

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 17th February 2025 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk) (11.02.2025)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.

To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. CO-OPTION OF NEW COUNCILLOR

3.1 – Council to consider and vote on the co-option of a new member

4. MINUTES OF PREVIOUS MEETING

4.1 To confirm the minutes of the last Parish Council Meeting held on 20th January 2025

5. PUBLIC FORUM

5.1 -To receive reports from County/District Councillors

5.2- To receive matters from the public

6. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Responsible person
May Gurney trees	Clerk (actioned)
Sports groups on the Common	Clerk (actioned)
Planning application comments	Clerk (actioned)

7. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

7.1 – Personnel and Communications update from the committee Chair

7.2– Finance committee update from committee Chair.

7.3– Open Spaces update from committee Chair.

a) To discuss and approve expenditure for wildflowers as recommended by OS committee.

b) Following a recommendation from OS committee to approve the cost of moving the railings on the Common to facilitate hardstanding.

8. MANOR ROOMS

8.1 - Report from Manor Rooms Management Committee.

9. FINANCIAL MATTERS

9.1- To agree Payments for January 2025 as circulated.

9.2 –To agree Bank reconciliations for January 2025 as circulated

9.3 - To discuss and approve ear marked reserves for CIL funds.

9.3 – To agree the appointment of the internal auditor for the 24/25 financial year.

10 PLANNING

a) Applications for information only due to comments being delegated to the Clerk:

2025/0088 – Whitlingham Hall. T2 reduce to ground level to allow for shrub growth. T2 Reduce Crown by 1.5 metres. No objection.

2025/0128 – 32 Russell Terrace. Replacement windows and door to front elevation. Supported application on the grounds that the new windows/door are more in keeping with the original design and that of other houses along the terrace.

11. POLICIES AND OTHER ITEMS

None for this meeting.

12. DATE AND TIME OF NEXT MEETING

Monday 17th March 2025 @ 7.15pm.