

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: 9th December 2024 at 7.15pm

Present: Cllr Owen (chair), Cllr Haynes, Cllr Long, Cllr A Greenizan and Cllr Price.

Clerk: Kate Leggett.

081 (001) APOLOGIES

None for this meeting

082 (002) DECLARATIONS OF INTEREST AND DIPENSATION

Councillors who have allotment plots. `

083 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 11th November 2024 were **agreed and signed**.

084 (004) MATTERS ARISING

Decisions	Actions
Silver Birch	Clerk (actioned)
Bat Survey	Clerk (actioned)
Risk Assessment review	Clerk (actioned)

085 (005) PUBLIC FORUM

A resident mentioned that he had been challenged about walking his dog on the Common. He stated that he felt the signs that have been placed on the common were incorrect and that they should have more clarity.

As this was on the agenda for discussion, Cllr Owen proposed that they discussion get moved up the agenda to facilitate the public being able to make their representations. All agreed.

8.2- Dogs on Common play area. To discuss and approve any actions relating to this. Much discussion took place about this item, and it was generally agreed that the signs on the common are not the most helpful.

At this point in the meeting Cllr Haynes was called away and he left the meeting.

It was thought that the layout of the play area does not allow for the area to be fenced off, however better signage can be placed to make it more obvious where dogs should be on a lead. It was agreed that a sign stating that dogs should be under control at all times should be placed on the entrance gates, and that another sign, facing away from the play area should state that dogs must be kept on leads around the play equipment. **Clerk to action.**

This will also form an article in the next edition of the newsletter.

086 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists and vacant plot. Currently we have a small amount of availability on both sites.

Sign;

Date:

087 (007) CEMETERY AND CHURCHYARD

7.1 – Cemetery lock up. The Clerk gave information about the purchase of safety signs and a fire extinguisher for the Cemetery lock up, to ensure Health and Safety compliance. It was also suggested that a bucket of sand be made available for spillages. It was agreed that fuel must not be stored in sheds on the allotments. **Clerk to inform plot holders.**

088 (008) COMMON

8.1 – To note the water levels on the common. It had been noted that the water level was up to the zip line and the ground is very wet and boggy. Clerk to place item on social media about the availability of Floodsax and that priority will be given to those most at risk. **Clerk to action.**

089 (009) HIGHWAYS AND OPEN SPACES

9.1 – Removal of “Bus Only” signage. The Clerk reported that Cllr Thomson was looking into this and the possibility of adding some EV charging points near the Crown Point roundabout. More information will be made available as and when received.

9.2 – Quote for hedge works on White Horse Lane. The Clerk took those present through the quote. It was resolved to recommend to Full Council that this work be actioned. Proposed by Cllr Long, Seconded by Cllr Greenizan, all in favour. **Clerk to add to agenda for Full Council meeting.**

090 (010) EVENTS

10.1 – To discuss an event for summer 2025. Cllr Price made the suggestion that it be something more simple next year, that doesn't require too much expenditure. This idea was well received. He suggested a summer Barbeque, which could include some local craft/food stalls and music. The date of the 2nd August was suggested.

091 (011) POLCIES AND PROCEDURES

None for this meeting.

092 (012) GROUNDSMAN'S TASK LIST

12.1 – Groundsman's task. Clerk to liaise with groundsman about priority tasks for the coming month.

093 (013) DATE AND TIME OF NEXT MEETING

Monday 13th January 2025 @ 7.15pm.

Meeting closed at 8.03pm

Decisions	Actions
Common signage	Clerk
Fuel storage on allotments	Clerk
Quote for hedge works on FC agenda.	Clerk
Floodsax info on socials	Clerk

Sign;

Date: