

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 13th October 2025 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (07.10.2025)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 8th September 2025.

4. MATTERS ARISING

Decisions	Actions
Allotment fees	Clerk (actioned)
Play area minor repairs	Clerk (actioned)
Exercise classes	Clerk (ongoing)
Tree planning	Clerk (actioned)
Tree replacement – resident	Clerk (actioned)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists and vacant plots and tenancy renewals

6.2 – Allotment inspections. To discuss and agree dates for the inspections for 2026

7. CEMETERY AND CHURCHYARD.

7.1 – Update on ongoing Biodiversity work. To discuss and agree any actions.

8. COMMON.

8.1 - To note the water levels.

8.2 – Play area replacement items. To discuss and agree any action pertaining to the replacement of some items of play equipment. Clerk to share quotes received.

8.4 – Tree succession planning. To discuss and agree any action relating to the reduction of the maple trees and their replacements.

9. HIGHWAYS & OPEN SPACES

9.1 – To discuss and agree any actions pertaining to the possible use of the MUGA. Clerk and Cllr Bowers to share information from Crown Point Estate.

10 EVENTS

10.1 – To discuss the summer event and debrief on what went well, what could be improved etc., in preparation of next year.

11. POLICY AND PROCEDURES.

11.1 – Budget preparation. To review the year-to-date budget report for this committee and discuss the budget for the 26/27 financial year.

12. GROUNDSMAN INFORMATION.

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

12.2 – To discuss and agree the purchase of a ride on mower.

13. TIME AND DATE OF NEXT MEETING

Monday 10th November 2025 @ 7.15pm in the Manor Rooms.