

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: 16th May 2024 at 7.15pm

Present: Cllr Owen (chair), Cllr Haynes, Cllr Long, Cllr Greenizan and Cllr Bowers

Clerk: Kate Leggett.

014 (001) APOLOGIES

Cllrs Price.

015 (002) DECLARATIONS OF INTEREST AND DIPENSATION

Councillors who have allotment plots. `

016 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 18th April 2024 were **agreed and signed**.

017 (004) MATTERS ARISING

None for this meeting.

018 (005) PUBLIC FORUM

Thanks were passed to Mr Bowers who has removed the recent graffiti from the bus shelter.

A resident mentioned that people have reported not finding the notice board near the bus shelter very useful. Some of the issue is with damp getting into the board and making the notices soggy. The Clerk advised that we currently have a new notice board which was ear marked for Pepperpot Drive, which could serve as a replacement to the bus shelter one. It was noted that in the past Norfolk Homes had offered to pay for one on the new development. **Clerk to contact Norfolk Homes and see if this offer was still on the table.**

019 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists and vacant plot. There is currently on one vacant plot, that being 48c on the Dell.

Cllr Bowers brought up the subject of bonfires on the allotments as this was discussed at the last meeting. It was agreed that a review of the bonfire policy would take place in the annual review of the allotment management plan in September.

020 (007) CEMETERY AND CHURCHYARD

7.1 – Memorial repairs. The Clerk updated members on the memorial repairs. Photos of the headstones that require repair ha been sent off to the stonemason, who is hoping to undertake work in the next couple of months.

021 (008) COMMON

8.1 – Flood levels on the Common. It was noted that the common has dried out but occasionally gets wet during a high tide.

Sign;

Date:

During this item the Clerk and Cllr Bowers updated the committee on the proposed works to the footpath around from the horse trough to the entrance gate and the involvement of Highways to add some extra path to facilitate safe access to the common.

8.2 – Roundabout removal. Following the receipt of a quote for the removal of the roundabout it was proposed that we proceed with the removal. **Proposed by Cllr Haynes, seconded by Cllr Greenizan. All in favour. Clerk to action.**

022 (009) HIGHWAYS AND OPEN SPACES

9.1 – Update on the Biodiversity Plan. The Clerk gave an update on the progress the Biodiversity project. Works at the cemetery will be ongoing until further notice. The Clerk gave information following contact from a projects officer at SNDC. This could potentially open up new funding sources and it was generally thought to be a good idea to explore this further.

9.2 – Bus shelter seating. Following the circulation of possible seating for the bus shelter it was resolved to proceed with the purchase of 2 x 1.2m length of wall mounted seating. **Proposed Cllr Haynes, seconded Cllr Greenizan, all in favour. Clerk to action.**

The Clerk was also given delegated authority to purchase new composite slats for the bench to the rear of the bus shelter.

9.3 – Streetlight repair on Whitlingham Lane. The Clerk advised that this item be moved to the next agenda as she is yet to receive another quote.

023 (010) EVENTS

10.1 – Cllr Haynes and Cllr Long gave an update on the Sports Event. Sign up sheets have been produced and should go live shortly. The insurance has been arranged and the PA system ordered. Food vendors have been confirmed as Gingerlilly from Redwell Brewery and MickNicks hog roast.

Additional bins have also been sourced for the event to help with excess litter on the day. Clerk will organise this.

Clerk to investigate the cost of a banner for advertising the event.

Cllr Bowers suggested that one full side of the next newsletter be dedicated to the event. All agreed.

024 (011) POLICIES AND PROCEDURES

11.1- Vandalism. Due to some recent vandalism in the village an agenda item was added to this meeting. **It was resolved to keep a supply of graffiti remover in the groundsman's lock up and any incidents be logged in the village incident log.**

025 (012) GROUNDSMAN'S TASK LIST

12.1 – Clerk to liaise with groundsman over this month's tasks.

026 (013) DATE AND TIME OF NEXT MEETING

Thursday 13th June 2024 @ 7.15pm.

Meeting closed at 8.18pm

Sign;

Date:

Decisions	Actions
Norfolk Homes re noticeboard	Clerk
Roundabout removal	Clerk
Seating for bus shelter	Clerk
Banner for Sports Event	Clerk

Sign;

Date: