

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: 10th November 2025 at 7.15pm

Present: Cllr Owen (Chair), Cllr Greenizan, Cllr Haynes, Cllr Price and Cllr P Greenizan.

Clerk: Kate Leggett and Tony Brooks (Groundsman)

067 (001) APOLOGIES

Cllr Gorman – Received and accepted.

068 (002) DECLARATIONS OF INTEREST AND DISPENSATION

Cllrs who are allotment holders.

069 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 13th October 2025 were **agreed and signed**.

070 (004) MATTERS ARISING

Decisions	Actions
UK power networks	Clerk (actioned)
Block Hill plots	Clerk (actioned)
Quote for Cemetery horse chestnut	Clerk (actioned)
Tree planning	Clerk (ongoing)
Play equipment quote to Cllrs for full council	Clerk (ongoing)
MUGA Forum	Clerk (ongoing)
Ride on Mower to Full Council	Clerk (actioned)

071 (005) PUBLIC FORUM

A resident queried the possibility of a water butt on the bus stop to aid with the watering of the Beryl Bike stands and any newly planted items on the Common. This had been mentioned at previous meetings. Clerk to make investigations and bring them back to the committee. It was mentioned that one had been found for the MR outbuilding. Cllr Bowers to make arrangements for it's fitting.

072 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists, vacant plots and tenancy renewals. There is only one vacant plot on the Dell and the only vacant plot on Block Hill has since been re-let. Clerk is chasing last 3 allotment payments and will begin removal of belongings if these are not received.

6.2 – Update from Biodiversity Green Team. At the last BGT meeting the types of fruit trees were decided, with some of them being native to Norfolk. These will be ordered by the end of the month. The purchase of some hedgerow trees from the Norfolk County Council 1m trees had been arranged. These will be placed in various areas around the village.

073 (007) CEMETERY AND CHURCHYARD

7.1 – Information re cemetery rezoning. The Clerk took members through what she had already undertaken on the mapping software for the cemetery. She and the Groundsman will undertake some measuring in the cemetery and ensure that new zones are clearly marked.

7.2 – Horse chestnut tree works. The clerk took members through the quote received, which was then discussed. **The go ahead for these works was proposed by Cllr Haynes, seconded by Cllr Greenizan – all in favour. Clerk to place on the agenda for recommendation to Full Council as over the committee limit.**

Sign;

Date:

074 (008) COMMON

8.1 – To note the water levels on the common. No current issues.

075 (009) HIGHWAYS AND OPEN SPACES

9.1 – a) Discussions about the MUGA.

b) It was thought that a Tuesday evening forum session could be booked. **Clerk to action.**

c) The set up of any working group was discussed and it was suggested that this goes to a full council meeting for further discussion. It was hoped that this group would be made up of Cllrs and mostly resident volunteers. This is something that would be raised at the forum event and volunteers be asked for.

076 (010) EVENTS

10.1 – A short discussion took place about the Summer event for 2026. It was generally thought that advertising the event much earlier would be useful and having more food vendors available on the day to offer more variety.

The simpler approach to this year's event had been popular which negated the need for volunteers to be present all day, and it was hoped that something very similar could be done for next year's event. Clerk to make investigations into musicians and assistance with music set up.

The date of the 1st August was agreed.

077 (011) POLICIES AND PROCEDURES

11.1 – None for this meeting.

078 (012) GROUNDSMAN'S TASK LIST

12.1 – Groundsman's task. Clerk to liaise with groundsman about priority tasks for the coming month. Cllr Bowers had mentioned that there was a need to investigate the grass of the Manor Rooms garden to ensure that it wasn't being damaged by the exercise classes. Groundsman to investigate.

079 (013) DATE AND TIME OF NEXT MEETING

Monday 8th November 2025 @ 7.15pm.

Meeting closed at 8.27pm

Decisions	Actions
Water Butts	Clerk
Horse chestnut quote to Full Council	Clerk
Forum for MUGA	Clerk
2026 summer event	Clerk (ongoing)
State of MR lawn	Groundsman

Sign;

Date: