

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Extra Ordinary Parish Council meeting, held on 13th October 2025 in The Manor Rooms, Trowse at 6.45pm.

Present: Cllr Bowers (chair), Cllr Owen, Cllr Haynes, Cllr Cartner and Cllr Price, Cllr Gorman.

055 (001) APOLOGIES

Cllrs A and P Greenizan, apologies sent and accepted. No apologies received from Cllr King.

056 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs who are residents of the properties surrounding the Manor Rooms garden area. Cllr Haynes requested and was granted a dispensation to talk during the meeting but took no part in the vote.

057 (003) MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on the 15th September were agreed and signed.

058 (004). PUBLIC FORUM

Cllr Bowers suggested that as the area in question was no longer going to be a bowling green it is referred to as the Manor Rooms garden to avoid confusion. Cllr Bowers then continued by explaining the reason for holding this extra ordinary meeting, which involved a single agenda item to discuss the use of the garden for a one-off event next July. The Council had written to the surrounding houses ahead of this meeting to inform them of the discussions taking place and inviting them to make their representations.

One resident was concerned about the uncertainty of the impact of noise and privacy to his property, and asked to know what the plans for this event were.

Cllr Bowers stated that the privacy aspect only really impacts two properties, namely the Manor House and 17 Newton Close, and that options for different fencing and noise mitigation/regulation would be discussed ahead of the event to ensure a minimal impact on the surrounding properties.

A representative of the Manor Rooms Management Committee asked about the music timings and it was shared that there would be only acoustic music outside, which would finish by 7.30pm, when other (amplified) music would be available in the Manor Rooms building. It was thought that any music could be volume limited to avoid causing a nuisance.

The resident expressed some concern over the current lack of suitable lighting on the garden, stating that this could be a health and Safety issue. Cllr Bowers stated that additional lighting would be supplied for this event.

The subject of access was also raised, and the PC are keen to ensure that impact on the surrounding homes is kept to a minimum. This would form part of any hire agreement made with the hirers of the garden.

The Manor Rooms rep asked if any current live music is heard by local residents. Of those present it was thought that nothing has been heard to date.

Cllr Bowers made it clear that this is a one-off event of a wedding, and so as to avoid any complications with obtaining any required licences, no other similar events would be booked in before this wedding.

The Clerk mentioned that a separate Temporary Event Notice would have to be sought for the garden as it was not currently licenced for the consumption of alcohol.

At this point it was proposed to extend the meeting by 15 minutes (therefore delaying the start of the Open Spaces meeting) to facilitate a discussion outcome. All agreed.

At this point the public session ended, and Cllr Bowers moved to the vote.

059 (005) DISCUSSION RELATING TO USAGE OF THE BOWLING GREEN

5.1 – To discuss and agree the use of the bowling green for a one-off function in July 2026.

Cllr Bowers proposed the permission for the one-off event in July 2026, with mitigations for noise, Health and Safety and drop off/collection of equipment etc to be added to any hire agreement. **Of those present 5 voted in favour with 1 abstention. Motion carried.**

Signed:

Date: