

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: 13th January 2025 at 7.15pm

Present: Cllr Owen (chair), Cllr Haynes, Cllr Long, Cllr A Greenizan and Cllr Price.

Clerk: Kate Leggett.

094 (001) APOLOGIES

Apologies from Cllr Haynes – Received and accepted.

095 (002) DECLARATIONS OF INTEREST AND DIPENSATION

Councillors who have allotment plots. `

096 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 9th December 2024 were **agreed and signed**.

097 (004) MATTERS ARISING

Decisions	Actions
Common signage	Clerk (actioned)
Fuel storage on allotments	Clerk (actioned)
Quote for hedge works on FC agenda.	Clerk(actioned)
Floodsax info on socials	Clerk (actioned)

098 (005) PUBLIC FORUM

A resident asked about the Wildflower plans for the Common. The Clerk mentioned that something would be going into the newsletter about this, asking for the opinion of residents.

The Groundsman queried the footpath at the end of Henge Place up past the school. The Clerk advised that she was seeking a meeting with Norfolk Homes to discuss the management of green spaces once the development is complete.

099 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists and vacant plot. Currently we have a small amount of availability on both sites. The Clerk is also following up non payments for tenancies.

100 (007) CEMETERY AND CHURCHYARD

7.1 – Cemetery Management Plan review. The document previously circulated by the Clerk was review and discussed. **Resolved to make suggested changes. Clerk to action and publish.**

101 (008) COMMON

8.1 – To note the water levels on the common. It had been noted that the water levels had been quite low in recent weeks.

102 (009) HIGHWAYS AND OPEN SPACES

None for this meeting.

103 (010) EVENTS

10.1 – Discussion around Summer event. It was resolved to move this item to the next agenda. All agreed.

104 (011) POLCIES AND PROCEDURES

None for this meeting.

Sign;

Date:

105 (012) GROUNDSMAN'S TASK LIST

12.1 – Groundsman's task. Clerk to liaise with groundsman about priority tasks for the coming month.

106 (013) DATE AND TIME OF NEXT MEETING

Monday 10th February 2025 @ 7.15pm.

Meeting closed at 8.40pm

Decisions	Actions
Cemetery management plan updates	Clerk

Sign;

Date: