Trowse with newton Parish Council

Minutes of the Parish Council meeting, held on 22nd April 2024 in The Manor Rooms, Trowse at 7.45pm.

Present: Cllr Bowers, Cllr Owen, Cllr Haynes, Cllr Long, Cllr King, Cllr Price, Cllr A Greenizan and Cllr P Greenizan.

001 (001) APOLOGIES

Cllr Barnes.

002 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs on the Manor Rooms Management Committee, those with allotments, those on the Trowse Historical Society committee and those who are Trowse Primary Governors.

003 (003) MINUTES OF THE PREVIOUS MEETING.

The minutes of the meeting held on the 18th March were agreed and signed.

004 (004) PUBLIC FORUM

4.1 To receive reports from District and County Councillors.

District reports – at the end of these minutes - report added to website.

County report – at the end of these minutes – report added to website.

4.2. To receive matters from the public.

None for this meeting.

005 (005) MATTERS ARISING FROM THE PREVIOUS MEEITNG

None for this meeting that are not already an agenda item.

006 (006) COMMITTEE UPDATES

6.1 – Update from Personnel and Comms Committee. In the absence of Cllr Barnes, Cllr Bowers updated those present on the most recent P&C meeting. Newsletter distribution is still a learning curve. We have now completed two of our own deliveries with our volunteers and piggybacked on one of the church's deliveries. The next edition will be the April/May edition and it is hoped that this will be ready in the next couple of weeks.

6.2 Update from Finance Committee

a) To make committee recommendations regarding policy reviews of the Financial Regulations, Financial Risk Assessments, the General Reserve Policy and the new Investment Policy.

- Financial Regulations – Proposed by Cllr King, seconded by Cllr Owen – **all in favour.**
- Financial Risk Assessment – Proposed by Cllr Owen, seconded by Cllr King – **all in favour**.
- General Reserves Policy – Proposed by Cllr Haynes, seconded by Cllr Owen – **all in favour.**
- Investment Policy – Proposed by Cllr Owen, seconded by Cllr Haynes – **all in favour.**

b) To discuss and agree recommendations to Full Council regarding the fees for the rental of the PC office space. Discussions had taken place at the Finance Committee, and it was **agreed** that their recommendations should be put forward in the negotiations with the MRMC.

c) To inform Full Council of the current bank signatories. A review of bank signatories has been undertaken and the clerk advised those present of the current list.

6.3 Update from Open Spaces Committee

a) Update from Events working group. Cllr Long gave a brief update on the plans for the summer sports event. All the activities have been decided and the food vendors invited to attend. Sign up sheets are going to be made available for those wishing to enter events.

b) The Clerk gave a brief update on the activities of the Biodiversity Working Group. There is still a lot of work that needs doing to the Cemetery and the physical plan document is being prepared.

c) Phone box renovation. To discuss and approve the £100 budget for this renovation. **All in favour.**

d) Retrospective Full Council approval for the spend relating to the groundsman's lawn Mower. **All in favour.**

e) Update regarding the most recent meeting with Crown Point Estate (CPE). A discussion had taken place about the piece of land to the rear of the church. This had previously thought to be part of the common, but it forms part of the CPE. Discussions were had about a joint venture with the PC and CPE to enhance it's biodiversity and potentially create some additional wetland as part of the PC's and Estate's plans. Discussions had also taken place about the grazing of the land and it was mutually agreed that this would no longer be offered to the current grazing farm due to concerns over animal welfare.

Discussions regarding the MUGA and it's use had also taken place at the meeting with CPE and it was highlighted that the area would need an injection of cash to get the site up to standard again.

Cllr Long is going to ask the current users of the sports hall if we can use their car park for the sport day event.

007 (007) MANOR ROOMS

7.1 Report from the Manor Rooms Management Committee. Cllr Greenizan gave a report of the most recent activities of the MRMC. They are also having discussions about biodiversity and a recent hedge and bowling green inspection had taken place. The committee are also looking to do some fundraising to do some renovations in the building.

7.2 Discussion around the provision of social events for the village. Following a conversation with a resident, the Clerk had put this on the agenda. It was agreed that any required funding for an event would have to be specifically made with an event in mind. This would need information on expected numbers of attendees, type of event etc.

008 (008) FINANCIAL MATTERS

8.1 To agree payments for March 2024. Agreed

8.2 To agree Bank Reconciliation for March 2024. Agreed.

009 (009) PLANNING

Applications:

2024/0930 – 3 The Paddock T1-T6 leylandii – is to be cut down leaving just a stump circa 1m high. T7-T12 leylandii – Fell. T13 Alder – Fell.

No objections.

010 (010) POLICIES

10.1 To review and agree the current Asset Registers ahead of the internal audit. The document had been circulated by the Clerk ahead of the meeting. **Agreed.**

011 (011) DATE AND TIME OF NEXT MEETIING.

Monday 20th May 2024. Please note that this will also be the annual meeting of the Parish Council.

Signed: Date: