

TROWSE WITH NEWTON PARISH COUNCIL

FINANCE COMMITTEE

You are hereby summoned to attend the Trowse with Newton Parish Council Finance Committee meeting on Monday 17th June 2024 **at 6.30pm** in The Manor Rooms, Trowse. Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: trowsepc@outlook.com

Kate Leggett

Clerk to the Council.

001 Election of Committee Chairperson.

- a) To elect a chairperson for the coming 24/25 year.

002 Apologies

003 Declarations of Interest and Dispensations

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

004 Minutes of the previous meeting

- 4.1 To approve the minutes of the meeting held on 20th May 2024.

005 Matter Arising from the previous minutes.

- 5.1 To discuss any matters arising from the previous minutes.
 - a) To note that all the AGAR documents, internal audit report and Exercise of Public Rights have now been placed on the Council website.

006 Public Forum

- 6.1 To receive any comments from members the public.

007 Financial Procedures

- 7.1
 - a) To agree bank reconciliation and monthly payments for May 2024 as circulated by the clerk.

008 Banking Issues

- 8.1 Update on the current banking situation.
 - a) Information from the Clerk regarding Savings accounts and their management.

009 Other Financial Matters

- a) Budget monitoring in Scribe Accounting. Clerk to advise members of her progress with this.

010 Date and Time of next meeting.

Monday 15th July 2024 at 6.30pm.