

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Full Council, held on 27th September 2022 in The Manor Rooms, Trowse at 7.15pm.

PRESENT

Cllr Bowers (Chair), Cllr P. Greenizan, Cllr Long, Cllr Haynes, Cllr Owen, Cllr Barnes, and Kate Leggett (Clerk)

Cllr Neal (District)

035 (001) APOLOGIES

Cllrs D. Price and A. Greenizan

036 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs on the Manor Rooms Management Committee and Cllrs who are allotment holders.

037 (003) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 25th July 2022 were **AGREED and signed.**

038 (004) PUBLIC FORUM

a) District report from Cllr Lisa Neal

- Thursday 29th September is a Police Priority Setting meeting via Teams. Clerk to forward link to Cllr Bowers.
- Update on the Parking Scheme. There has been a provisional date of the 11th November from NPLaw regarding the public comments. This has yet to be confirmed.
- Cllr Neal had noted the letter from the Manor Rooms Management Committee and suggested changes to the parking scheme are being considered.
- SNDC have had to extend the timeline for the Local Plan due to not being able to allocate all the required Gypsy and Travellers sites. Another call for sites has been made and the Local Plan is now looking like it won't be adopted until 2024.
- Cllr Neal attended a Nutrient Neutrality event at St Andrews Hall. National England has provided a catchment map for the affected areas and they have produced a calculator for developers to establish the total amount of nutrients that a development will produce. Through mitigation developers have to reduce their nutrients to nil. This halt on developments is having a knock-on effect with other contractors.
- Cllr Neal attended the opening of the BDC Food Innovation Centre at Easton. This is for Agritech and food producers and has innovative new farming techniques such as vertical farming.
- News from Highways that the Easton roundabout on the A47 is to be dually.
- Cllr Neal had attended a Net Zero Conference by Norfolk Climate Change Partnership. This was about how local communities can produce their own energy and sustainable hydrogen investment for transport.
- SNDC and BDC are now owners of the Horizon building at Broadland Business Park. SNDC are temporarily going to move into Broadland Lodge as it cost £1m per annum to heat South Norfolk House. A small office will be opening in Diss allowing for residents that can't make the journey to Norwich. The Octagon will have a customer service desk and space for officers to meet the public.

Sign

ABowers

Date 17.10.22.

b) Public

Resident asked about amplifying the public meetings as hearing discussions can sometimes be a problem. Clerk to make investigations for a microphone.

A resident commented that the old school site is becoming an eyesore and is in danger of following the way of the May Gurney site in terms of vandalism and anti-social behaviour. Cllr Neal said she would make investigations about this with SNDC.

This lead on to a discussion about the May Gurney site and how problematic it is to police. It was asked if Norfolk County Council had any recourse with the landowners to do something about the current issues. It was agreed that the Parish Council will write to the site manager. A copy is also to be sent to SNDC and Norwich City Council.

039 (005) MATTERS ARISING FROM PREVIOUS MINUTES (UPDATE FROM THE CLERK)

None for this meeting

040 (006) COMMITTEE UPDATES

6.1-

Finance Committee update.

Unfortunately, due to not being quorate, the finance committee were unable to hold their meeting this month. Where possible items were passed to the Full Council meeting.

P and Comms update.

- Cllr Bowers took those present through the discussion held at this month's P and Comms meeting. It was largely about the setting up of Microsoft Teams. Cllr Bowers will an evening where councillors can be taken through Teams and have a better understanding of its functions.

Open Spaces update.

- Topics already on the agenda.

041 (007) FINANCE

a – Bank reconciliation had been sent to Cllrs in advance. **All agreed and Bank Reconciliation signed**

b – Agree payments for June 2022. **All agreed and sign by the chairman**

c – Cllr Bowers took Councillors through the budget monitoring document that had been produced. Budgets are going to be set by committees and ratified at full council before a precept request is made. Clerk will action this as necessary.

042 (008) PLANNING

Applications

2022/1729 – Gothic Cottage, The Street. Remove sycamore tree, including the stump. **NO OBJECTION.**

2022/1763 – The Deal Ground and former May Gurney site. Environmental Impact Assessment Screening Opinion for the development of mixed use residential and commercial development. **NO OBJECTION.**

043 (009) OPEN SPACES

Common

a – Clerk gave an update on the benches that have been placed in the village. Two on the common and one on Pepperpot Drive.

Sign



Date 17.10.22.

b – Having received a quote for the repair of the play equipment on the common it was recommended to Full Council that it be accepted and actioned. **Clerk to arrange this.**

Allotments

c – Clerk gave Councillors an update on the allotment waiting list.

d – Following their meeting the Open Spaces Committee recommended to Full Council that the allotment tenancy fees for the 22-23 year be set at £45 for a full plot and £25 for a half plot. **This was approved. Clerk to action and send out new tenancy agreements by post.**

Cemetery

e – Cemetery management Plan. Having reviewed this document Open Spaces Committee recommended to Full Council that this be adopted. **Resolved to adopt, all in favour. Clerk to action amendments as discussed at Open Spaces and place on the parish website.**

f – The new cemetery gates will be delivered by Crown Point in the coming weeks. Cllr Bowers to arrange placing them in the Parish Council store until they can be erected.

Highways and Open Spaces

g – Emergency Flood Plan. Following a discussion at the Open Spaces committee meeting it was recommended to Full Council that the plan be adopted. **Resolved to accept, all in favour. Clerk to action putting the plan on the Parish website and making a call for volunteers.**

H – Cllr Bowers gave an update on the village sign. Following the Open Spaces Committee meeting the clerk has emailed Poringland Men's Shed about this project and we wait to hear back from them.

044 (010) EVENTS

Cllr Long took those present through the Christmas light switch on event. It was thought that any money raised from the event should be gifted to a local charity that was patronaged by the late Queen Elizabeth. The Norfolk Wildlife Trust was chosen.

Cllr Long is putting a plan together for the evening. What the plan is looking like so far:

- Marque for the common – this to be sourced
- Grotto in the bus shelter – Father Christmas needed.
- Local businesses are providing refreshments
- A Christmas lights walk around is being planned.
- Stalls in the Manor Rooms for local crafters etc.

Clerk to ascertain if it is too late to add additional lights and confirm the date with the contractor.

045 (011) POLICIES

Clerk took those present through the plan regarding updating council policies.

046 (012) DATE AND TIME OF NEXT MEETING

Next meeting is 17TH October 2022 at 7.15pm in The Manor Rooms.

Meeting closed at 8.42pm.

Sign 

Date 17-10-22.