

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Full Council, held on 13th December 2022 in The Manor Rooms, Trowse at 7.45pm.

PRESENT

Cllr Bowers (Chair), Cllr P. Greenizan, Cllr A Greenizan, Cllr Long, Cllr Haynes, Cllr Barnes, Cllr Price and Kate Leggett (Clerk) Cllr Neal (District), Cllr Thomson (County)

074 (001) APOLOGIES

Cllr Owen.

075 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs on the Manor Rooms Management Committee and Cllrs who are allotment holders.

076 (003) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 21ST November 2022 were **AGREED and signed.**

077 (004) PUBLIC FORUM

a)

District report – report added to website

County report – report added to website

b) **Public**

None for this meeting.

078 (005) MATTERS ARISING FROM PREVIOUS MINUTES (UPDATE FROM THE CLERK)

Decisions/Actions	Delegated to
Block Hill/Whitlingham wicket gate repair	Ongoing.
Contact IDB about ditch detritus	Clerk contacted IDB and contact will try to arrange something.
Speedwatch	Clerk waiting to hear from Beat officer.

079 (006) COMMITTEE UPDATES

Open Spaces

- Discussion are still being had about the role of a handyman/grounds person.
- Other times are on the agenda.

Finance

- Cllr Haynes gave a brief update about what the fiancé committee has been doing with the budget.

Personnel and Communications

Could not hold their monthly meeting due to not being quorate.

Sign

A Bowers

Date 16.1.23.

080 (007) FINANCE

- a – Bank reconciliation had been sent to Cllrs in advance. **All agreed and Bank Reconciliation signed**
- b – Agree payments/receipts for November 2022. **All agreed and signed**
- c – Cllr Haynes took those present through the budget as presented by the finance committee.

Resolved to accept precept request of £52,250.00 for 2023/24. Proposed by Cllr Haynes, seconded by Cllr Bowers: All in favour.

Resolved to draw down on reserves to aid the budget. Proposed by Cllr Price, seconded by Cllr A. Greenizan: All in favour.

- d – Clerk gave an update on the Nationwide account.
- e – Audit action plan is now complete.

081 (008) PLANNING

2022/2282- 2 Newton Close. Non material amendment to 2020/2465 - Change to window design:
No objection.

082 (009) OPEN SPACES

Common

- a – Signs for the adult gym equipment and children's play area had arrived and awaiting placement.

Allotments

- b – Clerk gave Councillors an update on the allotment waiting list.

Cemetery

- c – Cemetery gates. These have now been delivered. Our thanks to Matthew Colman and Crown Point estates for these. Clerk to action formal letter of thanks.

Highways and Open Spaces

- d – Parking scheme. Still awaiting date from NCC legal department.
- e – Newton Close cycle barriers. Cllr Thomson is looking into this matter. There is an issue because of the narrowness of the path: standard barriers would be too wide. Cllr Haynes asked if we could just have one barrier each end.

There was further discussion about the SAM camera for Whitlingham Lane. Clerk has received quotes from supplier. **Resolved to purchase new SAM camera and associated equipment for new and existing camera. All in favour.**

A general discussion around pest control took place. Cllr Bowers took those present through another option which has been presented. More investigation needed.

083 (010) EVENTS

Coronation Event. Clerk has this in hand and will update when there has been more progress.

084 (011) POLICIES

- a – Data Protection Policy. **Policy had been read by all. Proposed to adopt – all in favour. Data Protection Policy adopted.**

- b – Equality Policy – deferred to next agenda.

Sign 

Date 16.1.23

085 (012) AOB

Village book swap: Seeking cabinet suitable for the bus shelter.

Thank you to out-going Councillors. A thank you was proposed for James Smerdon and Janet Peart. A sum of £50 each in the form of an Amazon voucher was agreed. Cllr Bowers to action.

086 (013) DATE AND TIME OF NEXT MEETING

Next meeting is **Monday 16th January 2023** at 7.15pm in The Manor Rooms.

Meeting closed at 9.15pm.

Decisions/Actions	Delegated to
Block Hill/Whitlingham wicket gate repair	Clerk
Precept request	Clerk
SAM camera purchase	Clerk
Out-going Cllr thank you	Cllr Bowers.
Pest control investigations	Clerk/Cllr Bowers

Sign 

Date 16.1.23.