

# NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting  
on: Monday 17<sup>th</sup> March 2025 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at [trowsepc@outlook.com](mailto:trowsepc@outlook.com) with any questions.

*Kate Leggett* (Parish Clerk) (14.03.2025)

## Agenda

### 1. Apologies for absence

### 2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.

To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

### 3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 17<sup>th</sup> February 2025

### 4. PUBLIC FORUM

4-To receive reports from County/District Councillors

4.2- To receive matters from the public

### 5. MATTERS ARISING FROM PREVIOUS MEETINGS

| Decisions/Actions               | Responsible person   |
|---------------------------------|----------------------|
| May Gurney trees                | Clerk to chase again |
| Co-option documents for signing | Clerk                |
| Planning applications.          | Clerk                |

### 6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1 – Personnel and Communications update from the committee Chair

6.2– Finance committee update from committee Chair.

6.3– Open Spaces update from committee Chair.

- a) To discuss and agree any actions pertaining to the removal/repair of the Rotator on the play area.  
Quote received.

### 7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

7.2 – To discuss and agree any actions pertaining to the Manor Rooms lease discussions.

### 8. FINANCIAL MATTERS

8.1- To agree Payments for March 2025 as circulated.

8.2 –To agree Bank reconciliations for March 2025 as circulated

### 9 PLANNING

a) Applications

**2025/0988** - Hilltop The Street Trowse Norfolk NR14 8SP - Front porch adaptation, replacement windows and doors to front and rear, new finishes to front and rear, adapted roof to existing rear extension.

### 10. POLICIES AND OTHER ITEMS

None for this meeting.

### 11. DATE AND TIME OF NEXT MEETING

Monday 19<sup>th</sup> May 2025 @ 7.15pm.