

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 12th May 2025 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (06.05.2025)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: • Your wellbeing or financial position. • That of your family or close friends. • That of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 14th April 2025.

4. MATTERS ARISING

Decisions	Actions
Rotator follow up	Clerk (actioned and quote received)
Cemetery bins and signage	Clerk/Groundsman (ongoing)
Event advertising etc.	Clerk (ongoing)
Cemetery security	Clerk (ongoing)
Event actions	Clerk (ongoing)
Chase Russell Terrace lighting quote	Clerk (actioned and quote received)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists and vacant plots

6.2 – Discuss and agree any actions pertaining to recent allotment inspections.

7. CEMETERY AND CHURCHYARD.

7.1 – On going Biodiversity work. Clerk to give information.

8. COMMON.

8.1 - To note the water levels.

8.2 – Removal of rotator. To discuss and approve the removal or repair of this item of equipment.

8.3 – Common Mole hills. To discuss and agree any actions following email received by the Clerk

8.4 – Request from event organisers to add a Gazebo to the Boudicca Way event. To discuss and agree.

8.4 – Common self-closing pedestrian gates. To discuss and agree any actions/

9. HIGHWAYS & OPEN SPACES

9.1 – Russell Terrace street lighting. To discuss and approve any actions pertaining to this item.

9.2 – Discussion around the provision of a litter picking group. To discuss and agree any actions.

9.3 – Additional Defibs. To discuss and agree any actions.

9.4 – Wildfire planning. To discuss and agree any actions pertaining to the provision of a wildfire emergency plan.

10 EVENTS

10.1 – 2025 – To continue to discuss the provision of event and agree any actions. Update from Clerk.

11. POLICY AND PROCEDURES.

None for this meeting.

12. GROUNDSMAN'S TASK LIST

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Monday 9th June 2025 @ 7.15pm in the Manor Rooms.