

Minutes of Trowse with Newton Parish Council – Personnel and Communications Committee meeting held on 11th July 2024 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllrs Greenizan, Long, Bowers and Kate Leggett (clerk)

018 (001) ELECTION OF CHAIR FOR THE COMING YEAR

Cllr Greenizan nominated Cllr Long for committee chair; Cllr Bowers seconded. Cllr Long accepted the nomination and took the chair.

019 (002) APOLOGIES

No apologies received by Cllr Price was absent.

020 (003) DECLARATIONS OF INTEREST AND DISPENSATIONS

None

021 (004) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 16th May 2024 were **AGREED AND SIGNED**.

022 (005) MATTERS ARISING

None for this meeting.

023 (006) PUBLIC FORUM

None for this meeting

024 (007) COMMUNICATIONS

7.1 Newsletter articles (space allowing)

- Biodiversity works, both ongoing and future. Volunteers needed
- New shop coming soon.
- Damage to goal nets
- Thank you to Sports Day volunteers/monies raised etc
- Damage to conker trees
- Litter pick 1st Sept
- Warners Field application?

025 (008) POLICY, RISK ASSESSMENTS AND TIMELINES

None for this meeting.

026 (009) STAFFING AND MANAGEMENT ISSUES

- a) Staff appointment. Cllr Long proposed the appointment of an additional member of grounds staff for the summer month to assist the groundsman. Seconded by Cllr Greenizan. All in favour. This will be on a zero-hour contract on a scale point 2 salary.

017 (008) DATE OF NEXT MEETING

Thursday 12th September 2024 @ 6.30pm.

Meeting closed at 6.55pm.

Sign:

Date: