

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: 13th June 2024 at 7.15pm

Present: Cllr Owen (chair), Cllr Price, Cllr Long, Cllr Greenizan
Clerk: Kate Leggett.

042 (001) APOLOGIES

Cllrs Haynes.

043 (002) DECLARATIONS OF INTEREST AND DIPENSATION

Councillors who have allotment plots. `

044 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 16th Mayl 2024 were **agreed and signed**.

045 (004) MATTERS ARISING

Decisions	Actions
Homelessness officer	Clerk (actioned)
Silver Birch on Dell	Clerk (actioned)
Defib cover	Cllr Greenizan (actioned)
Streetlight repair	Clerk (actioned)
Cones for sports day	Clerk (actioned)
Respond to complaint 15.1	Clerk (actioned)
Respond to complaint 15.2	Clerk (actioned)

046 (005) PUBLIC FORUM

None for this meeting.

047 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists and vacant plot. There is currently on one vacant plot on the Dell. One is also about to become vacant, but we already have a prospective tenant for this.

6.2 – To note objection to dogs being on leads whilst on an enclosed plot. The Clerk informed the members that there had been an objection to making it a requirement that all dogs should always be on leads whilst on the allotments. Discussion took place and although the committee sympathised with the plot holder the decision to ask that dogs remain on leads still stands.

048 (007) CEMETERY AND CHURCHYARD

Nothing for this meeting.

049 (008) COMMON

Sign;

Date:

8.1 – To note the water levels on the common. Due to the increase summer rainfall the far end of the common is still very wet underfoot. It was thought that this may cause a problem for the Sport's Day event and the working group might want to consider a plan b.

050 (009) HIGHWAYS AND OPEN SPACES

9.1 – Update on the Biodiversity Plan. The Clerk gave an update on the progress the biodiversity project. A discussion about mapping took place and the Clerk explained that it would be useful to be able to map certain areas of the village for this project and possible future project. She had found a service that would suit the need at a cost of £70pa. It was resolved to purchase this product. Proposed by Cllr Price, seconded Cllr Greenizan. All in favour.

9.2 – Parish partnership scheme. The Clerk gave those present some information regarding the parish partnership scheme. This scheme is being offered to Parish Council's in Norfolk again this year, with a total fund of £300,000 being available. Parish Councils are required to bid for the funding through their County Councillor.

At this point Cllr Owen made members aware of discussions taking place at the school regarding a parcel of land which will become available to them following the completion of phase 2 of the White Horse Lane development. Cllr Owen reported that the school is keen to work with the PC with regards to this land and what it can be used for. Cllr Owen will invite the headmaster to join our next Open Spaces meeting to discuss this matter further.

037 (011) EVENTS

11.1 – Cllr Long informed the committee of what had been happening with this working group and the event organisation. She called for volunteer help for the day and Councillors signed up to assigned tasks. There will be a volunteer meeting ahead of the event to go through jobs on the day and associated health and safety information.

Clerk to investigate Hi-Viz jackets for helpers.

Cllr Long also asked mentioned the Christmas Light switch on. This is to be the 6th December. **Clerk to liaise with contractor regarding light set up.**

038 (012) POLICIES AND PROCEDURES

None for this meeting.

039 (013) GROUNDSMAN'S TASK LIST

12.1 – Clerk to liaise with groundsman over this month's tasks.

040 (013) DATE AND TIME OF NEXT MEETING

Thursday 12th September 2024 @ 7.15pm.

Meeting closed at 8.36pm

Decisions	Actions
Hi-Viz for event	Clerk
Christmas Lights	Clerk

Sign;

Date: