smerdon offered to be the contact point

e) Police meeting 31 October 2017 – Cllr Smerdon and Cllr Herring attended and reports included as follows:-

Need to reduce budget by £2million in next 3 years

PCSOs have no powers so will use PCs instead

From 176 officers 30 are being retrained as fully qualified' at present only 45 remain on the beat

The Police enquiry offices are closing

Will be two Centres of Excellence, one at Broadland Business Park and one at Swaffham (2020)

Documents have been replaced by computer systems and traditional police duties are no longer needed

New model starts April 2018 with new policing plan and 96 new posts

Police Cadets run by PC Squires and as a parish council a bid can be placed for them

f) SAM2 Installation – Cllr Smerdon and Cllr Benterman met with Roy Payne, Wescotec, and completed training. Locations in the Village were identified and there are brackets on some of the lamp-posts. Machine in use for trial day but then taken down until insurance was completed. Machine will be moved every 4 weeks and cannot be placed in location again for 8 weeks. Data downloaded and 456 vehicles passed; 39.5mph was average speed with a maximum speed recorded at 65mph in 30mph limit.

ACTION: CLERK/JS/DB/AG

2017/080) Allotments, Churchyard, Common and Cemetery

a) Allotments –

Skips – The Clerk confirmed skips will be at both sites on 1– 4 December 2017.

Pest control – SNC are visiting Block Hill to carry out treatment

b) Cemetery – Tap use was discussed and there seemed to be misuse by some.

The installation of a restrictor valve and a suggestion to turn the water off were considered. Cllr Smerdon and Cllr Herring agreed to look at the use of a valve and in the meantime turn the tap off.

ACTION: JS/RH

2017/081) Correspondence received to-date

a) Reminder - SSG Minutes and Date of next meeting – 4 December 2017 at 7.30pm – Noted for information

b) Community Governance Review (2nd phase) – Noted for information

c) LAIS 1403 Data Protection Bill – Noted for information and for further discussion

d) SNC Rough Sleeper estimate – None reported

e) Reminder – Councillor Training Session – 22 January 2018 – Noted for information

2017/082) Chairman's urgent business – None

Meeting closed at 9.30pm

Public Participation Notes

The Chairman invited members of the public to speak and points raised included the following:

- Reported that there was an EDP Article recently that referred to housing at the Deal Ground and funding for the access road will come from the infrastructure fund and Dist Cllr Lewis has sent a reply to the EDP stating this means a subsidy of £17,000 but Kier site could be done with no subsidy and questions the worth – will forward letter for consideration of parish council planning group

TROWSE WITH NEWTON PARISH COUNCIL**Bank Reconciliation at 29/09/2017**

Cash in Hand 01/04/2017

73,475.00

ADD

Receipts 01/04/2017 - 29/09/2017

79,170.05

152,645.05

SUBTRACT

Payments 01/04/2017 - 29/09/2017

34,178.32

A Cash in Hand 29/09/2017
(per Cash Book)**118,466.73**

Cash in hand per Bank Statements

Cash	29/09/2017	0.00
Lloyds Treasurers 04058297	29/09/2017	98,454.74
Lloyds Business 06378221	29/09/2017	15,211.94
Santander Bus Reserve	29/09/2017	9,011.14

122,677.82Less unrepresented cheques
As attached

4,211.09

118,466.73

Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance**118,466.73****A = B Checks out OK**

