

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on 16th December 2024 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr Haynes (chair for this meeting), Cllr Owen, Cllr King and Kate Leggett (Clerk)

077 (001) Apologies

Cllr Bowers

078 (002) Declarations of Interest and Dispensations

None for this meeting

079 (003) Minutes of the previous meeting

Minutes of the meeting held on the 18th November were **agreed and signed**.

080 (004) Matters Arising from the previous minutes

Decisions/Actions	Delegated to
Nationwide forms	Cllr Bowers
VAT investigation and fuel card	Clerk. (actioned)
DRP	Clerk. (actioned)

The Clerk informed members that it was not possible to get a fuel card as they all have a monthly lower limit of £250, and the Council would not meet this level of expenditure.

081 (005) Public Forum

None.

082 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for November 2024

a) **Payments and Bank reconciliations for November were agreed and signed.**

083 (007) Banking Issues

7.1 Update on the current banking situation.

None for this meeting.

084 (008) Other Financial Matters

- a) Budget setting. Cllr Bowers and the Clerk took members through the budget requests from each committee and Full Council. Members scrutinised the suggested budgets and made some amendments. The final proposal which will be recommended to Full Council at the meeting immediately following this meeting is as follows:
- Full budget cost of £110,938.00
 - Precept request of £69,000.
- b) Business Continuity Plan. It was resolved to move this item to the January agenda as the meeting was overrunning, all agreed.

085 (009) Date and Time of next meeting.

Next meeting Monday 20th January 2025 at 6.30pm.

Meeting closed at 7.08pm

Decisions/Actions	Delegated to
DRP on next agenda	Clerk.

Sign:

Date: