

## **MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL MEETING**

Which took place at The Manor Rooms, The Street, Trowse on  
**Monday 16th March 2020 at 7.15pm**

Present: Cllrs A Greenizan, P Greenizan, D Price, J Smerdon (chair), H Smith, M Haynes, J Peart  
Clerk: Mr T Leggett.  
4 members of the public were in attendance.

### **1. ATTENDANCE**

Apologies from Cllr C Bowers, Cllr H Bowers, Cllr Neale, Cllr Thompson

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

To note that a dispensation has been granted to Mr P Greenizan on matters pertaining to Allotments as he is not on the allotment tenancy.

Allotment Holders are: C Bowers, H Bowers, A Greenizan, M Haynes, H Smith. Councillors chose not to leave the room whilst allotment matters were discussed but did not vote on any matters.

### **3. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council Meeting held on 17<sup>th</sup> February 2020 were agreed as a true and correct record and signed by the Chair.

### **4. PUBLIC FORUM**

4.1 County Councillor – Vic James Thomson was not and provided an update

4.2 South Norfolk District Councillor – Lisa Neal was not in attendance and did not provide a report on this occasion

4.3 A parishioner expressed concern that the village shop was closed and asked if and when it would reopen. Chair advised that all evidence was anecdotal, and that the Parish Council was not involved in the affairs of an individual business. Parishioner suggested a community group could take it over and the Parish Council would be pleased to see this happen

### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.**

5.1 Works to clear the vegetation on Bracondale have now taken place and the road is a lot safer

5.2 Electrician booked to quote for moving defib into phone box, await quotation

5.3 **Cllrs agreed unanimously** to agree to Crown Point carrying out design and fabrication of new cemetery gates. Design to be agreed by Council before being instructed

### **6. PLANNING**

6.1 No comments made

### **7. NEIGHBOURHOOD PLAN**

7.1 **Kate Leggett** provided update

7.2 Steering group has had its first meeting on 18<sup>th</sup> February 2020

7.3 **Mark Thompson** has finished his evidence based research

7.4 **KL** would prefer not to stop the process if possible, but conceded this may not be possible in the short term due to the current public health situation. Work will carry on as normal wherever possible

## 8. FINANCIAL MATTERS

|                                            |                    |
|--------------------------------------------|--------------------|
| 8.1 To agree cheque payments as circulated |                    |
| Lloyds Treasurers 04058297                 | £44,358.42         |
| Lloyds Business 06378221                   | £15,223.34         |
| Santander Bus Reserve 43699240             | £9,026.13          |
| Nationwide 90158225                        | £80,000.00         |
| <b>Total</b>                               | <b>£148,607.89</b> |

8.2 **CLERK TL** to chase Santander regarding access to accounts

## 9. ALLOTMENTS.

9.1 Luke Green has completed 7 new plots now

9.2 **Cllrs Price and Smith** would like to review current contracts and regulations. This is to be done at next **Open Spaces Committee**.

9.3 **Cllrs unanimously agreed** to pay up to £20,000 towards the cost of asbestos removal and renovation of plots, but would like to explore the issue of ownership and whether the landlord may be liable, or whether there could be a reduction in costs by reducing clearance works

## 10. PLAYGROUND/MEADOW

10.1 **Chair** gave update regarding the potential ownership and planning issues in relation to the church meadow **Clerk TL** will attempt to explore further depending on current public health climate

## 11. CEMETERY/CHURCHYARD.

11.1 Review of charges and regulations ongoing, to also include the cost of plots. **CLERK – TL**

11.2 **CLLRS** unanimously agreed to waive cemetery and burial fees for those deceased persons under the age of 18

## 12. PUBLIC HEALTH DISCUSSION

12.1 **CLERK TL** gave update on how village is preparing for the impact of public health crisis

## 13. BUS SHELTER CLEANING SERVICE

13.1 **Agreed Unanimously** to give notice to current contractor as works have been sub-standard continuously.

## 14. BERYL BIKES OFFER FROM NORFOLK COUNTY COUNCIL

14.1 **Clerk TL** gave update on how Beryl Bikes have scaled back project at present

## 15. FUTURE COMMITTEE MEETING DATES

15.1 Agreed the meetings will take place quarterly on the 1<sup>st</sup> Wednesday of every third month from May, with Personnel at 5pm, Finance at 6pm and Open Spaces at 7pm

## 16. OFFICE ADMINISTRATION PLANNING

16.1 Agreed to further hours being offered if necessary, but should be discussed further at Personnel Committee.

**NEXT PARISH COUNCIL MEETING TO TAKE PLACE ON MONDAY 20<sup>th</sup> April AT 7.15PM AT TROWSE MANOR ROOMS (THIS MAY NEED TO TAKE PLACE IN A VIRTUAL ENVIRONMENT DUE TO**