

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Personnel and Communications Committee meeting held on 11th November 2024 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllrs Greenizan, Long (Chair), Bowers, Tony Brooks (groundsman) and Kate Leggett (clerk)

046 (001) APOLOGIES

None received from Cllr Price

047 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

None

048 (003) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 17th October 2024 were **AGREED AND SIGNED.**

049 (004) MATTERS ARISING

None for this meeting.

050 (005) PUBLIC FORUM

None for this meeting

051 (006) COMMUNICATIONS

7.1 Newsletter articles (space allowing)

- Christmas Light Switch on
- Trowse Historical Society Calendars
- Consultation by Manor Rooms Management Committee
- Recycling article
- Neighbourhood Plan Referendum outcome
- Biodiversity work.

052 (007) POLICY, RISK ASSESSMENTS AND TIMELINES

7.1 – Following an informal meeting to discuss the Personnel Budget the Clerk and Cllr Bowers took members through the proposals. This budget for this committee was discussed and approved and will be presented to the Finance committee for scrutiny before being presented to Full Council for ratification.

7.2 – Committee Terms of Reference. Following a brief discussion about this topic it was resolved to move this to the next agenda to enable a through discussion. All agreed.

053 (008) STAFFING AND MANAGEMENT ISSUES

The Clerk gave the committee an update on the start of the CiLCA course.

053 (009) DATE OF NEXT MEETING

Monday 9th December 2024 @ 6.30pm.

Meeting closed at 7.05pm.

Sign:

Date: