

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 13th January 2025 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (04.02.2025)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: • Your wellbeing or financial position. • That of your family or close friends. • That of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 9th December 2024.

4. MATTERS ARISING

Decisions	Actions
Cemetery management plan updates	Clerk (actioned)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists and vacant plots

6.2 – To set allotment inspection dates for 2025 and agree who will be undertaking inspections.

7. CEMETERY AND CHURCHYARD.

7.1 – Cemetery bin. To discuss and approve actions relating to the recycling and general waste bins in the Cemetery.

8. COMMON.

8.1 - To note the water levels.

8.2 – Quote to move railings to accommodate hard standing. To discuss and approve quote for work and recommend to Full Council.

8.3 - Repair to piece of play equipment. To discuss and agree any actions. Quote has been received for this work.

9. HIGHWAYS & OPEN SPACES

9.1 – Russell Terrace street lighting. To discuss and approve any actions.

10 EVENTS

10.1 – 2025 – To discuss ideas for this event and set up working group.

11. POLICY AND PROCEDURES.

None for this meeting.

12. GROUNDSMAN'S TASK LIST

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Monday 10th March 2025 @ 7.15pm in the Manor Rooms.