

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 15th September 2025 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk) (15.07.2025)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.
To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 21st July 2025

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2- To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Responsible person
White Horse Lane Flooding	Clerk (ongoing)
Tree works	Clerk (actioned)
Neighbourhood Watch	Clerk (actioned)
Legal bill payment	Clerk (actioned)

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1 – Personnel and Communications update from the committee Chair

6.2 – Finance committee update from committee Chair.

6.3 – Open Spaces update from committee Chair.

a) To make recommendation to Full Council regarding the repairs estimate for the play equipment as it's over the committee allowance. Full Council to discuss and agree any actions.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

8. FINANCIAL MATTERS

8.1 - To agree Payments/Receipts for July and August 2025 as circulated.

8.2 – To agree Bank reconciliation for July and August 2025

8.3 – To view budget V actual report for year to date. To discuss and agree any actions.

8.4 – To note the conclusion of audit. Information from the Clerk as to the AGAR return by the external auditor.

8.5 – Budgets for 26/27 year. To discuss and agree any actions.

9. PLANNING

a) Applications

2025/2506 - 9 Newton Close Trowse Norfolk NR14 8TX - Single-storey rear extension, garage conversion, single-storey porch extension and re-standing shed.

2025/2648 - 56 Mustard Way Trowse Newton Norwich NR14 8YG - G1 Group of 2 Hornbeams: crown raise to a height of 3.5-4m over the garden (southern and western aspects of the crown), reduce retained portion of the southern and western aspects by 1-1.5m focusing on reducing over-extended portions of the crown to bring into a uniform shape. Current southern and western radial spread 7m.

2025/2752 - Tree House Whitlingham Lane Trowse Norfolk NR14 8TN - 2 No. Limes - Crown reduction - height by approx 30% to 11m and width by approx 2m all round to 7m. Remove deadwood.

2025/2750 - 58 Mustard Way Trowse Norfolk NR14 8YG - T1 Hornbeam - Crown raise over the garden to around a height of 3.5m from ground level, remove significant deadwood and tidy damaged branches by making pruning cuts back to parent growth points. Tip back the extremities of the upper overhang by 0.5-1m (current radial spread 7m)

The below applications are for information only as comments submission deadline fell outside of meeting dates.

2025/2334 – Whitlingham Hall, Kirby Road - T0323, T0324, T0325, T0327, T0328, T0329 Limes - To re-pollard all the lime trees situated alongside the main drive back into the previous pollard points. Bringing the heights from 7.5-8m to a final height of 4m. And the crown spreads from 6m to 2.5-3m. T0309, T0308, T0307 Limes - To re-pollard all the lime trees situated in the bottom car park back into the previous pollard points. Bringing the heights from 7.5m to a final height of 4m and the crown spreads from 6m to 2.5-3m. **Council supported this application as it was required works and not against any council policy.**

2025/2364 - 25 Devon Way Trowse Norfolk NR14 8GE - T1 Cherry Tree, Lateral reduction of 15%, from 4m to 3.5m. T2 Robinia, 15% reduction to crown, height reduced from 12m to 10m, spread reduced from 4m to 3.5m. T3 Magnolia, 15% crown reduction, height reduced from 5m to 4.25m, spread reduced from 4m to 3.5m. T4 Cherry Tree, remove lower lateral into driveway. T5 Cherry tree, reduce laterals over driveway. T6 Cherry tree, reduce lateral spread by 15%, from 5m to 4.25m T7 Robinia, remove rear lateral branch from neighbour's garage roof. **Council supported this application as it was required works and not against any council policy.**

2025/2459 - 3 Newton Close Trowse Norfolk NR14 8TX - Proposed Front Porch. **Council supported this application as it was in keeping with the surrounding houses and was not intrusive to the plot.**

2025/2489 - 13 Highland Crescent Trowse Norfolk NR14 8GA - T1 Lime - To Pollard T2 Maple - Reduce from 8m to 6m and 5.5m to 4m T3 Maple - Crown lift to 3.5m from 4m over drive area. **Council supported this application as it was required works and not against any council policy.**

10. POLICIES AND OTHER ITEMS

10.1 – Neighbourhood Watch. To discuss and agree any actions following information received from the Clerk.

10.2 – Wildfire Emergency Plan. Information from the Clerk.

10.3 – Parking scheme. To review/discuss and agree any actions pertaining to the revised parking scheme as suggested by Norfolk Highways and SNDC.

11. DATE AND TIME OF NEXT MEETING

Monday 20th October 2025 @ 7.15pm.

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 16a in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting

12. To discuss and agree any actions pertaining to ongoing matter and recent legal advice.