

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on 17th November 2025 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr Owen, Cllr Bowers, Cllr Cartner (chair for this meeting), and Kate Leggett (Clerk)

047 (001) Apologies

Cllr King – received and accepted.

048 (002) Declarations of Interest and Dispensations

None for this meeting

049 (003) Minutes of the previous meeting

Minutes of the meeting held on the 20th October 2025 were **agreed and signed**.

050 (004) Matters Arising from the previous minutes

Decisions/Actions	Delegated to
Savings account	Clerk (ongoing)
Funding for play equipment	Clerk (ongoing)

051 (005) Public Forum

None.

052 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for October 2025

a) The payments and bank reconciliation for October 2025 were agreed.

053 (007) Banking Matters

7.1 – Update on the Savings account. The Clerk informed members that this matter is ongoing.

054 (008) Other Financial Matters

8.1 – Budget V Actual for YTD. Cllr Bowers mentioned this month's Budget V Actual had been subsumed by the budget setting process. It was reported that the Council hadn't made quite as much money from the allotment rental as expected. This was due to a lower turnover of plots this year.

8.2 – Cllr Bowers and the Clerk explained that the Personnel and Communications Committee and Open Spaces Committee budgets will be approving their budgets at the next meeting of those committees and full council will be discussing their budget as part of their meeting this evening. All budgets will come back to the Finance Committee before being ratified at the December Full Council meeting.

8.3 – Approval of Risk Register. This document is to be examined before next year to see if it can be reformatted. **It was resolved to approve the recommendation to Full Council to adopt the Risk Register for the coming year.**

055 (009) Date and Time of next meeting.

Next meeting Monday 15th December 2025 at 6.30pm.

Meeting closed at 6.57pm

Decisions/Actions	Delegated to
Savings account	Clerk.
Funding for play equipment	Clerk

Sign:

Date: