

TROWSE WITH NEWTON PARISH COUNCIL

FINANCE COMMITTEE AGENDA

You are hereby summoned to attend the Trowse with Newton Parish Council Finance Committee meeting on Monday 19th May 2025 **at 6.30pm** in The Manor Rooms, Trowse. Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: trowsepc@outlook.com

Kate Leggett

Clerk to the Council. (14.04.2025)

001 Apologies

002 Declarations of Interest and Dispensations

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

003 Minutes of the previous meeting

3.1 To approve the minutes of the meeting held on 22nd April 2025.

004 Matter Arising from the previous minutes.

Decisions/Actions	Delegated to
Nationwide Forms	Clerk. (ongoing)

005 Public Forum

5.1 To receive any comments from members the public.

006 Financial Procedures

6.1
a) To agree bank reconciliation and monthly payments for April 2025 as circulated by the clerk.

007 Banking Matters

None for this meeting.

008 Other Financial Matters

8.1 – AGAR.

- To note receipt of Internal Audit Report
- To note and approve AGAR for 24/25 year.
- To confirm dates for the Exercise of Public Rights as 3rd June – 15th July 2025
- To discuss/action and approve any recommendations by the Internal Auditor.
- To resolve to recommend the AGAR and associated documents to Full Council.

8.2 – Budget V Actual for YTD. To discuss the budget versus actual payment for the year to date and agree any actions.

8.3 – To discuss and agree to move funds from the Unity Current Account to the Unity Savings account.

009 Date and Time of next meeting.

Monday 16th June 2025 at 6.30pm.