

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 10th November 2025 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (04.11.2025)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 13th October 2025.

4. MATTERS ARISING

Decisions	Actions
Water Butts	Clerk (actioned)
Horse chestnut quote to Full Council	Clerk (actioned)
Forum for MUGA	Clerk (actioned)
2026 summer event	Clerk (ongoing)
State of MR lawn	Groundsman (actioned)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists, vacant plots and tenancy renewals.

6.2 – Update from Biodiversity Green Team about recent activities.

7. CEMETERY AND CHURCHYARD.

Nothing for this meeting.

8. COMMON.

8.1 - To note the water levels.

8.2 – Play equipment repairs. Clerk to update members regarding the most recent repairs and their timelines.

8.3 – New play equipment. Committee to discuss and agree which new piece of equipment will be installed in the play area. Decision to go to Full Council for expenditure ratification.

9. HIGHWAYS & OPEN SPACES

9.1 – a) MUGA public forum arrangements. To discuss and agree any actions pertaining to the open meeting to discuss the use of the Multi Use Games Area set for 9th December.

9.2 – Quote for streetlight repairs. To discuss and agree any actions pertaining to the repair of streetlight assets.

9.3 – To discuss and agree any actions pertaining to the shielding of some streetlight assets. Quote received by the Clerk.

10 EVENTS

Nothing for this meeting.

11. POLICY AND PROCEDURES.

11.1 – Budget. To discuss and agree the committee budget for 26/27.

12. GROUNDSMAN INFORMATION.

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Monday 12th January 2026 @ 7.15pm in the Manor Rooms.