

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

Which took place at The Manor Rooms, The Street, Trowse on
Monday 21st February 2022 at 7.15pm

Present: H Bowers (Chair) P Greenizan, A Greenizan, D Price, J Peart, M Haynes

Clerk: Mr T Leggett.

*P. Greenizan
Acting Chair*

1. ATTENDANCE

Cllr R Long offered apologies and these were accepted.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Allotment Holders are: A Greenizan & R Long. P Greenizan & R Long declared an interest in any matters pertaining to the Manor Rooms

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 17th January were agreed as a true and correct record with minor amendments and signed by the Chair.

4. PUBLIC FORUM

4.1 Cllr L Neal was not in attendance

4.2 Cllr V Thomson was not in attendance

4.3 A parishioner asked a question in relation to the potential damage to the boundary hedging of the Dell allotments. Clerk TL advised that contact would be made with the landowner to make them aware of the issue

4.4 A parishioner asked about the Common maintenance and tree planting scheme and was advised of the planned weekend for works to take place

4.5 A parishioner asked whether there was a specific policy in relation to adult gym equipment. Chair HB advised that there was no formal policy, and the decision taken regarding installation was made due to there being a significant amount of CIL funding available and so equipment was provided at zero cost to parishioners

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.

5.1 Clerk TL advised that precept meeting took place on 14th February and precept set at £47,500 for financial year 2022/23

5.2 Clerk TL confirmed that traffic safety mirror has placed temporarily in a location

5.3 Clerk TL confirmed that first planning working group meeting scheduled for 28th March 2022

5.4 Clerk TL confirmed that asbestos removal works on plots D33 and D9 have taken place

6. COMMITTEE UPDATES

6.1 Chair HB stated that due to current Cllr vacancies, a number of committees are not quorate and so meetings have not taken place

7. PLANNING

7.1 Cllrs received a presentation from Bidwells with regards to the proposed development of the Old Primary School site. Cllrs asked a number of questions in relation to the site, and a copy of these questions is attached to the minutes. Members of the public were also invited to give their

opinion, but were advised that they would need to submit their own views directly to the developer

7.2 Clerk TL provided information on planning applications and decisions. No comments were made

8. NEIGHBOURHOOD PLAN

8.1 NHP Officer KL gave report; The steering Group have been working on the Design Code and have sent their comments back to Acom, with public consultation due to follow

9. FINANCIAL MATTERS

9.1 To agree cheque payments as circulated (to be signed off by Cllrs MH & JP)

9.2 Cllrs authorised transfer of £40,000 between Lloyds Treasurer and Unity Bank Accounts

9.3 Cllrs voted unanimously to elect Chair HB as signatory on Unity Account, and to await co-option of new Cllrs before electing another signatory

9.4 Live bank balances

Lloyds Treasurers 04058297	£56,623.61
Lloyds Business 06378221	£15,224.57
Santander Bus Reserve 43699240	£9,096.66
Nationwide 90158225	£80,227.51
Unity Bank 20435228	£3,662.27
Total	£164,834.62

10. ALLOTMENTS.

10.1 Cllr PG will place an information poster at Block Hill Allotments to request a tenant to be nominated as a representative of the site and to be able to request communal funds

10.2 Cllrs voted unanimously to accept quotation for fencing works between plots BH1 & BH2

10.3 NHP KL gave update on Sycamore works at Block Hill. Application process has begun, with site meeting with South Norfolk Arb. Officer due to take place.

11. COMMON & OPEN SPACES

11.1 Cllr AG gave an update on movement of Defib from Manor Rooms to Phone box. Cllrs requested that signage and official paint to also be ordered.

11.2 Cllrs unanimously voted to accept finalised Adult Gym Equipment quotation

11.3 Cllrs unanimously voted to retain removed topsoil on site rather than hire a skip to remove

11.4 Cllrs unanimously voted to choose option 2 of slightly cheaper table tennis table made from plastic

11.5 Cllrs voted to defer fencing plan along river boundary

11.6 Cllrs decided not to take up the option of fencing around substation, and would prefer to see a planting scheme instead

11.7 Cllrs voted unanimously to not go ahead with the maintenance quotation, and to explore removal of roundabout and replacement with seating area

11.8 Cllrs unanimously voted to commence grass cutting with Excite Solutions, and requested that a 5m strip be left between maples at southern end of common to promote ecology

12. CEMETERY

12.1 Cllrs voted unanimously to accept quotation for final fencing section from G & G fencing

13. EVENTS

13.1 Cllrs voted unanimously to provide a budget of £5,000 for Jubilee events

14. HIGHWAYS & SIGNAGE

- 14.1 Clerk TL gave update on progress of Norfolk CC Highways safety survey
- 14.2 Clerk TL gave update on discussions with Norfolk CC Highways regarding potential Open Space development. Planting license including xmas trees would be considered
- 14.3 Cllrs voted unanimously to consent to Norfolk Homes providing a management company for maintenance of Phase 2 of Mustard Way development
- 14.4 Clerk TL happy with location of traffic safety mirror, Clerk TL to arrange for permanent installation

15. POLICY

- 15.1 Cllrs deferred adoption of **General Reserves Policy & Model Standing Orders**

16. ANY OTHER BUSINESS

- 16.1 Cllrs agreed that cut off date for nomination for vacant Cllr positions should be 14th March 2022
- 16.2

NEXT PARISH COUNCIL MEETING TO TAKE PLACE ON MONDAY 21st MARCH AT 7.15PM AT MANOR ROOMS TROWSE

Agreed Actions:

Clerk TL:

- To install traffic mirror
- Implement all quotations approved

CLLR AG:

- arrange for movement of defib

CLLR PG:

- place poster requesting Block Hill volunteer

NHP Officer KL:

Block Hill

- continue with NHP Plan works. Work with SNDC regarding the sycamore tree at