

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 19th January 2026 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk) (13.01.2026)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.
To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 15th December 2025

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2- To receive matters from the public for items listed on the agenda.

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Responsible person
Tree pruning course	Clerk (actioned)
Streetlight repair	Clerk (actioned)
Precept request	Clerk (actioned)
LGR Consultation	Clerk (actioned)

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1 – Finance committee: Update from the Committee chair.

6.3 – Personnel and Communications. Update from the Committee Chair.

6.2 – Open Spaces: Update from committee Chair.

a) To recommend to Full Council the purchase of replacement units for streetlight assets 9004 and 9010 on White Horse Lane at a cost of £680.00, as over a committee permitted spend.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

7.2 - To discuss and agree the Terms of Reference for the Parish Council Manor Rooms Committee.

8. FINANCIAL MATTERS

8.1 - To agree Payments/Receipts for December 2025 as circulated.

8.2 – To agree Bank reconciliation for December 2025 as circulated.

9. PLANNING

a) Applications

2026/0010 – Whitlingham Hall, Kirby Road - Tag 0347 Sycamore - pollard at approximately 3.5-4m where previous pollard points can be seen. Silver Maple (tag no, beside 0347) - pollard at approximately 3.5-4m where previous pollard points can be seen. Tag 0254 Oak - To reduce the entire crown by up to 2.5m. bringing the height from approximately 19m to 16.5 and the crown spread from approximately 20m to 15 - 16m. Remove the upright which is approx 5.5m in length on the large limb growing SE to significantly reduce the weight and prevent a limb

failure. Tag 0282 Cherry - remove to ground level. Re-planting has already been carried out. Tag 0289 Cherry - To reduce the crown over the pond by 3.5m to give good clearance and bring the crown back in line with the rest of the trees. Crown spread from 8m to 4.5m Tag 0290 Cherry - To reduce the crown growing over the pond by 2.5m, bringing the crown spread 7m to 4.5m. To also remove the large deadwood present within the crown.

10. POLICIES AND OTHER ITEMS

10.1 – Sex Establishment Venues. Consultation by South Norfolk District Council. Clerk to provide information.

10.2 Strategic Six Group information. To discuss and agree any actions.

10.3 Standing Orders Review. To discuss and approve the updated Standing Orders.

10.4 – Information on Whitlingham Liaison Group.

10.5 – to discuss and agree actions regarding use of the phone box.

11. DATE AND TIME OF NEXT MEETING

Monday 16th February 2026 @ 7.15pm.