

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 14th June 2025 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (08.07.2025)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: • Your wellbeing or financial position. • That of your family or close friends. • That of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 9th June 2025.

4. MATTERS ARISING

Decisions	Actions
Allotment Notice	Clerk (actioned)
Allotment tree	Clerk (actioned)
Cemetery request	Clerk (actioned)
Play area inspection	Clerk (actioned)
Street lighting	Clerk (ongoing) Contractor making investigations.
Telephone box library	Clerk and Cllrs (ongoing)
Event actions	Clerk (ongoing)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists and vacant plots

7. CEMETERY AND CHURCHYARD.

7.1 – On going Biodiversity work. Results of the bat survey.

8. COMMON.

8.1 - To note the water levels.

8.2 – Play area inspection. To discuss and agree any actions pertaining to June 2025 inspection.

8.3 – Common gates. To discuss comments from resident concerning other pedestrian gates on the common.

8.4 – To discuss and agree any actions following email from resident about grass cutting on the common.

9. HIGHWAYS & OPEN SPACES

9.1 – Tree Survey results. To discuss and agree any actions pertaining to this. Planning application made.

9.2 – Telephone box. Clerk to update the committee about this item.

9.3 – To discuss and agree any action with regards to a request for an additional bus stop in the village.

10 EVENTS

Clerk to update the committee with information about this event.

10.1 - Event layout. To discuss and agree locations of equipment/marquees etc on the common.

10.2 - To discuss and agree volunteers for the day and their role.

11. POLICY AND PROCEDURES.

None for this meeting.

12. GROUNDSMAN'S TASK LIST

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Monday 8th September 2025 @ 7.15pm in the Manor Rooms.