

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

Which took place at The Manor Rooms, The Street, Trowse on
Monday 16th March 2020 at 7.15pm

Present: Cllrs A Greenizan, P Greenizan, D Price, J Smerdon (chair), H Smith, M Haynes, C Bowers, H Bowers

Clerk: Mr T Leggett.

4 members of the public were in attendance.

1. ATTENDANCE

Apologies from Cllr J Peart, Cllr Neale, Cllr Thompson

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To note that a dispensation has been granted to Mr P Greenizan on matters pertaining to Allotments as he is not on the allotment tenancy.

Allotment Holders are: C Bowers, H Bowers, A Greenizan, M Haynes, H Smith. Councillors chose not to leave the room whilst allotment matters were discussed but did not vote on any matters.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 17th February 2020 were agreed as a true and correct record and signed by the Chair.

4. PUBLIC FORUM

4.1 County Councillor – Vic James Thomson was not present and provided no update

4.2 South Norfolk District Councillor – Lisa Neal was not in attendance and did not provide a report on this occasion

4.3 A parishioner expressed concern regarding the installation of a temporary toilet facility on Whitlingham Lane

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.

5.1 Electrician to be re-booked to quote for moving defib into phone box, once lockdown released

5.2 **Cllrs agreed unanimously** to agree to Crown Point carrying out design and fabrication of new cemetery gates. Design to be agreed by Council before being instructed

6. PLANNING

6.1 No comments made

7. NEIGHBOURHOOD PLAN

7.1 **Kate Leggett** to continue to progress neighbourhood plan meetings in a virtual meeting room where possible, and to continue to progress grant funding process

8. FINANCIAL MATTERS

8.1 To agree cheque payments as circulated

Lloyds Treasurers 04058297

£38,219.63

Lloyds Business 06378221

£15,223.34

Santander Bus Reserve 43699240

£9,087.57

Nationwide 90158225

£80,000.00

Trowse with Newton Parish Council, The Manor Rooms, The Street, Trowse, NR14 8ST
Locum Clerk: Mrs Sarah Hunt Telephone: 07899798853 Email: trowsepc@outlook.com

Total

£142,530.54

8.2 **CLERK TL** to chase Santander regarding access to accounts

9. ALLOTMENTS.

- 9.1 **Cllrs** agreed to split remaining plots in two to be offered out to fulfil waiting list
- 9.2 **Cllrs** asked for signage to be placed to discourage dumping on vacant plots.
- 9.3 **Cllrs unanimously agreed** to request Luke Green to install skip and remove all remaining waste from plot 41 and surrounding area, and to clear plot 41 ready for use
- 9.4 **Cllrs** agreed to await further progress on Block Hill allotment clearance and asbestos removal until such time as public health situation has returned to normal

10. PLAYGROUND/MEADOW

- 10.1 Confirmed that common playground area should remain sealed off until government advice changes

11. PUBLIC HEALTH DISCUSSION.

- 11.1 **Clerk TL** provided update on village resilience and volunteer information
- 11.2 **CLLRS** agreed to provide comments to be collated into response to SNDC regarding installation of temporary toilet facility
- 11.3 **Cllrs** requested that SNDC progress enforcement order as soon as possible on Whitlingham Lane

12. BUS SHELTER CLEANING SERVICE

- 12.1 **Cllrs** agreed that employment of new bus shelter cleaning service be discussed further at open spaces committee

13. OFFICE ADMINISTRATION PLANNING

- 13.1 **Cllrs Agreed Unanimously** to employment of locum support for the retention and disposal of all paperwork as stored within office environs, and for support to be reviewed at Personnel Committee

14. BERYL BIKES OFFER FROM NORFOLK COUNTY COUNCIL

- 14.1 **Clerk TL** gave update on how Beryl Bikes have scaled back project at present

NEXT PARISH COUNCIL MEETING TO TAKE PLACE ON MONDAY 18th April AT 7.15PM AT TROWSE MANOR ROOMS (THIS MAY NEED TO TAKE PLACE IN A VIRTUAL ENVIRONMENT DUE TO PUBLIC HEALTH SITUATION)