

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 8th September 2025 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (02.09.2025)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 14th July 2025.

4. MATTERS ARISING

Decisions	Actions
Tree works	Clerk (actioned)
Newsletter	Clerk (actioned)
Bus stop investigations	Clerk (ongoing)
Play area investigations	Clerk (actioned)
Event actions	Clerk (actioned)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists and vacant plots

6.2 – Allotment inspections for September. Clerk to report any issues following this month's inspections. To discuss and agree any actions.

6.3 – Tree on the Block Hill allotments. It has been reported by a tenant that some of the trees on the BH site need attention. To discuss and agree any actions.

6.4 – To discuss and agree allotment fees for the coming year.

7. CEMETERY AND CHURCHYARD.

7.1 – Update on ongoing Biodiversity work. To discuss and agree any actions.

8. COMMON.

8.1 - To note the water levels.

8.2 – Play area inspection. To discuss and agree any actions pertaining to repair quote for minor issues following the inspection.

8.3 – Play area replacement items. To discuss and agree any action pertaining to the replacement of some items of play equipment. Clerk to share quotes received.

8.4 – Exercise classes on the Common. To discuss and agree any actions pertaining to this item.

8.5 – Tree succession planning. To discuss and agree any action relating to the reduction of the maple trees and their replacements.

9. HIGHWAYS & OPEN SPACES

9.1 – Tree request from resident. Clerk to inform members of the concerns of a resident regarding a tree to the front of their property. To discuss and agree any actions.

9.2 – Speed stickers. Councillors to consider a request from member of the public to purchase speed stickers for the village. To discuss and agree any actions.

9.3 – Clerk to update the Committee on information received regarding the ownership of the Common

10 EVENTS

10.1 – To discuss the summer event and debrief on what went well, what could be improved etc., in preparation of next year.

11. POLICY AND PROCEDURES.

None for this meeting.

12. GROUNDSMAN'S TASK LIST

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Monday 8th September 2025 @ 7.15pm in the Manor Rooms.