

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Parish Council meeting, held on 18th November 2024 in The Manor Rooms, Trowse at 7.15pm.

Present: Cllr Owen (chair for this meeting), Cllr Haynes, Cllr Long, Cllr King, Cllr Price, Cllr A. Greenizan, and Cllr P Greenizan.

071 (001) APOLOGIES

Cllrs Bowers and Cllr Long

072 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs on the Manor Rooms Management Committee, those with allotments, those on the Trowse Historical Society committee and Trowse School Governors.

073 (003) MINUTES OF THE PREVIOUS MEETING.

The minutes of the meeting held on the 21st October 2024 were agreed and signed.

074 (004) PUBLIC FORUM

4.1 To receive a verbal report from District and County Councillors. **Cllr Thomson was at another meeting, so it was resolved to move his report to when he arrives.**

Written District reports – At end of minutes and website

Written County report – At end of minutes and website

4.2. To receive matters from the public.

Village resident Mr Peter Nicholls raised an urgent matter, on behalf of himself and several other residents, regarding safety of drivers and pedestrians in the village. Mr Nicholls had previously contacted the Clerk about the issue of missing double yellow lines around the junctions of Mustard Way and Pepperpot Drive, stating that there were near misses and arguments when people have parked inconsiderately. The Clerk had informed Mr Nicholls that these junctions were under the jurisdiction of the proposed parking scheme and that yellow lines were due to be painted in the 4th quarter of 24/25 financial year. Mr Nicholls reported his concerns to Highways, as he feels there is an urgent need for these lines, only to be told that there were no such plans. Mr Nicholls was seeking clarification that the lines will be painted for safety reasons and that the PC will back any decisions based on safety. He was informed that they definitely do form part of the parking scheme and regardless of the outcome of the final scheme, these lines will be included for safety reasons. Cllr Neal explained that until the scheme is signed off by the Cabinet member it is not known what sort of timescale there would be for implementation.

075 (005) MATTERS ARISING FROM THE PREVIOUS MEETING

Decisions/Actions	Responsible person
Dell Loke Potholes	Clerk (actioned)
Savings account transfer	Clerk (actioned)
Cemetery fence repair	Clerk (actioned)
Play equipment repair	Clerk (actioned)
Peter Crane bench	Clerk (actioned)
Council Policies	Clerk (ongoing)

076 (006) COMMITTEE UPDATES

6.1 Update from Personnel and Communications committee. Cllr Long took members through the most recent meeting of the P&C committee.

- The newsletter articles have been discussed

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Date:

- The Clerk had provided an update on her CiLCA course.

6.2 Update from Finance Committee

Cllr Haynes gave an update from the Finance Committee.

- There have been discussions around budget provision and precept requirements. It was looking to be that the PC will have to increase the precept this year. The percentage increase is yet to be decided.
- The Lloyds bank has informed us that they will be charging for their accounts. This will be a monthly fee and a transactional fee.

6.3 Update from Open Spaces Committee

Cllr Owen gave an update.

- We only have a very few vacant allotments following the new tenancy year. This can be advertised in the Newsletter.
- Open Spaces are investigating a bat survey for the village. This forms part of the ongoing biodiversity commitment of the Council.
- There will be a village survey in the newsletter and on Social Media asking people what they would like to see in terms of wildflowers next year.
- There are event discussions taking place for next year. As it is the 80th Anniversary of VE Day, it was thought that could be a possible theme.
- Budget discussions are taking place at committee level before being ratified at Full Council.

077 (007) MANOR ROOMS

7.1 Report from the Manor Rooms Management Committee. In the absence of Cllr Long, Cllr Greenizan gave a brief update.

- There is to be a Christmas Craft Fair in the Manor rooms on the evening of the Christmas light Switch On event. The MRMC will be selling tea, coffee, and mince pies to raise funds for the MR.

078 (008) FINANCIAL MATTERS

8.1 To agree payments for October 2024 as previously circulated by the Clerk. Agreed

8.2 To agree Bank Reconciliation for October 2024 as previously circulated by the Clerk. Agreed.

079 (009) PLANNING

Application:

2024/3290 – 1 Vulcan Cottages, The Street – T! Cherry, fell. **No objection.**

080 (010) POLICIES AND OTHER ITEMS

10.1 – Neighbourhood Plan referendum. Following the referendum for the Neighbourhood Plan on the 14th November the Clerk announced that the adoption of the plan had been successful and once sign off was secured at the next meetings of South Norfolk DC and The Broads Authority the document would be policy. This was considered to be a very positive result with over 94% of residents voting in favour of the plan.

At this point the meeting was suspended as Cllr Thomson had not yet arrived. Meeting adjourned at 7.48pm

Meeting reconvened at 8pm.

Cllr Thomson gave a verbal report of activities at Norfolk County Council.

081 (011) DATE AND TIME OF NEXT MEETING.

Monday 16th December 2024 @ 7.15pm.

Meeting closed at 8.30pm

Signed:

Date:

Decisions/Actions	Responsible person

DISTRICT/COUNTY REPORTS

Lisa Neal District Councillor Report – November 2024

Town and Parish Summit:

The Summit was held last week I'm sure we will receive the presentation slides which I will let you have at the next meeting.

Hornsea 3 – Onshore Converter Station:



HOW03 - OnCS
Progress Report - Oct

I have attached this progress report.

It includes some pictures in the document which show how they are progressing and what the site will look like when completed.

Consultation:

We have been informed of another consultation from the Government regarding changing the law to allow remote and hybrid attendance and proxy voting at local authority meetings in England.

The intent is that this increased flexibility will strike the balance between the principle that significant in-person engagement remains vitally important, and a recognition that there will sometimes be a need to accommodate members' requirements to attend council meetings remotely. They hope it will encourage a wider diversity of people willing and able to stand and actively participate in local democracy by creating improved conditions where meetings are accessible and inclusive.

This short consultation opened on the 24th October for eight weeks.

It will also include Parish Council's if it is agreed.

I have attached the below website address which will take you to the survey.

<https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting>

Cyber Security Awareness Training:

I attended some excellent training on cyber security recently which was delivered by an ex Police Officer who now works for the Eastern Region of Cyber Protect.

I've attached some links below which I would recommend everyone to look at even if you think you'd never be caught out by a scammer.

[Social Engineering: Vishing Example - YouTube](#)

[Data to Go](#)

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[What would a cyber attack look like in the real world?](#)

[Stay protected online with a Cyber Action Plan - NCSC.GOV.UK](#)

[Stop! Think Fraud - How to stay safe from scams](#)

[Guidance for high-risk individuals on protecting your... - NCSC.GOV.UK](#)

NAAME:

This is the New Anglia Advanced Manufacturing and Engineering group.

South Norfolk Council support the Greater Norwich Manufacturing Group which is part of NAAME.

There are 300+ businesses in this group and I always find it fascinating what all these businesses produce/manufacture.

Last week I went on a site visit and factory tour at one of these businesses, Proeon Systems who are based at Hethel.

Proeon Systems produce systems for companies that enable Remote Asset Monitoring and Predictive Maintenance. I have attached the link to their website.

[Proeon Systems](#)

Community Safety Partnership Newsletter:



November edition of
the Norfolk Communi

Parking:

I had an email from a resident regarding areas people were leaving their vehicles inconsiderately.

I checked about the CEO's and was told they do regularly visit Trowse but not as early as 8am which is what the resident wanted due to them often parking overnight in the places mentioned.

They do also visit on Saturdays, but they obviously have to cover the whole district.

Training:

We had a couple of training sessions delivered to Members. I've attached the slides for both.

Member/Officer Relations:

Public Speaking:



CIlr officer
relations.pdf



Public Speaking.pdf

Vic Thomson County Councillor Report

County update

Still waiting for financial clarification although some budget items will impact on our budget

County deal: still negotiating

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Date:

Norfolk County Council's Budget Consultation 2025-26

- We want to find out what people think about our 2025-26 budget proposals.
- The consultation runs from Friday 1 November 2024 and closes on Monday 16 December 2024. Please note that if we receive any consultation responses after this date, we cannot guarantee that we will be able to take them into account.
- For more detail and to have your say, visit: www.norfolk.gov.uk/budget
- We will feed back the findings from our consultation to our county councillors as part of the evidence they will use to help them come to a decision about our budget proposals. Final decisions about the about the budget will be made by the council on 18 February 2025.

The proposals:

- There are three detailed consultation documents and response forms available for the following proposals:
 - To increase council tax, and our other 2025-26 budget savings proposals.
 - Review our Housing Related Support Services
 - Switch off a further 2% of Norfolk County Council maintained streetlights

We are consulting through:

- The online consultation, which is also available as a paper copy and in different formats
- Email / Letter to key stakeholders and partners
- Email to members of the Norfolk Residents' Panel
- For the housing support consultation we will also be providing paper copies to partner organisations who will share them with service users
- There is an online feedback form, and print at home, large print and easy read versions are available.
- There is a BSL video giving an overview of the consultation too.
- If people need a copy of the consultation documents in a different format they can email haveyoursay@norfolk.gov.uk, call 0344 800 8020 or Text Relay on 18001 0344 800 8020 (textphone) and we will do our best to help.

PCC consultation. PCC priorities please reply

This is your chance to have your say and to make your voice heard.

1. Take time to look at the ten proposed priorities and tell me which you think are the most important.
2. Tell me if there is anything else you would like to see in my plan.

The new Police and Crime Plan for Norfolk will be implemented in April 2025.

Proposed priorities

- 1 - Focus on Prevention
- Reduce the level of crime being committed in Norfolk, by helping and supporting those at risk of offending, and those who have already offended, whether they are adults, children or young people.

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- 2 - Restore Trust and Confidence in Policing across Norfolk
- Ensure the police are serving their communities in a visible, accessible, and transparent way, and supporting victims of crime with respect and dignity.
- 3 - Improving Road Safety
- Reduce the number of people killed or suffering life-changing injuries on Norfolk's roads, regardless of how or where we travel or for what purpose.
- 4 - Tackling Extremism and Community Tensions
- Safeguard and support members of the community to stop them becoming radicalised or promoting violent extremism, and work with communities to protect them from becoming susceptible to violent extremism.
- 5 - Making Norfolk Streets Safer
- ensure that all residents of and visitors to Norfolk feel safe on our streets, including tackling serious violence, anti-social behaviour, and hate crime.
- 6 - Effective Criminal Justice System
- Working with the Criminal Justice System to achieve timely justice, and ensure victims are supported appropriately through that system.
- 7 - Support for Victims
- Support for victims to recover from their experiences and to cope in their daily lives. This includes specialist services for victims of domestic abuse and serious sexual offences.
- 8 - Tackling Violence Against Women and Girls
- keep people across the county safe: in their homes, workplaces and places of leisure, from harassment, stalking, rape, sexual assault, murder, honour-based abuse, and coercive controlling behaviour.
- 9 - Improving Rural Response
- Providing a better response to rural crime, including increasing crime prevention and better access to services for victims in rural areas.
- 10 - Organised Crime and Criminal Exploitation
- Disrupt organised crime groups and work in partnership to reduce the crime and harm from the supply and distribution of drugs, fraud, human trafficking, modern slavery and shoplifting to order.
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- [Police and Crime Plan 2025/29 Consultation | Norfolk PCC \(norfolk-pcc.gov.uk\)](https://www.norfolk-pcc.gov.uk/pcc/consultation/2025-29)



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You can find out more about the county council through Your Norfolk Extra. You can register to receive it here: <https://orlo.uk/YourNorfolkExtra> AIHMJ

Street lighting: Norfolk County Council is on course to hit its in house carbon emissions savings target by 2030

The project to upgrade street lighting across Norfolk to make it more energy efficient and environmentally friendly has been completed almost a year ahead of schedule. The change will see CO2 emissions on lighting maintained by Norfolk County Council cut by over 200 tonnes a year.

The work which replaced traditional High Intensity Discharge (HID) lighting with the latest generation of LED lanterns, started in August 2023 and involved replacing 16,800 HID lights with 15,531 LEDs. The change will mean that from November 2024 one hundred percent of Norfolk County Council's streetlighting will use low energy LEDs.

"The innovative new lanterns can be controlled by a Central Management System (CMS) which allows the streetlighting to be adapted to changing traffic patterns and need. The CMS also allows remote monitoring which will reduce the need to send inspectors out to monitor the lighting, saving time, money and reducing the carbon emissions of those teams travelling across the county. "

This final phase of the move to low energy LEDs will save an estimated 1,099,032 kWh of energy per year, equating to approximately £380,000 p.a. at the current electricity prices.

Since the first LED streetlights were installed in 2008, an estimate 71 million kWh have been saved, representing a reduction of over 22,200 tonnes in carbon dioxide emissions - equivalent to 6.7 million litres of diesel use.

Norfolk takes the top spot in national highways survey for second year in a row

Norfolk has come first for the second year in a row in the National Highways and Transport survey on roads and transport.

The annual survey showed again that the highest satisfaction among 29 UK counties and authorities was to be found in Norfolk which achieved an overall score of 49 the average overall score amongst our peers this year was 44.

People from across the county gave the highest above average scores in satisfaction with the condition of the highways, local bus services and traffic levels and congestion.

In total Norfolk was at or above the national average across 24 of the 27 Key Benchmark Indicators.

"In these difficult financial times we have to make some tough decisions when it comes to our budgets, we continue to deliver high satisfaction across all areas of this important service and focus our efforts and spending on all things that people tell us are most important to them, which are safe roads that are in good condition."

Highlights from this year's survey report include:

- Public transport- Norfolk achieved higher than average on all but 1 of the public transport metrics. This result demonstrates the importance of the improvements being made as part of the bus service improvement plan for the county.
- The provision of electric vehicle charging points– has seen an improvement of 31.3% from last year, increasing in score from 32 to 42. This was identified as a key priority for Norfolk County Council following the introduction of the Electric Vehicle strategy.

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- Provision of cycle lanes – we ranked top for satisfaction with the provision of cycle lanes – up from 4th last year. This improvement demonstrated the importance of active travel schemes such as the Heartsease roundabout improvements which completed this year.
- Safety of children cycling to school has increased from coming 7th last year to 1st this year.
- Satisfaction with how we deal with potholes and damaged roads has increased from coming 6th last year to 3rd this year.

Short Journeys



How do you travel for short journeys of 2 miles or less?

We're running a survey, funded by Active Travel England, to understand how people across the county are making their regular short journeys. Whether you're driving, walking, cycling, or using public transport, your feedback will help us to understand how people are moving in their local area and support future travel initiatives and campaigns.

The survey will take around 10 minutes to complete – and you could win one of 4 x £100 Love2shop vouchers!

Drinking and health

As we head towards the festive season, Norfolk Public Health is encouraging people to reflect on their drinking habits. Understanding what a unit of alcohol looks like and knowing how to avoid harm can help people make healthier and safer choices.

Health professionals recommend a limit of 14 units of alcohol per week. In Norfolk, although there's an overall decrease in the average amount people drink, men over 40 remain more likely to drink above this limit.

For example, a single pint of beer is generally 2 units and a medium glass of standard wine (175ml) is just over 2 units, though these can vary with the strength of the drink.

Regularly drinking more than 14 units a week can seriously affect people's health. Drinking less brings longer-term benefits, such as reducing the risk of developing heart disease, diabetes, stroke, liver damage and certain types of cancer.

Cllr Bill Borrett, Norfolk County Council Cabinet Member for Public Health and Wellbeing said: "With the festive season rapidly approaching, many of us will be getting into party mode - enjoying drinks as we celebrate with friends, family and colleagues. It's great fun but the units can quickly add up.

"There is no completely safe level of drinking but keeping your weekly intake to under 14 units will lower your risk of alcohol related health issues and bring benefits such as better sleep and weight control, more energy and improved immunity.

"If you're concerned about your drinking or want to get a better understanding of what 14 units looks like, head to our online tool, [Ready to Change](#). You'll find step by step guidance to help you monitor your drinking and develop habits for a healthier lifestyle."

For those who are drinking most days, or regularly drink more than 14 units of alcohol a week, Norfolk County Council commissions [DrinkCoach](#) to help residents with managing their drinking. This free service is a great way to discuss your drinking and receive confidential expert

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guidance from a specialist via up to six online coaching sessions. To find out if you are eligible for the service, take the alcohol quiz [here](#).

It's easy to lose track of how much alcohol we drink each week – especially as the festive season approaches. Aiming to stick to the recommended 14 units brings great health benefits like better sleep, losing weight and feeling more energetic. Are you Ready to Change? Try our quiz to find out how much you're drinking.

Winter Health Norfolk County Council commits over £1m to keep people warm this winter

As the nights begin to draw in and temperatures drop, health and care organisations in Norfolk and Waveney are supporting this year's [Warm and Well campaign](#) to help residents during the winter months.

Norfolk and Waveney's Integrated Care System (ICS) is encouraging residents to ensure their health and wellbeing is 'winter ready' by preparing in advance for seasonal illnesses and offering information and advice about how to stay warm and well this winter.

Combined with the ongoing cost of living pressures and the withdrawal of the winter fuel allowance, there is an increased probability that wider health determinants could have a major impact on both Norfolk and Waveney residents' health and our care system. I strongly urge our residents to use the resources available through our Warm and Well campaign as their health and wellbeing is of paramount importance, particularly during the cold winter months."

The Warm and Well campaign highlights some essential ways that residents can stay healthy, warm, and well this winter, including:

Getting their flu, COVID-19 and RSV vaccinations as soon as they're offered them

Keeping themselves well by staying warm, keeping active, and keeping a well-stocked medicine cabinet so they are prepared for common winter illnesses

- Advice for people who look after someone at home and how to set up an emergency carer plan
- Signposting people to financial support that is available such as the Household Support Fund, and providing tips on how to make homes more energy efficient

Raising awareness of pension credit - people over state pension age and on a low income could be eligible for pension credit to help with living costs. Find out more at gov.uk/pension-credit or call 0800 99 1234

Encouraging use of the range of NHS services available across Norfolk and Waveney, including the NHS 111 service, community pharmacies, Walk-in Centre in Norwich and Minor Injuries Unit in Cromer

- Supporting people to look after their wellbeing and mental health.

This year there is a particular focus on vaccinations and for the first time, the NHS is rolling out RSV vaccine, respiratory syncytial virus, to people aged 75 to 79 and people who are at least 28 weeks pregnant.

Winter comes to us every year, but that doesn't mean we have to suffer every year too. This year we are offering flu, COVID-19 and RSV vaccines to prevent vulnerable people from getting ill with horrible winter bugs. Please do take up these free jabs if you are offered them – it's the best way to keep yourself well and 'winter strong'.

"And remember, even if you got your vaccines last year, you still need to get this year's doses as viruses change and protection fades over time."

To access support and further information, visit www.winterwellnorfolkwaveney.co.uk.

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Norfolk Gritting Maps

[Norfolk Gritting Map](#)

Giving Tree brings festive joy to children in care



Norfolk County Council is delighted to announce the return of the Giving Tree appeal, a cherished Christmas initiative designed to bring joy to the county's children in care.

The Giving Tree, located at the Castle Street Waterstones in Norwich, is decorated with hundreds of tags, each representing a child and the book they wish to receive for Christmas. This heart warming project has been a favourite among customers, with over 1,000 books purchased last year alone.

Customers are invited to select a tag from the tree, which includes brief details about a child and their desired book or genre. After purchasing the book, customers can take it to the till, where it will be collected by Norfolk County Council, wrapped, and delivered in time for Christmas.

The children will then receive the books on Christmas Day as a reminder that people in the county are thinking of them.

The Giving Tree is an initiative of the Norfolk Virtual School, which oversees the education of all children in care in Norfolk. The Giving Tree aims to support reading and learning by giving children in care improved access to books.

Ben Richardson, Manager of the Waterstones branch, said: "We are always really happy to have the Giving Tree in store because our customers really love it, and we want to help to support the county's looked after children.

"In the run up to autumn we have people coming into the store to ask us when the tree will be up, and customers find it really rewarding supporting the project. People particularly like that they are able to pick out a book for an individual child and know that they will be opening it on Christmas Day."

The tree is in store now and books need to be bought by Sunday 1 December, to be wrapped and distributed to reach children in time for Christmas.

Plant trees



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Date:

🌱 Are you passionate about preserving our beautiful county and creating a more sustainable future? The [Busseys](#) Community Tree Grant is now open, offering up to £2,500 for tree planting projects that benefit our community.

Deadline for applications: Tuesday 31 December 2024.

For more information on how to apply, visit <https://orlo.uk/dJgXx>

NCC trees

Norfolk County Council has launched projects for the new tree planting season which starts in November.

The One Million Trees for Norfolk subsidised tree scheme is now open for individuals, parish councils, community groups, businesses, schools, and landowners to apply for tree packs (and tree protection) at up to 50% off the original price.

As well as the usual range of tree packs available, this year, for the first time there are a limited number of single Norfolk Oak trees, grown at Gressenhall Community tree nursery, making it possible for more people to take part and be 'one in a million'.

Those interested can apply for subsidised tree pack [here](#).



[#NorfolkWinter](#) is just around the corner, and while we're not quite at the woolly jumper stage yet, our team is already gearing up to keep Norfolk's roads safe!

This year, we're rolling out the most advanced gritting operation Norfolk has ever seen, with brand new gritters equipped with cutting edge technology. Our fleet of 58 gritters is now fitted with amazing auto-salting technology that will make road treatments faster, more accurate, and reduce waste by up to 15%!!

With new satellite navigation and upgraded weather stations across the county, we're better prepared than ever to handle snow, ice, and whatever winter throws our way!

Keep an eye out for Gritty McGritter Face, The Grittenator, and the one and only Chittygrittybangbang doing their rounds! they'll be working hard to keep you safe.... And we will of course keep you updated throughout the season via Facebook by letting you know when gritting is scheduled and offering tips and advice on travelling through winter.

Lithium batteries

Buying and disposing of

SCAMS

Scam Alert - Emails claiming 'Suspicious Virus Detected'

Cold Calling Alert - Telephone cold callers regarding solar panels

Scam Alert - Buying and selling on Facebook Marketplace

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Scam Alert - Investment scams and fake cryptocurrency exchanges

Scam Alert - Emails claiming to be from 'Netflix'

Scam Alert - Text messages claiming to relate to 'UK Government Winter Heating Subsidy Office Benefit Payment Notice'

Rogue Trader Alert - Doorstep cold callers offering tree cutting and garden work

Scam Alert - Emails claiming to be from 'Tesco'

Cold Calling Alert - Telephone cold calls regarding 'loft insulation'

Scam Alert - Facebook posts claiming to offer 6 months free bus travel

Scam Alert - Automated telephone cold calls claiming to be from HMRC

Rogue Trader Alert - Doorstep cold callers claiming issues with properties' roofs

Scam Alert - Fake DVLA emails

Rogue Trader Alert - Doorstep cold callers offering to cut trees and hedges

Signed:

Date: