

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on 20th May 2024 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr Haynes (Chair) Cllr Bowers, Cllr Owen, Cllr King and Kate Leggett (Clerk)

010 (001) Apologies

None for this meeting.

011 (002) Declarations of Interest and Dispensations

None for this meeting

012 (003) Minutes of the previous meeting

Minutes of the meeting held on the 22nd April 2024 were **agreed and signed.**

013 (004) Matters Arising from the previous minutes

None for this meeting.

014 (005) Public Forum

None.

015 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for April 2024

- a) **Payments and Bank reconciliations for April 2024 were agreed and signed.**

6.2

- a) To note the receipt of the Internal Audit Report. This was noted and the recommendations read out. It was noted that there were no financial recommendations made, only minor “housekeeping” alterations to be made.
- b) To note and approve AGAR for 23/24 year. **Sections 1 and 2 were noted and Approved ahead of the Full Council meeting.**
- c) To note the dates for the Exercise of Public Right. Dates **confirmed as 3rd June – 15th July 2024.**
- d) To discuss and approve any recommendations from the internal audit. **These had been noted as of item 6.2 a, and the clerk will implement any necessary actions.**
- e) To resolve to recommend to Full Council the AGAR and associated documents. **Proposed Cllr Haynes, seconded Cllr Owen, all in favour.**

016 (007) Banking Issues

7.1 Update on the current banking situation

- a) The Clerk gave information on the situation with regards to the savings account. Council has previously agreed that a new savings account with Nationwide would be opened but the Clerk had heard that they were not currently opening new savings accounts. Clerk to make further investigations.

017 (008) Other Financial Matters

8.1 To approve Cllr Owen as the new signatory on the Council accounts. Following the resignation of Mrs Barnes, it was resolved to add Cllr Owen to all the bank accounts as signatory. Proposed Cllr Maynes, seconded Cllr Bowers. All in favour. Clerk and Cllr Owen to follow up.

Sign:

Date:

018 (009) Date and Time of next meeting.

Next meeting Monday 17th June 2024 at 6.30pm.

Meeting closed at 6.58pm

Decisions/Actions	Delegated to
Saving account	Clerk
Bank signatories	Clerk and Cllr Owen

Sign:

Date: