

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: Thursday 8th December 2022 at
7.15pm

Present: Cllr Price (chair), Cllr Greenizan, Cllr Haynes, Cllr Owen and Cllr Bowers
Clerk: Kate Leggett

056 (001) APOLOGIES

None

057 (002) DECLARATIONS OF INTEREST AND DIPENSATION

Cllr Greenizan – Any items pertaining to the Manor Rooms.

058 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 17th November 2022 were **agreed and signed**.

059 (004) MATTERS ARISING

Clerk took councillors through the actions log and progress against it.

060 (005) PUBLIC FORUM

- a) A resident raised the issue that the goal mouths on the common are too low, due to continual use. The area needs filling and the goal posts need new sockets in the ground and new nets. **Clerk to action.**

061 (006) ALLOTMENTS

A brief discussion took place about the 5-bar gate from the new development to the Dell. Clerk to contact Norfolk Homes.

- 6.1 – Clerk gave those present an update on the current waiting list. **Clerk to write to those that haven't yet paid for this year advising that the plots will be taken back.**
6.2 – Cllrs Haynes and Price supplied the allotment checks forms. It was thought that more strongly worded warning letters are needed to prompt plot inactivity. **Clerk to action.**
6.3 – Block Hill driveway. Clerk still looking into this.
6.4 – Pest control options. Cllr Bowers took those present through another option for rat control on the allotments and much discussion took place. **Clerk to seek advice from Crown Point Estates.** The new option will be investigated further before a final decision is made. **Cllr Bowers to make contact and advised on next step.**
6.5 – Quote had been received to block up the gate to the new estate at the Dell. **Clerk to take quote to Full Council for authorisation.**

062 (007) HERITAGE AND INFORMATION PROJECT

7.1 – No further update for this meeting. **Clerk to make contact with Fakenham to get ideas of what they have.**

063 (008) CEMETERY

Sign:



Date: 12.1.23.

8.1 – Cllr Haynes will provide the clerk with this month's checks as soon as possible. **Clerk to go and have a look at the graves that have potential to cause issues.**

8.2 – Cllr Bowers is expecting the new gates on Tuesday 13th December.

8.3 – Cemetery memorial inspections. Much discussion took place about the required memorial inspections. **Clerk to seek a more detailed quote from the local contractor.** Clerk is also undertaking some memorial management training.

064 (009) COMMON

9.1 – Safety signage for the common play equipment and adult gym equipment have been ordered.

9.2 – Safety checks forms to be supplied by Cllr Owen.

065 (010) HIGHWAYS AND OPEN SPACES

10.1 – New dog waste bin. Location for the proposed new dog waste bin was not approved by SNDC so a new location will be sought.

10.2 – SAM camera quote. This was accepted by the Open Spaces committee and to go to Full Council for ratification. Locations and fixings were discussed.

10.3 – The new notice board for Pepperpot Drive has been ordered.

066 (011) FLOODING

11.1 – Flooding under the overpass. This has now been rectified. The ditch running parallel to the road was heavily silted and this has been cleared.

067 (012) POLICIES AND PROCEDURES

12.1 – Cllr Price and Cllr Bowers talked those present through the budget setting discussions which had taken place. Resolved to present Open Spaces budget to Finance committee for ratification at Full Council.

12.2 – Much discussion took place about the provision of a Grounds person and if this was going to be cost effective. **Clerk to draw up a list of tasks she thinks might be considered within the role and to make further investigations around costs.**

068 (013) AOB

None for this meeting.

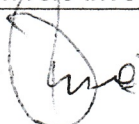
055 (014) DATE AND TIME OF NEXT MEETING

Next meeting will be held on 12th January 2023 @ 7.15pm in the Manor Rooms.

Meeting closed at 20.45

<i>Decisions/ Actions</i>	<i>Delegated to</i>
<i>Goal posts and mouths</i>	<i>Clerk</i>
<i>Allotment management</i>	<i>Clerk</i>
<i>Pest control – Crown Point</i>	<i>Clerk/Cllr Bowers</i>
<i>Heritage project</i>	<i>Clerk</i>
<i>Check gravestones in cemetery</i>	<i>Clerk.</i>
<i>Email local memorial management contractor</i>	<i>Clerk</i>
<i>Grounds person/role investigations.</i>	<i>Clerk.</i>

Sign:



Date: 12.1.23