

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on 15th December 2025 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr King (Chair) Cllr Owen, Cllr Bowers (minute taker for this meeting), Cllr Cartner.

056 (001) Apologies

Kate Leggett – received and accepted.

057 (002) Declarations of Interest and Dispensations

None for this meeting

058 (003) Minutes of the previous meeting

Minutes of the meeting held on the 17th November 2025 were **agreed and signed**.

059 (004) Matters Arising from the previous minutes

In the absence of the Clerk this item will be carried forward to the next agenda.

060 (005) Public Forum

None.

061 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for November 2025

a) The payments and bank reconciliation for November 2025 were agreed.

062 (007) Banking Matters

7.1 – Update on the Savings account.

In the absence of the Clerk this item will be carried forward to the next agenda.

063 (008) Other Financial Matters

8.1 – Budget V Actual for YTD. Budget vs actual discussed. There is a projected underspend (currently spend is 55% of budget). Reasons for the underspend are understood. Some large items of expenditure are anticipated however (for tree works and playground equipment).

8.2 – Sub-committee budgets were considered and agreed. An additional £500 was agreed to assist with costs arising in bringing the Multi Use Games area back in to use (following the decision to do so at a recent village meeting). The anticipated return of responsibility for the Manor Rooms, to the Parish Council, was a more difficult area to budget for as this is new. However, receipts and payments have been estimated, based on information provided by the Manor Rooms Management Committee, for its day-to-day management. An amount of £25k has been included to start to address building issues. In terms of determining the amount to request for a precept, a figure of £110k was agreed. This represents a significant uplift on the previous year and is mainly due to the anticipated expenditure that will be incurred to undertake restorative works to the Manor Rooms, and to reduce the level of draw done on reserves.

064 (009) Date and Time of next meeting.

Next meeting Monday 19th January 2026 at 6.30pm.

Meeting closed at 7.10pm

Decisions/Actions	Delegated to

Sign:

Date: