

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 20th January 2025 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk) (14.01.2025)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.

To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 16th December 2024

4. PUBLIC FORUM

4.1 -To receive reports from County/District Councillors

4.2 - To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

6.

Decisions/Actions	Responsible person
Precept request to SNDC	Clerk (actioned)
Hedge works	Clerk (actioned)

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1 – Personnel and Communications committee update and appointment of new member following Councillor resignation.

6.2– Finance committee update from committee chair.

6.3– Open Spaces update from committee chair.

a) Discussion re sports activities on the common. To discuss and agree any actions pertaining to commercial groups using the common and common equipment.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

8. FINANCIAL MATTERS

8.1- To agree Payments for December 2024 as circulated.

8.2 –To agree Bank reconciliations for December 2024 as circulated

8.3 – To discuss and approve movement of funds from the Lloyds account to the Unity current account as recommended by Finance committee.

9. PLANNING

a) Applications:

2025/0017 – 1 Russell Terrace. 4x mature Lime trees, Re-pollard and the epicormic growth removed as well.
2025/0034 – Grass between no 7 and 19 The Dell, T1 - Flowering Cherry – fell.

b) Call for sites information and discussion on any actions. Details from the Clerk regarding Crown Point Estates notification of submission of former boatyard site on Whitlingham Lane to Broads Authority call for sites process. Letter circulated by the Clerk prior to the meeting.

10. POLICIES AND OTHER ITEMS

10.1 – Code of Conduct consultation. Information from the Clerk about a government consultation on the conduct of members.

10.2 – Changes to Financial Regs. Clerk to outline a new document, Council Risk Register (circulated prior to the meeting). To discuss and approve.

11. DATE AND TIME OF NEXT MEETING

Monday 17th February 2025 @ 7.15pm.