

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Parish Council meeting, held on 20th January 2025 in The Manor Rooms, Trowse at 7.15pm.

Present: Cllr Bowers (Chair) Cllr Owen, Cllr Haynes, Cllr Price, Cllr A. Greenizan, and Cllr P Greenizan.

082 (001) APOLOGIES

Cllr King – Apologies received and accepted.

083 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs on the Manor Rooms Management Committee, those with allotments, those on the Trowse Historical Society committee and Trowse School Governors.

084 (003) MINUTES OF THE PREVIOUS MEETING.

The minutes of the meeting held on the 16th December 2024 were **agreed and signed**.

085 (004) PUBLIC FORUM

4.1 To receive a verbal report from District and County Councillors. Cllr Neal gave a verbal report. In the absence of Cllr Thomson the Clerk gave his verbal report and details about the Devolution plans for NCC.

Written District reports – At end of minutes and website

Written County report – At end of minutes and website

4.2. To receive matters from the public.

A resident asked about the planting of the trees on the May Gurney site and if the Council was aware of any planting taking place to replace the trees that were cut down in April 2023. Clerk stated that she would follow this up with the planning officer at SNDC.

086 (005) MATTERS ARISING FROM THE PREVIOUS MEETING

Decisions/Actions	Responsible person
Precept request to SNDC	Clerk (actioned)
Hedge works	Clerk (actioned)

087 (006) COMMITTEE UPDATES

6.1 Update from Personnel and Communications committee. The Clerk took members through the most recent P&C meeting. Discussions about Newsletter articles were had and this will include details on the Budget and the consultation that the Manor Rooms will be holding.

6.2 Update from Finance Committee

Cllr Haynes gave an update from the Finance Committee. This included the adoption of a Business Continuity Plan. All Councillors will receive paper copies of the plan.

6.3 Update from Open Spaces Committee

Cllr Owen gave an update this included a review of the Cemetery Management Plan, including a review of fees, and discussion around how many vacant allotment plots there are.

- a) To discuss and agree actions regarding sports activities on the Common. Much discussion took place. The Clerk explained about possible liability issues both physical and that of any equipment damaged. **Resolved to contact the groups and ask for them to attend an Open Spaces meeting so a discussion could be had. Clerk to action.**

088 (007) MANOR ROOMS

Signed:

Date:

7.1 Report from the Manor Rooms Management Committee. Cllr Greenizan gave a brief update.

There is to be a public consultation with regards to the Manor Rooms and how it can raise funds for necessary repairs/maintenance. This is to take place in February and 2 dates have been arranged for residents to drop into the MR for more information, these being February 7th (6pm – 8pm) and February 9th (11am – 3pm). The outcome of those days will then be shared on the 28th February in another public session.

Nicky Barnes, current chair of the Manor Rooms Committee mentioned about working more closely with the PC with regards to village events and that the MRMC had some events in mind. They have also set up a “Friends of the Manor Rooms” group.

089 (008) FINANCIAL MATTERS

8.1 To agree payments for December 2024 as previously circulated by the Clerk. **Agreed**

8.2 To agree Bank Reconciliation for December 2024 as previously circulated by the Clerk. **Agreed.**

8.3 To discuss and approve the movement of funds from the Lloyds account to the Unity account. A recommendation from the Finance committee to Full Council. **Resolved to move the sum of £20,000.00 to the Unity Account. Clerk to action.**

090 (009) PLANNING

a) Applications:

2025/0017 – 1 Russell Terrace, Trowse. Re-pollard 4 mature Lime trees including epicormic growth. **Resolved to support.**

2024/0034 – Grass between nos 7 and 19 The Dell. T1 flowering Cherry – Fell. Discussion took place about this application as there seemed to be no grounds for the tree’s removal. No assessment was present on the application. **Resolved to object on the grounds that there is no information.**

b) The clerk read out a letter that had been previously circulated about a proposal from Crown Point Estate to develop the former Kingsley Farrington Boatyard on Whitlingham Lane. Discussion took place as to what was going to happen on the site. There was some concern that a local business owner has set up at the boatyard and may be displaced if any development goes ahead. **It was resolved that any proposals should fall in line with our Neighbourhood Plan. Clerk to contact Broads Authority planning officer.**

091 (010) POLICIES AND OTHER ITEMS

10.1 – Code of Conduct consultation. The Clerk gave some information on the current consultation by the Government about the Code of Conduct for Councillors. The Clerk will respond to this consultation in her capacity.

10.2 – To discuss and approve the new Risk Register document. Following review and discussion at Finance committee and the document being circulated to all councillors ahead of the meeting it was **resolved to accept and approve the new Risk Register document.**

At this point in the meeting Cllr Bowers thanked former Councillor Ms Long for her contribution to the Council following her resignation last week.

092 (011) DATE AND TIME OF NEXT MEETING.

Monday 17th February 2025 @ 7.15pm.

Meeting closed at 7.39pm

Decisions/Actions	Responsible person
May Gurney trees	Clerk
Sports groups on the Common	Clerk
Planning application comments	Clerk

Signed:

Date:

DISTRICT/COUNTY REPORTS

Cllr Lisa Neal – Jan 2025

District Councillor Report – January 2025

Norwich to Tilbury community newsletter:



Community
Newsletter - January :

Norwich to Tilbury - Undergrounding at River Waveney:

We were notified last week by National Grid, advising that they **will not** be pursuing the potential alternative option of undergrounding at and under the River Waveney (Diss/Roydon/Bressingham) as consulted upon in the Statutory Consultation, they will now take forward the overhead lines for the entire route through South Norfolk into Suffolk.

Norfolk Environmental Credits:

Norfolk has been pioneering new approaches to address the issue of Nutrient Neutrality and since the launch of the Norfolk Nutrient Mitigation Fund in May, more than £3.5 million has been provided to fund new environmental schemes in the affected river catchments.

Schemes that have already been funded have helped to reduce nutrient levels and allowed more than 1,000 new homes to get planning permission.

For more information please visit [Nutrient Mitigation Fund website](#)

New NPPF:

[National Planning Policy Framework](#)



NPPF Redline
showing changes com

Picked out a few points

- We will have to produce a new local plan by 2029 as now have to produce new plan every 5 years
- We have to submit a new LDS (Local Development Scheme) timeline for planning - have to include timeline to produce new Local Plan by 2029 how be affected by devolution??
- Next 18 months can use numbers in current Local Plan but have to uplift by 5% every year

Signed:

Date:

- Have to produce an updated 5yr land supply statement - taken away the guarantee of a 5yr land supply for 5yrs if local plan is up to date
- At moment Officers working on feel it will either be bang on 5yrs or under 5yrs
- From April 26 looks like we'll also have to have a 20% buffer on our 5yr land supply

Town & Parish Forum 7th Jan 2025:



Post T&P Summit
Survey Pres to 7th For



Working well
together – handling co

The Town & Parish Forum had **53 attendees**.

- **Trevor Holden**, Managing Director **welcomed** everyone to the meeting. He briefed the Forum on where we are on **Devolution**.
 - **Handling Conflict in a Town or Parish Council** – Sara Campbell, Norwich Parish Training and Support. Presented to the meeting (presentation att'd).
Emma Hodds, Chief of Staff and Monitoring Officer, added to that conversation around the **Code of Conduct**. She asked for **Councils to let her know what Code they are following and if not already done so, encouraged those to adopt the proposed Code**. Emma reminded the meeting that if they get a Code of Conduct Complaint, do not investigate yourself but send to Emma to help progress. It was emphasised that CoC complaints can only be considered against councillors in office.
 - **Andy Sexton** spoke about the **Summit** back in November 2024, the post-summit survey. Expect another in-person in April time 2025 and regular monthly Forums to raise matters. (Presentation att'd)
 - AOB: Members requested monthly updates on Devolution. This was agreed and would also be the focus of the April in-person summit.
 - The next Forum meeting is scheduled for **Tuesday 4th February at 1pm**.
 - **Please find the recording of the event at <https://youtu.be/29IHgdbxTg0>**
- Devolution/Local Government Re-organisation:**

The Government mandates that any Devolution deal must include a Mayor and cover a large area, potentially Norfolk and Suffolk.

All local authorities will eventually be under Mayoral governance, and discussions will only be held with higher-tier authorities like NCC.

Norfolk is aiming to be in the priority group for a Devolution deal, with a potential Mayoral election in May 2026.

Devolution will bring governance changes and additional responsibilities, leading to a unitary Authority replacing the current two-tier system of County and District Councils.

Signed:

Date:

Elections may be deferred, and a new Unitary infrastructure will need to be created.
We would prefer two Unitary Councils (County will make the proposal).

QNPM (Quarterly Neighbourhood Priorities Meeting):



NQPM 17012025.pdf

County Report – Vic Thomson

Wishing you a very enjoyable and healthy New Year.

County Deal

Updates coming. Emergency meeting of NCC to agree to continuing to negotiate a deal with the government

Stay warm



Remember, you can use local hotspots such as libraries to keep warm and well and socialise with others this winter.

Visit https://orlo.uk/find_a_space_P47qS to find your nearest hotspot.

[#WarmandWell](#)



Winter can present financial challenges.

Signed:

Date:

If you're concerned about bills and other living costs, discover available support and get advice by visiting https://orlo.uk/winter_support_jCAmJ

[#WarmandWell](#)



👍 We're supporting a pilot project to boost recycling rates across Norfolk which will result in hospital walking aids being refurbished to benefit other patients.

♻️ The project aims to make it easier for patients to recycle the walking aids given to them after treatment.

➡️ So people can now take them to their nearest recycling centre. There are 19 recycling centres across Norfolk, and there is no need to book an appointment to leave a walking aid at one of the council's reuse shops.

✅ The project has already resulted in 400 walking aids being handed in over the last two months.

Read more here <https://orlo.uk/ZHmZa>

[#AmbitiousforNorfolk](#) [#NCCbethedifference](#)

A pilot project to boost recycling rates across Norfolk has been launched which will result in hospital walking aids being refurbished to benefit other patients.

The Norfolk and Waveney AHP Faculty, part of the Integrated Care System (ICS), aims to make it easier for patients to recycle the walking aids given to them after treatment by taking them to Norfolk Recycling Centres.

A pilot project involving the Norfolk and Norwich University Hospital (NNUH) and James Paget University Hospital (JPUH) has already resulted in 400 walking aids being handed in over the last two months.

As part of the project, the equipment is being refurbished and cleaned by inmates at HMP Norwich before being delivered back to the NHS to be used by new patients.

People who have an old walking aid at home and no longer need it can take them to their nearest recycling centre. There are 19 recycling centres across Norfolk, which are run by Norse Environmental Waste Services (NEWs) on behalf of Norfolk County Council. There is no need to book an appointment to leave a walking aid at one of the council's reuse shops.

Across the county, 40% of people recycling their walking aids would save 501,500 kilograms of CO2 emissions annually, which roughly translates to 5,670 car trips from Norwich to London.

Recycled walking frames will go back to NNUH, JPUH and The Queen Elizabeth Hospital King's Lynn.

"There's no use by date on walking aids such as walking sticks, frames and crutches, so this reuse scheme will improve access for patients, reduce carbon emissions and save money."

Cables

Do you have old cables at home? They have copper wire and can be recycled at Recycling sites

Phone coverage

"Not having a mobile signal when you really need it is incredibly frustrating, and this tool will help residents and businesses to find the best service in their area.

Providers frequently claim extensive coverage, but we know that the situation on the ground can be very different.

"We will work alongside Ofcom and key providers to ensure resources are used where they are needed the most to keep Norfolk connected."

Signed:

Date:

Norfolk County Council has launched a new online tool that will help residents to check mobile signal in their area, using data collected from Norfolk's bin lorries.

Earlier this year, the council partnered with mobile analysts Streetwave to install monitoring devices on waste collection vehicles across all seven districts in Norfolk.

These devices measure the quality of mobile networks across the county, collecting data on signal strength and download speeds.

You can check mobile coverage in your area either by entering your post code the [online checker](#), or by browsing the [coverage map](#), where you can filter by network.

The data covers the four main Mobile Network Operators (MNOs) who are the companies that own and operate the physical infrastructure required for mobile communication services. In the UK they are EE, O2, Three, and Vodafone. Other providers will use one of the MNO networks, for example giffgaff use O2's network, while iD Mobile is based on Three's network. You can check which network your provider uses [online here](#).

The survey devices checked outdoor coverage, with the data from waste collection vehicles supplemented by one fire service vehicle and a backpack-based device used for ad-hoc surveys.

Real-world indoor coverage can be affected by a range of factors, including the construction of a property.

While the data covers many areas of Norfolk it isn't definitive and should be used as an additional tool alongside other sources of information. This information will continue to be updated over time to help everyone make the right choices with the best possible information available.

The results from this coverage checker are taken using mobile handsets that have been physically performing speed and signal strength tests. This differs from the coverage checkers provided by Ofcom or the mobile network operators which are often estimates with limited real-world measurements.

Signed:

Date:

How is your recycling sorted?

Please check norfolkrecycles.com for a full list of items you can recycle.

Please make sure your recycling is clean so it doesn't contaminate other items during sorting.



Non-recyclable items like plastic bags are removed by hand

Glass falls through a screen and is crushed, ready to be recycled

Cardboard is separated and sent off to be baled

Cans and foil are removed by a magnet

Plastics are sorted based on their 3D shape - keep your lids on your bottles!

Paper and magazines are sorted and sent to be turned into newsprint



Norfolk County Council commits over £1m to keep people warm this winter

Proposals to support some of the Norfolk's most vulnerable people this winter have been set out today.

Norfolk County Council is looking to use £1.15m of the £6.7m allocated to the county through the Household Support Fund to keep people warm and help them make ends meet.

This follows the government's decision to make the winter fuel payment means tested from this winter.

Councillor Andrew Jamieson, deputy leader and cabinet member for finance at Norfolk County Council said:

Signed:

Date:

"We are extremely concerned about the impact that the government's decision will have on our communities. Winter can be an extremely challenging time for our older residents and the cost of heating your home can make it difficult to pay for other necessities.

"There will be thousands of people who will miss the new cut-off by a small margin, leaving them without the means to pay for the cost of fuel.

"The county council will make sure payments make their way quickly to those who most need them, working closely with Age UK, Citizen Advice Bureau and other local partners.

"However, the funding only lasts until March. I will continue to urge the government to find a solution that isn't to the detriment of our older residents."

The county council will use £0.75m to partner with local organisations, including Age UK and Citizens Advice Bureau, to reach some of those most affected by the changes to the Winter Fuel Payments. They will also put £400k into the 'warm spaces' scheme which provides vital respite in community spaces across the county.

The proposals also include £3.6m to continue providing cost-of-living vouchers for families eligible for means tested free school meals. This is in addition to:

- £1.00m to Norfolk Assistance Scheme. Delivered by the Norfolk County Council, the scheme includes direct award of assistance, the provision of household items and emergency help, alongside a range of support and guidance
- £0.70m to local councils across Norfolk to provide proactive and crisis support
- £0.25m to Adult Learning to continue free access to a range of courses to help with cooking at home, budgeting, and digital skills.

The Household Support Fund has been extended to the end of March 2025.

- An enterprise value of £25m (£28.21 per share fully diluted) with £23m paid day one (£25.96 per share fully diluted) and £2m paid as earn out (an extra £2.25 per share fully diluted), subject to the successful delivery of the 2025 figures provided in the IM.



https://orlo.uk/warm_and_well 5HOq #WarmandWell



Signed:

Date:

🏠🌟 There are 12,000 people at risk of injury from falls in Norfolk. We're using AI technology to identify them and help reduce their risk before it happens.

This year alone, 1,200 people have received support thanks to this innovative, tech-led project. We're excited to roll it out across the county in 2025! 💪

[#AmbitiousforNorfolk](#) [#NCCbethedifference](#)

Let your recycling loose!



Did you know that these common items can be recycled at home? Just put bottles, sprays and tubes, clean dry and loose straight into your recycling bin. There's no need to bag these items.

Don't forget foil wrappers from your Halloween treats can be recycled at home, scrunch small pieces into a ball and then pop it in [your recycling bin](#).

If you don't have enough for a ball pop them inside a drinks can - they're both aluminium and can be recycled together!



Book, arrive, recycle, repeat

Signed:

Date:



[Find out more here](#)



🌱 Are you passionate about preserving our beautiful county and creating a more sustainable future? The [Busseys Community Tree Grant](#) is now open, offering up to £2,500 for tree planting projects that benefit our community.

Deadline for applications: Tuesday 31 December 2024.

For more information on how to apply visit <https://orlo.uk/mA2wi> if you have any queries, email tree.planting@norfolk.gov.uk

[Bin app](#)

Download today and make sure you never miss another bin collection again. You can also find more information about:

- [your bin collection days](#)
- [print your own collection calendar](#)
- [find out what you can and can't recycle](#)
- [keep informed of any collection changes](#)
- [play the waste sorting game](#)

Search Bin Collections South Norfolk on the App Store or Google Play

[Roads](#). For UpToDate road reports use

[Causeway one.network](#)

[Gritting routes](#)

Signed:

Date:

Just so you are all aware, the council receives a specialist weather forecast from Meteo, which breaks the county down into seven different areas for winter gritting. This is backed up by several weather stations around the county. The decision to grit is then taken by the council's Highways teams based on these weather forecasts. Meteo also provides the data and forecast information nationally for the BBC.

The road surface temperatures (which are key rather than air temperatures used by broadcasters) to drop below +0.5 degrees (to a minimum of +0.3 degrees) dictate the gritting. The council's policy is to treat when the forecast road surface temperatures fall below +0.5 degrees.

The cold, wintery weather is forecast to continue, and the winter Highways crews are gearing up to work when conditions indicate the need for treatment.

Be informed - advice and information to keep safe

- [Keeping warm in winter](#)
- [Winter driving](#)
- [Winter cycling](#)
- [Winter walking](#)
- [Winter power cuts](#)
- [Gritting](#)
- [Service disruptions](#)
- [Met Office weather warnings](#)
- [Government flood warnings](#)
- [Norfolk Resilience Forum emergency advice and guidance](#)

Norfolk Winter

- Norfolk Winter is here to give you the information you need to help you keep healthy, happy and safe during the colder months.
- The Norfolk Winter team will grit whenever icy conditions are predicted by our weather provider and aim to complete treatment within 3 hours of mobilisation from the depot. Climatic and thermal differences within the county are monitored and this can lead to different areas in the county receiving different treatments at different start times dependent upon the daily forecasts throughout the gritting season. For further details about the delivery of the winter service read our [Winter Service Policy \(PDF, 3 MB\)](#)
- You can get the latest winter updates on [Facebook](#) and [X \(formerly Twitter\)](#), including weather warnings, when and where the roads are being gritted and disruptions to our services including recycling centres and schools. [Find out if any schools or other services are closed.](#)
- Map of routes and grit bins
[Winter Gritting](#)

Is your bike ready for winter?

Winter storms and cold temperatures can be dangerous. This winter, before you set out, make sure you and your bike are prepared, whatever the weather:

🚲 Leave extra time to cycle slower in wet, windy and snowy weather

🚲 Layer clothing for wind and rain

🚲 Keep hands and feet warm

🚲 Choose a route with low traffic volume

🚲 Bike lights. Make sure you're seen

Signed:

Date:

Scams

Information Alert - Citizens Advice Consumer Service Christmas and New Year Opening Hours & Consumer Alert Emails

Cold Calling Alert - Telephone cold calls regarding roof cleaning and repairs

Information Alert - Avian Influenza confirmed, and controls put in place at five further premises in Norfolk in the last week

Scam Alert - Emails claiming to be from Apple

Scam Alert - Fake WhatsApp Cadbury Christmas Giveaway messages

News Alert - Avian Influenza Prevention Zone declared across East Riding of Yorkshire, City of Kingston Upon Hull, Lincolnshire, Norfolk and Suffolk

DRAFT

Signed:

Date: