

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 16th June 2025 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk) (10.06.2025)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.
To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 19th May 2025

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2- To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Responsible person
May Gurney trees	Clerk to chase again with Forestry Comm (ongoing)
Rotator replacement	Clerk (actioned)
Insurance	Clerk (actioned)
LGR Response	Clerk (ongoing)

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1 – Personnel and Communications update from the committee Chair

6.2– Finance committee update from committee Chair.

6.3– Open Spaces update from committee Chair.

a) To discuss and approve recommendation from OS committee re the trimming of a tree on the Dell allotments.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

8. FINANCIAL MATTERS

8.1 - To agree Payments/Receipts for May 2025 as circulated.

8.2 – To agree Bank reconciliation for May 2025

9. PLANNING

a) Applications

2025/1504 - 32 Russell Terrace Trowse Norfolk NR14 8TQ - Single storey side extension with replacement garage and garden shed.

10. POLICIES AND OTHER ITEMS

10.1 – Insurance renewal. Clerk to give information on the recent renewal. To discuss and review actions concerning budgetary allowance for insurance.

10.2 – To discuss and agree any actions pertaining to email received by the Clerk concerning the Solar Alliance.

11. DATE AND TIME OF NEXT MEETING

Monday 21st July 2025 @ 7.15pm.

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 16a in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting

12. To discuss and agree any actions pertaining to ongoing matter and recent legal advice. Information circulated to members ahead of the meeting.