

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Personnel and Communications Committee meeting held on 10th February 2025 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllrs p. Greenizan, Price, A. Greenizan and Bowers (via Teams), and Kate Leggett (clerk)

074 (001) ELECTION OF NEW COMMITTEE CHAIR

Cllr Price proposed Cllr P. Greenizan, Cllr A. Greenizan seconded, all in favour. Cllr P. Greenizan took the chair.

075 (002) APOLOGIES

None received.

076 (003) DECLARATIONS OF INTEREST AND DISPENSATIONS

None

077 (004) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 13th January 2025 were **AGREED AND SIGNED**.

078 (005) MATTERS ARISING

None for this meeting.

079 (006) PUBLIC FORUM

None for this meeting

080 (007) COMMUNICATIONS

7.1 Newsletter articles (space allowing)

- Metal detecting – Cllr Ann to submit this article.
- Manor Rooms consultation outcome.
- Play ground repair
- Bat and tree surveys
- Allotment capacity
- Biodiversity Corner – Moon baths
- Summer event.

081 (008) POLICY, RISK ASSESSMENTS AND TIMELINES.

8.1 – Data breach policy. The Clerk read out the new policy and discussion took place. All agreed to adopt this policy.

082 (009) STAFFING AND MANAGEMENT ISSUES

8.1 To discuss any staffing or management issues.

a) The Clerk gave an update on her progress with the CiLCA qualification. It is hoped that by May the course will have finished, and all worked submitted for formal grading.

083 (010) DATE OF NEXT MEETING

Monday 10th March 2025 @ 6.30pm.

Meeting closed at 6.56pm.

Decisions	Actions
Newsletter	Clerk

Sign:

Date: