

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on 20th January 2025 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr Haynes (chair for this meeting), Cllr Owen, Cllr Price, Cllr Bowers and Kate Leggett (Clerk)

086 (001) Apologies

Cllr King – apologies received and accepted.

087 (002) Declarations of Interest and Dispensations

None for this meeting

088 (003) Minutes of the previous meeting

Minutes of the meeting held on the 16th December 2024 were **agreed and signed**.

089 (004) Matters Arising from the previous minutes

Decisions/Actions	Delegated to
DRP on next agenda	Clerk. (actioned)

090 (005) Public Forum

None.

091 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for December 2024

- a) **Payments and Bank reconciliations for December were agreed and signed.**

092 (007) Banking Issues

7.1 Update on the current banking situation.

- a) Recommendation that a sum of money be moved from the Lloyds account. **Proposed to move £20,000.00 from the Lloyds account to the Unity Current account – Cllr Haynes, seconded Cllr Price. All in favour. Clerk to action.**

093 (008) Other Financial Matters

- a) Business Continuity Plan. Discussion took place regarding the Business Continuity Plan. **It was resolved to approve this plan. All in favour.**
- b) Changes to the Financial Risk Assessment and introduction of a new Risk Register document. Discussion took place about the new Risk Register that encompasses the Financial Risk Assessment required by law. **Resolved to recommend the implementation of this new document to Full Council.**

094 (009) Date and Time of next meeting.

Next meeting Monday 17th February 2025 at 6.30pm.

Meeting closed at 6.57pm

Decisions/Actions	Delegated to
Movement of funds.	Clerk.

Sign:

Date: